Family Care Safety Registry (FCSR) and Employment Disqualification List (EDL) Findings; OIG LEIE

Family Care Safety Registry and Employment Disqualification List (FCSR/EDL) must be done on all aliases and social security numbers utilized by a person seeking employment with AdoreU Healthcare Services, LLC. Quarterly background screenings will be conducted throughout employment to verify that employee maintains the ability to work with AdoreU Healthcare Services, LLC. Any employee found to not meet guidelines will be terminated immediately. Terminated employees or ineligible applicants may:

a) **Apply for good cause waiver**
   a. If approved, waiver will be verified and rehire process will proceed
   b. If not approved, applicant is immediately disqualified
b) **Reapply once circumstances has changed related to conviction or once every 12 months**

CONFIDENTIAL

Any applicants or employees placed on the DHSS EDL is not eligible for good cause waiver. Any applicants who did not live in the state of Missouri for five (5) consecutive years before the application date may require nationwide background checks as well as Fingerprint checks by Missouri State Highway Patrol or private investigator agency. Please be advised. FCSR is checked on an annual basis, EDL is checked on a quarterly basis, and OIG LEIE is checked on a monthly basis to ensure employment.

Consent to Screening

I, _____, understand that prior to job offer a background screening is required to obtain full and partial employment with Adore U Healthcare Services, LLC. I also understand that quarterly screenings will be made throughout employment to certify that I maintain the ability to work with Adore U Healthcare Services, LLC.

Applicant's Name: _____ Date: _____

Signature: _____ SSN: _____

For Office Use Only:

Verified SSN: _____ Date of Verification: _____

Reason Performing check: _____ Confirmation #: _____

Person Verifying: _____

Comments on Findings:

_____