

# HOW TO REGISTER FOR THE TEAM/TRAVEL

1) You can access the **Registration Portal** through our website homepage, [www.teamcanadadance.ca](http://www.teamcanadadance.ca)



The registration portal can also be found under **Audition Info** as well as the **ACRO team** page (*under More*).

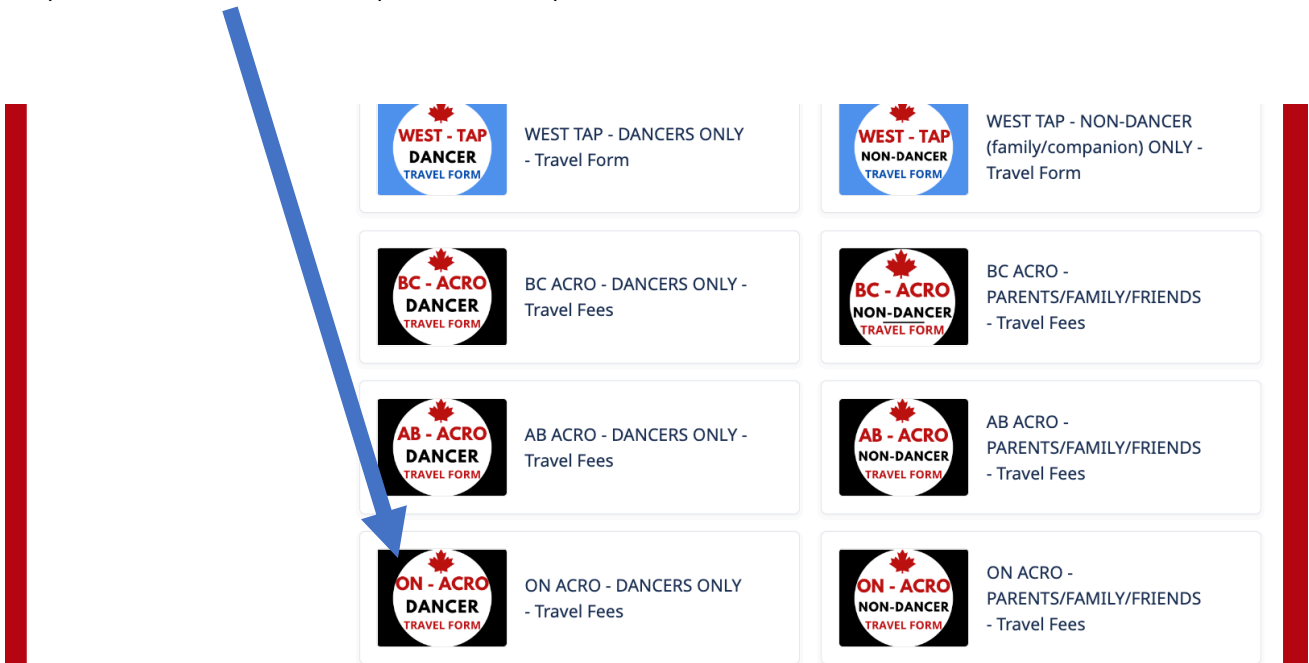
OR

Go to the registration system <https://www.amilia.com/store/en/team-canada-dance/shop/programs>

