



CHIP IN!

Crossroads Housing Identifying Properties In Need

A Program by Crossroads Housing Development Corporation- a 501(c)(3) Organization

CHIP IN! by Crossroads Housing Development Corporation (CHDC) is a program aimed at helping to identify low-income homeowners with a need to repair important aspects of their homes that will keep their families healthy, safe and secure. Some possibilities may include repair to non-working heating and air conditioning units or ceiling fans, damaged windows and doors, lightly damaged roofs where they are leaking, non-working or leaking sewage or water works (plumbing) or mold remediation.

The households that can participate in this program must meet the following criteria:

1. Your property is on a permanent foundation, either concrete or pier & beam.
2. Your property is a single-family residence.
3. Your property is within CHDC's service delivery area**.
4. You own your property, and it is designated as your homestead.
5. The property in need of repair is your primary residence.
6. You are currently paid-up in full on your property taxes.
7. Your income is 80% or less of the Area Median Income (AMI).
8. You must have two (2) forms of Identification with at least one (1) being a valid state issued photo ID for the state in which you reside.

CHDC will perform a site visit to confirm items 1, 2 & 3. For items 4, 5, CHDC will verify through the public records of the county that you reside in. For item 7, CHDC will verify with a copy that you provide to us confirming your last 2 years income tax returns meet the HUD standards for low-income. CHDC will make a copy of your two forms of ID to keep with your program file.

PLEASE NOTE that this program is on a first come first serve basis. Further, even though you may qualify for our program and your application is received, there is no guarantee that CHDC will perform any repairs. It is possible that not every applicant that qualifies for services under this program will receive assistance. CHDC has limited funds for this program and strict guidelines on how to utilize those funds in assisting those that need it most. CHDC may place you on a waitlist or ask you to re-apply the following year. Although CHDC has full discretion as to what extent our funds will be used for repairs, your approval of a detailed Scope of Work and Materials To Be Used will be included. This program is strictly for the remedy of small to medium sized issues on a low-income family's home. If your home is in need of larger repairs, please reach out to CHDC directly and we may be able to help you (the same criteria as above would still need to be met).



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APPLICATION

Please Print

DATE: _____

NAME: _____

PHONE NUMBER: _____

ADDRESS: _____

EMAIL: _____

HOW MANY OCCUPANTS IN THE HOME? _____

ESTIMATED ANNUAL HOUSEHOLD INCOME: \$ _____

REFERRED BY: _____

DESCRIPTION OF NEEDED REPAIRS:

Please add any photos as an attachment to your email.

While CHDC will supply the contractor to perform the work and we will provide a six (6) month warranty for the work performed from the date of completion. Any warranty issues must be delivered in writing to brianswisher@chdctx.org or to the address listed in the footer of this application. Low-Income and 80% of AMI are determined by the U.S. Department of HUD. Scope of Work and Materials To Be Used are non-negotiable, but rather approved or not approved by the homeowner.