How to Apply for a GMRS License

[With thanks to Sue Ghilotti for allowing me to do screen shots of her licensing application process – Bob Hess]

NOTE THAT ALTHOUGH THERE ARE 19 STEPS, THE ENTIRE PROCESS SHOULD TAKE ABOUT 10 MINUTES. DO HAVE YOUR CREDIT CARD HANDY. YOU WILL NEED IT AT THE END.

1 - The first step is to google, or type into your browser:

FCC ULS

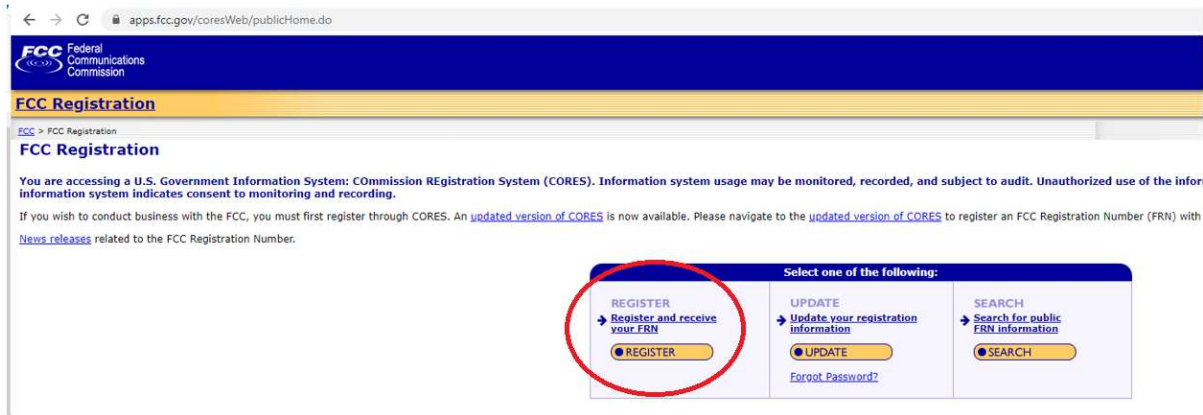Google or whatever search engine you use should respond with this:

https://www.fcc.gov › Wireless › Systems & Utilities ▾

Universal Licensing System | Federal Communications ...

Dec 18, 2020 — Per the timing specified in Rulemaking **FCC** 20-126, the **FCC** will no longer ...
Instructions for downloading your granted **ULS** Authorization.
ULS Application Search · How To Obtain Official ... · FCC Registration

Click on **UNIVERSAL LICENSING SYSTEM**, and you should see the page, below. Click on **NEW USER REGISTRATION**

2 - You should see the page below. Click on **REGISTER**. You are registering for a FCC Registration Number (FRN), which is required for a license application.

3 – Now, you will see this window:

You will need to register as an **INDIVIDUAL** since GMRS is not a service for businesses. Click on **CONTINUE**

4 – Next, you will see the page, below.

Fill in all information requested. Make note of your **FRN password**. You will need it later. The password will require several characters and numbers.

5 - Hit submit. You will then see your **FRN number**. Make a note of it and print the page.

6 - Go back to the FCC ULS page. You may be able to just go back in your browser or just google FCC ULS again. You will see the page, below.   Click on FILE ONLINE.

7 – You will see the **LOG IN** page, below. This is where you will need the FRN Number and Password you made a note of previously. Input the **FRN NUMBER** and **PASSWORD** and click on **SUBMIT.**

Log In

Log in to the License Manager to view and manage your licenses and applications, apply for a new license, and perform other license and application management tasks based on your FCC Registration Number (FRN). 10-digit FRN is required.

PLEASE NOTE: Per Public Notice DA 15-72, the FCC no longer mails license authorizations. If you provide an email address on your application, an official copy of your license will be automatically emailed to you after the application has granted.

FCC Registration Number [   ]
) **Password** [   ]
(SUBMIT)

▸ **Forgot your password?** Contact Tech Support
▸ **Need an FRN?** Register with the FCC
▸ **Not sure if you have an FRN?** Check your licenses to determine if they've been assigned an FRN
▸ **Are you a certified Land Mobile frequency coordinator?** Log in using your coordinator login and password
▸ **Are you narrowbanding a Land Mobile license?** Log in using your access code

8 – This takes you to the LICENSE MANAGER page. Click on **APPLY FOR A NEW LICENSE**.

**FC Federal
Communications
Commission**

License Manager

FCC > Wireless > Licensing > Online Systems > License Manager

Logged In: 0030368211 (Log Out)

▸ Apply for a New License
▸ 700 MHz Relicensing
▸ Download Electronic Authorizations
▸ Associate Licenses With Your FRN
▾ My Licenses
▸ My Applications
▸ My Reports
▸ My Leases
▸ My Ownership Disclosure Information
▸ My Unlicensed LPAD Registrations (including wireless microphones)

My Licenses

ℹ Download your official electronic authorizations here.

You currently have no licenses associated with your FRN. In order to utilize th

Don't See Your Licenses Here?