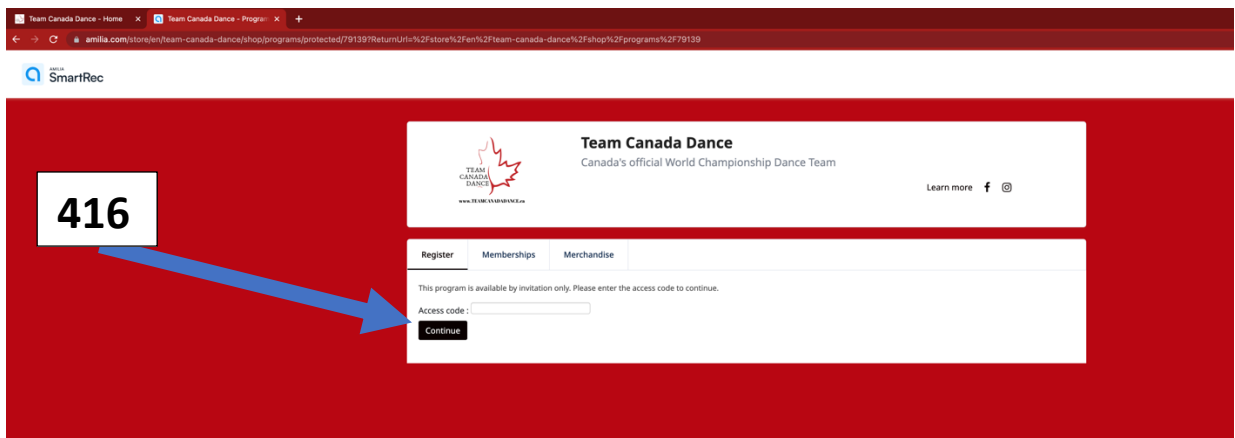
Register the dancer here

And/or register any other travellers

2) Select **ON ACRO Dancer** (for the dancer)



3) After you click on **ON ACRO DANCER**, you will see a new window asking for an access code. This code is there simply so that families do not register for the wrong genre/province. It happens!  
**The access code for ON ACRO DANCER is 416 (like the area code).**



***This will bring you to the ON ACRO Dancer registration page for the trip***

- 4) Click on **20222023 ONTARIO \*DANCERS ONLY\***, then **IDO WORLD ACROBATIC DANCE CHAMPIONSHIP**. Here, you will see the registration for **Children, Junior, and Adult ACRO dancers**. I will use the first option for my example.



ON ACRO - DANCERS ONLY - Travel Fees

**Important information**

**THIS IS FOR DANCERS ONLY - family/chaperones are separate**

Please review the rules, regulations, and financial policies before enrolling. A deposit is required for enrollment and is non-refundable.

Also note that we will be following all Health Canada Covid-19 Protocols at every audition, rehearsal, and event. You will be emailed a separate Covid-19 Protocol form to fill out and sign before attending rehearsals (through TeamSnap). Vaccination is required to travel and participate in rehearsals throughout the year.

**2022/2023 ONTARIO**

**IDO WORLD ACROBATIC DANCE CHAMPIONSHIP**

**Children under 12 yrs**

IDO World Acrobatic Dance Championship, July 22-23, 2023

For CHILDREN'S TEAM DANCERS (under 12) competing at the 2023 IDO World Championship

[More information ...](#)

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**Schedule:**  From Saturday, July 22, 2023 at 12:00 AM until Sunday, July 23, 2023 at 11:59 PM

From Saturday, July 22, 2023 at 12:00 AM until Saturday, July 29, 2023 at 11:59 PM

**Start date:** 7/22/2023

**Session**

**\$2,500.00**

[Show Installments](#)

**Junior 13-16 yrs**

IDO World Acrobatic Dance Championship, July 22-23, 2023

For JUNIOR TEAM DANCERS (13-16) competing at the 2023 IDO World Championship

[More information ...](#)

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**Schedule:**  From Saturday, July 22, 2023 at 12:00 AM until Sunday, July 23, 2023 at 11:59 PM

From Saturday, July 22, 2023 at 12:00 AM until Saturday, July 29, 2023 at 11:59 PM

**Start date:** 7/22/2023

**Session**

**\$2,500.00**

[Show Installments](#)

**Adult 17 & over**

IDO World Acrobatic Dance Championship, July 22-23, 2023

For ADULT TEAM DANCERS (17 & over) competing at the 2023 IDO World Championship

[More information ...](#)

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**Schedule:**  From Saturday, July 22, 2023 at 12:00 AM until Sunday, July 23, 2023 at 11:59 PM

From Saturday, July 22, 2023 at 12:00 AM until Saturday, July 29, 2023 at 11:59 PM

**Start date:** 7/22/2023

**Session**

**\$4,100.00**

[Show Installments](#)

**Total amount: \$4,100.00**

- \$200.00 now
- \$780.00 / month, 5 Installments
- \$200.00 now
- \$975.00 / month, 4 Installments
- \$200.00 now
- \$975.00 / month, 4 Installments
- \$200.00 now
- \$1,300.00 / month, 3 Installments
- \$200.00 now
- \$1,300.00 / month, 3 Installments
- \$200.00 now
- \$1,950.00 / month, 2 Installments
- \$200.00 now
- \$390.00 / 2 weeks, 10 Installments
- \$200.00 now

