

# Networking Cheat Sheet

## **LinkedIn – Learning more about a role / networking**

Hi XXX! I'm a current XXX student really interested in XXX. I noticed you're a XXX grad, and I would love to hear about your journey into XXX and the work that you do at XXX. Let me know if you have some time for a quick chat next week. Cheers, XXXX

## **LinkedIn – Learning more about a role / networking**

Hi \_\_\_\_\_! I'm a current student at XXXX. I'm always interested in hearing about the experiences of people who successfully transitioned from XXX into XXX engineering. I'd love to connect sometime if you're ever willing to chat. Would XXX at XXXpm work for you? Thanks in advance, XXX

## **LinkedIn - Networking**

Hi \_\_\_\_\_! Thanks again for taking the time to speak with me today. It was great to learn more about \_\_\_\_\_ and your career trajectory that led you there. I'd love to keep in touch if you're open to it. Cheers, XXXX

## **LinkedIn – Recruiter**

Hey there \_\_\_\_\_! My name is [YOUR NAME], I received your information from (person). She mentioned you work with (blank) and (blank) as a (blank). I am a XXX who is just out of school, looking for my first job in XXX. I would love to be in the XXX area, with a company that values (blank). Please let me know if I can provide any additional information to you to find the right fit for me within the companies you partner with. Attached you will find my resume and my link to my Github portfolio, [LINK].

## **LinkedIn – Recruiter**

"Hi (RECRUITER FIRST NAME). I saw you recruit in XXX here in XXX. I am a XXX specializing in XXXX development, and I'm looking for new opportunities. Do you know of any XXX positions? Would love to chat more if you do. Thank you for your time!

## **Cold Email**

Hey \_\_\_\_\_! My name is <my name> and I just applied for the open <job title> position at <company name> Before I get too far into the application process, I would love to speak with someone about their experience working for <company name>. From your LinkedIn profile, it looks like you are also a relatively new XXXX (this would be my first XXX position!), so I thought you might have especially valuable insight what it might be like to onboard and work on this team. Would you be willing to get a coffee with me sometime in the next week to share your experiences? I am usually available weekdays before 9am and after 3pm, but can be flexible if your schedule is pretty tight. Thank you for considering!

Kindly,

<my name>

<email, phone, twitter handle, etc. Give options>