It's possible that your licenses have not been associated with your FRN. In c
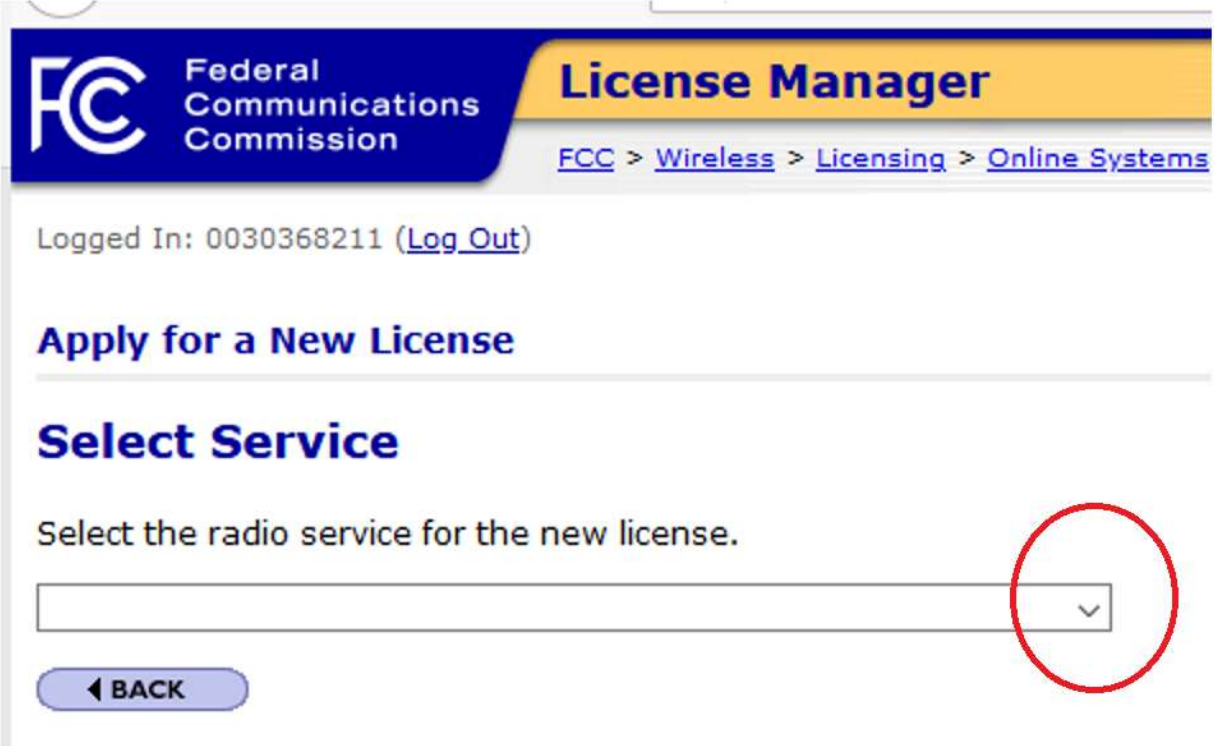
Re-associate Your Licenses With Another FRN

You may re-associate all or some of these licenses with another FRN. License

NOTE: You cannot use this function to update the FRN if the change is due t

Disassociate Your Licenses From This FRN

You may also disassociate all or some of these licenses from this FRN.

9 – Next, you need to select the **SERVICE**. Click on the pull-down menu, as shown below:

Federal Communications Commission

License Manager

FCC > Wireless > Licensing > Online Systems

Logged In: 0030368211 (Log Out)

Apply for a New License

Select Service

Select the radio service for the new license.

◀ BACK

10 – Scroll down to the very end of the pull-down menu and click on **ZA GENERAL MOBILE RADIO SERVICE (GMRS)**

11 – Your page should now look like this. Click on **CONTINUE**.

12 - and you will see this page, below. **NO** for all answers. Click on **CONTINUE**.

13 – You now fill out this page. If you have a PO Box, just put in the number. Do not write "PO Box".
Note that the name used should be the same name used when you filed for the FRN. (Example: If
"Robert" for the FRN, don't write "Bob" here.)   Then click **CONTINUE.**

Comment from one of our radio users: It should be noted which information becomes a matter
of public record and which does not. I believe it is the license fields not the FRN fields; but in
any case, there is a certain wisdom to using a PO Box if you have one so as not to disclose
your residence if you are concerned with your privacy (or identity theft). (In so much as
electronic trolls can identify the value of a house from property tax records given an address as
a proxy for affluence and desirability as an ID theft target.)

An email address is not required. You can still find your license on the FCC website if you elect
to omit an email address. The email address is not shown in your record on the ULS website.

14 – Use the pull-down menu to answer the question. Then, click on **CONTINUE**.

15 – You should now see the **SUMMARY** page. Verify all information is correct. (Your information, and not the bogus information shown below!) **Click on CONTINUE TO CERTIFY**.

16 - This is the **CERTIFICATION** page. Again, use the exact name that you used when applying for the FRN number. Click on **SUBMIT APPLICATION**.

17 – This is your **CONFIRMATION PAGE**. Print it out. Click on **CONTINUE FOR PAYMENT OPTIONS**. Note that the fee shown in this example is $70. The FCC has now lowered the fee to $35.

18 – You should now see this page. Fill in your FRN number and password and click on **LOG IN**.

19 – You have now been sent to Pay.Gov, the **REMITTANCE** page. You will need your credit card number. Fill in the required information and click on **CONTINUE**. Then **AUTHORIZE** and Click on **CONTINUE**. It should say **THANK YOU FOR YOUR PAYMENT**. Print it out and you are done.

You should receive your GMRS license in your email within 48 hours.