

**GOLD RIDGE FOREST PROPERTY OWNERS ASSOCIATION  
APPLICATION FOR NEW STRUCTURE  
Information Sheet**

This information is provided for the property owner, contractor or buyer of properties in the Gold Ridge Forest Property Owners Association. Listed below are the submission requirements reviewed by the Architectural Committee and Board of Directors to insure present and future homeowners proper preservation of the beauty, quality and design of residential construction.

Prior to any construction or an improvement, lot owners and their contractors must become familiar with all of the building conditions and/or restrictions as listed in Articles V, VI, and VIII of the Association’s CC&R’s. Copies may be obtained at the Association office.

**Submission Requirements**

Check Here

- Valid County Building Permit (required **prior** to Gold Ridge Forest approval) \_\_\_\_\_
- A completed Application for New Structure form from the GRF Association \_\_\_\_\_
- Tree Removal Permit Form (request to remove trees, if necessary) \_\_\_\_\_
- Trees which will be removed marked **on lot** \_\_\_\_\_
- Footprint of house marked **on lot** \_\_\_\_\_
- One set of completed plans with County Plan Check Number \_\_\_\_\_
- Plot plan showing 1) Setback figures from front, side and rear property lines to structure(s). \_\_\_\_\_
- 2) Location of any trees requested for removal **& tree diam.** \_\_\_\_\_
- Plans and County approvals showing location of septic tank, leach field and propane tank \_\_\_\_\_
- together with copy of El Dorado County Health Department Permit \_\_\_\_\_
- Engineering drawings/specifications when required \_\_\_\_\_
- Paint and/or siding sample (include samples of all colors-large sample if possible) \_\_\_\_\_
- Roof sample \_\_\_\_\_
- You are required to protect the greenbelt from erosion if you are building between October 15 and May 15. \_\_\_\_\_
- You have 1 year from the date GRF issues your permit to have your house finalized for occupancy. \_\_\_\_\_
- Construction hours: 8:00 a.m. – 7:00p.m. \_\_\_\_\_

**Approval**

Upon approval, you will be so notified and requested to pick up your “GRF Approved” sign. A \$50 check is required when obtaining the sign. Your \$50 will be refunded when the sign is returned.

**Please note that we will keep your plans until your project is completed.**

**APPLICANT SIGNATURE PAGE**

The information listed on the reverse side is true. I have read and will abide by the Architectural Rules as listed in Articles V, VI and VIII of the Association's CC&R's.

Any approval granted as a result of this application shall become null and void if any of the following occur:

- 1) Construction is not commenced within 90 days after approval;
- 2) After construction begins, it is not diligently pursued to completion;
- 3) Any subsequent changes are made to the improvement listed herein without written approval from the Board.

**ALL APPROVALS ARE SUBJECT TO WITHDRAWAL IF NOT BUILT AS SUBMITTED AND APPROVED. WE RESERVE THE RIGHT TO HAVE PERIODIC INSPECTIONS FOR COMPLIANCE DURING CONSRUCTION.**

Signature of Lot Owner: \_\_\_\_\_ Date: \_\_\_\_\_

Date of Receipt at Association Office .....Date: \_\_\_\_\_

-----**Architectural Director Comments and Recommendations**-----

Date: \_\_\_\_\_ Conditional \_\_\_\_\_ Disapproved \_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_ Conditional \_\_\_\_\_ Disapproved \_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_ Approved \_\_\_\_\_ Conditional \_\_\_\_\_ Disapproved \_\_\_\_\_ Director's Signature: \_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

-----**Greenbelt Director Comments and Decision**-----

Date: \_\_\_\_\_ Approved \_\_\_\_\_ Conditional \_\_\_\_\_ Disapproved \_\_\_\_\_ Director's Signature: \_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_

**Board Signature:** \_\_\_\_\_ Date of Approval \_\_\_\_\_

EDC Permit No. \_\_\_\_\_ GRF Permit No. \_\_\_\_\_ GRF Sign Paid \_\_\_\_\_

**GOLD RIDGE FOREST POA  
NEW STRUCTURE TRACKING SHEET**

Unit/Lot No.: \_\_\_\_\_

Member Name: \_\_\_\_\_

Date Submitted: \_\_\_\_\_

To Architectural Director – Date: \_\_\_\_\_

To GRF Office with Corrections – Date: \_\_\_\_\_

Returned to Builder with Director’s Notes: \_\_\_\_\_

To Architectural Director – Date: \_\_\_\_\_

To GRF Office with Corrections – Date: \_\_\_\_\_

Returned to Builder with Director’s Notes: \_\_\_\_\_

To Architectural Director – Date: \_\_\_\_\_

To GRF Office with Corrections – Date: \_\_\_\_\_

Returned to Builder with Director’s Notes: \_\_\_\_\_

Approval by Architectural Director: \_\_\_\_\_ (with signature)

To Greenbelt Director: \_\_\_\_\_ (request he/she take pictures)

Returned to Office from Greenbelt. Director: \_\_\_\_\_ (with pictures)

Put on cabinet for 2 more Board signatures: \_\_\_\_\_