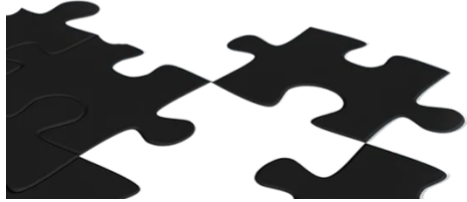


CT ABA SERVICES LLC  
11 BOTSFORD RD.  
SEYMOUR CT, 06483



[TJG@CTABASERVICES.COM](mailto:TJG@CTABASERVICES.COM)  
(203)906-5328

## HIPPA & Insurance Release

Insurance Company Name: \_\_\_\_\_  
[Address]  
[City, State, Zip Code]

RE: Insurance Information Release Form and HIPAA Waiver Request

Dear Sir/Madam,

I am writing to request the release of my insurance information and to provide consent for the disclosure of my protected health information (PHI) under the Health Insurance Portability and Accountability Act (HIPAA). I am a policyholder with your company, and I understand that this information is essential for various purposes, including medical billing and claims processing.

Please find below the details of my request:

Policyholder Information:

Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Policy Number: \_\_\_\_\_

Social Security Number: \_\_\_\_\_

Address: \_\_\_\_\_

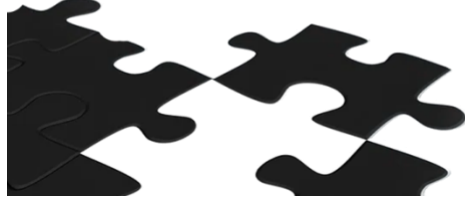
\_\_\_\_\_

Authorization for Insurance Information Release:

I authorize [Insurance Company Name] to release the following information to the authorized recipients listed below:

Type of information to be released: All insurance policy details, claims history, and billing information.

CT ABA SERVICES LLC  
11 BOTSFORD RD.  
SEYMOUR CT, 06483



and its members

HIPAA Authorization:

I hereby authorize the disclosure of my protected health information (PHI) to the following healthcare providers, insurance companies, and other entities, as necessary for the purpose of processing medical claims and providing healthcare services:

Healthcare Provider's Name: \_\_\_\_\_

Insurance Company Name: [Insurance Company Name]

Any other entity or individual involved in my medical care or insurance claims process: [List Additional Names and Entities]

Effective Period:

This authorization is effective immediately and remains in effect until [Specify Date/Event if Applicable] or until I revoke it in writing. I understand that I have the right to revoke this authorization at any time by providing written notice to [Insurance Company Name].

Additional Terms and Conditions:

I understand that the information disclosed may be subject to re-disclosure by the authorized recipients and may no longer be protected by federal privacy regulations. I release [Insurance Company Name] and its agents from any liability arising from the disclosure and use of my insurance and PHI information as authorized herein.

Signature:

By signing below, I acknowledge that I have read and understood the terms and conditions of this authorization, and I voluntarily authorize the release of my insurance information and protected health information as specified above.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Witness (if applicable):

If the requester is unable to sign due to a physical or mental condition, the following individual may witness the signature:

Witness's Name: \_\_\_\_\_ Date: \_\_\_\_\_

Witness's Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Please process this request at your earliest convenience. You may contact me at the provided phone number or email address if you require any further information or clarification regarding this request.

Thank you for your prompt attention to this matter.

Sincerely,

CT ABA SERVICES LLC  
11 BOTSFORD RD.  
SEYMOUR CT, 06483





## Authorization to Release Information

Clients Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

**I understand this release is voluntarily and applies to all programs and services operated under the supervision of CT ABA Services LLC.**

**I hereby authorize CT ABA Services LLC to (check all that apply)**

\_\_\_\_ Exchange information with \_\_\_\_\_

\_\_\_\_ Release information to \_\_\_\_\_

\_\_\_\_ Obtain information from \_\_\_\_\_

**The Following organization/individuals regarding the above-named patient:**

Name of organization/individual

\_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

**I hereby authorize this information to be exchange in the following manner(s):**

\_\_\_\_ Verbal Only

\_\_\_\_ Written form only

Both Verbal and written communication

Description of information to be exchanged/released/obtained (select all that apply)

Education Records

Evaluation/assessments/eligibility records

Medical Records

\_\_\_\_ Clinical records (including behavior analytic, psychological, physical, occupational, and speech therapies)

Other:

\_\_\_\_\_

**This information is to be used for diagnostic, treatment planning and continuity of care purposes only.**

This release will remain effective for two (2) years, unless otherwise stipulated and revoked in writing. From \_\_\_\_\_ (MM/DD/YYYY) To \_\_\_\_\_ (MM/DD/YYYY)

\_\_\_\_\_  
Parent/Guardian Printed Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian Signature

Records Release By: \_\_\_\_\_ Dated Released: \_\_\_\_\_