



**Gold Ridge Forest Property Owner's Association  
4101 Opal Trail  
Pollock Pines, CA 95726**

**March 2, 2022**

### **ANNUAL POLICY STATEMENT**

**Pursuant to California Civil Code (§5310), the GRFPOA Board of Director's (BOD) is required to provide the following "Annual Policy Statement" to our property owners:**

**Designated Recipient:** The designated recipient for all GRFPOA correspondence is the GRFPOA Office Manager (§4035).

**Right of Two Addresses:** Each GRFPOA property owner is allowed to register two separate addresses with the association, and may request, in writing per the above, all written communication to be delivered to one or both of those addresses. (§4040).

**General Notice Location:** General Notices to GRFPOA property owners shall be posted at the "Association Lodge," located at 4101 Opal Trail, Pollock Pines, Ca 95726 (§4045).

**Individual Delivery:** GRFPOA members, may request, in writing per the above, to receive general notices by individual delivery (§4045).

**GRFPOA members have a right to receive copies of Board of Director's meeting minutes. GRFPOA BOD meeting minutes are posted as follows (§4950):**

**At the Association Lodge**

**Via the Association's website ([www.GRFPOA.org](http://www.GRFPOA.org)) as illustrated below:**

**By written request of the Association, by U.S. Postal Service**

**Statement of Collection Policy:** The "Statement of Collection" policy is available in the Association's office. This statement is also mailed every October to each property owner as

part of the annual "Pro Forma Budget" packet. The policy is also available as illustrated above by selecting the "drop down" heading, "Governing Documents." (\$5730).

**Statement of Lien Policy:** The "Statement of Lien" policy is available in the Association's office. This statement is also mailed every November to each property owner as part of the annual "Pro Forma Budget" packet. The policy is also available as illustrated above by selecting the "drop down" heading, "Governing Documents," and selecting "Lien Policy." (\$5830).

**Rules Enforcement Policy.** The "Rules Enforcement Policy" is available in the Association's office. The policy is also available as illustrated above by selecting the "drop down" heading, "Governing Documents," and selecting "Rules Enforcement Policy." (\$5850).

**Internal-Dispute-Resolution-Alternative-Dispute (IDR) Policy.** The "Internal-Dispute-Resolution-Alternative-Dispute (IDR) Policy is available in the Association's office. The policy is also available as illustrated above by selecting the "drop down" heading, "Governing Documents," and selecting "Internal-Dispute-Resolution-Dispute-Policy" (\$5920 & \$5965).

**Architectural Business/Forms/Policies:** All GRFPOA Architectural requirements are available in the Association's office. They are also available as follows on the Association's website as outlined above under (\$4765):

#### **Architecture Applications**

Choose from the following forms to submit to the Architecture Committee for your project. All forms are printable. Required submission and review fee should accompany the completed application. Applications are due at the Association office no later than noon on the Wednesday preceding a meeting.

Mail/deliver submissions to:

**Gold Ridge Forest Architecture Committee  
4101 Opal Trail  
Pollock Pines, CA 95726**

Email: [grfoffice1@gmail.com](mailto:grfoffice1@gmail.com)

Phone: 530-644-3880

Fax: 530-644-0845

**Overnight Payments:** Overnight payments may be delivered to the Association's Lodge, via the clearly marked "Mail Drop" on the outer wall adjacent to the Association's business office, at the address outlined above in the Association's Letterhead (\$5655).

**NOTE: GRFPOA members may request a FULL report on any matter pending before the Board of Directors (\$5320); and upon written request, may have that information delivered to the member's secondary address on file with the Association (\$4040).**

**Approved by GRFPOA Board of Directors  
March 2, 2022**