

March 10, 2021 Executive Board Meeting

Meeting called to order at 6:00pm, all directors present, Kevin Monsma, Marie Zandona-Harger, Bob Ritzman, Rose Smith, Dominique Smith.

Update job description for office manager, split accounts payable & receivable.

2 properties need next step go forward with disciplinary hearings, need letter, send letter, set date, wait for reply, can attend, or not attend, fines start on ____.

Karen-Contact attorney to request letter template for Disciplinary Hearing timeline.