You can click on the **Show Installments** to see the installments

Or you can click on the **More information...** to see more. Click the **Back** button in the upper right to go back to the previous screen. Or you can go to the black box in the upper right corner that says **REGISTER**

Register Memberships Merchandise

ON ACRO - DANCERS ONLY - Travel Fees | 2022/2023 ONTARIO | IDO WORLD ACROBATIC DANCE CHAMPIONSHIP

Children under 12 yrs

**ON ACRO CHILDREN 12 & under**

Start date: Saturday, July 22 2023.

Schedule:

- From Saturday, July 22, 2023 at 12:00 AM until Sunday, July 23, 2023 at 11:59 PM
- From Saturday, July 22, 2023 at 12:00 AM until Saturday, July 29, 2023 at 11:59 PM

Resource person: canadaworlddance@gmail.com or text/WhatsApp 519-277-5111

Location: Monterrey, Mexico

Description:

**IDO World Acrobatic Dance Championship, July 22-23, 2023**

For CHILDREN'S TEAM DANCERS (under 12) competing at the 2023 IDO World Championship

**ACRO TRAVEL: July 20/21 - July 24, 2023**

For this option, you will travel as a team to the World Championship. You will depart Canada 1-2 days before the start of the competition, and return to Canada the day after the event completes

**TEAM TRAVEL: July 20/21 - July 30, 2023**

For this option, you will travel as a team to the World Acro Championship and IDO World Dance Challenge Competition and Workshops. You will depart Canada 1-2 days before the start of the competition, and return to Canada the day after the event completes.

**EXTENDED STAY: July 20/21 - August 6\*, 2023**

**THIS OPTION IS FOR DANCERS WISHING TO HAVE AN EXTENDED STAY/VACATION AFTER THE EVENT.** For this option, you will travel with the team to the World Championship. You will depart Canada 1-2 days before the start of the competition and return to Canada a week after the event completes (August 16\*).  
*\*unless prior arrangements are made with us as it can perhaps be extended further. Your air reservations will be extended but you must make your own arrangements during that extra time (such as hotel, transportation, etc).*

This option includes airfare, hotel, breakfast, airport shuttle in Mexico to hotel, team jacket or similar, IDO start fees & license, choreographer travel. This does not include choreography fees and costume which is paid directly to the choreographer.

*\*Please choose the option you prefer when prompted in registration. We will let you know when the deadline is once the airline confirms*

Price: \$2,500.00 Taxes waived

Show Installments

Required age: - 12 as of 12/31/2022

Notes: Please inquire about offline payments such as E-transfer and payment by cheque

Taxes are included in the cost. Cost and taxes cannot be itemized due to group bookings and money conversion.

Requirements: Accepted by audition and/or invitation only

More information: Costume and Choreography fees separate and payable to choreographer

Share this activity:

5) On the previous screen, select the **black box**

Session

\$2,500.00

Show Installments

6) You will be brought to a login page. Create an account if you haven't already done so for auditions. Account holders must be over 18 yrs.

Log in

Email: example@domain.com

Password:


Log in

Create an account or reset your password

Log in with Facebook

Log in with Google

Log in with Microsoft 365


7) You will then be asked which person you would like to register. Select  [Add another person](#)


### Select participants to register ✕


#### Children under 12 yrs

- 🕒 From Saturday, July 22, 2023 at 12:00 AM until Sunday, July 23, 2023 at 11:59 PM
- 🕒 From Saturday, July 22, 2023 at 12:00 AM until Saturday, July 29, 2023 at 11:59 PM
- 💰 \$2,500.00 Taxes waived

**Required age:** - 12 as of 12/31/2023

👇 Click on  to add to your cart

🔄 Example Parent  [More info required](#)

 [Add another person](#)

[Continue Shopping](#) [Checkout](#)

8) You will have to add each dancer one at a time.

### Info ✕

First name

Last name

Child  Adult

Date of birth

[Cancel](#) [Save](#)

9) When you add a dancer, you will have to option of selecting an **installment plan** or choose the **full amount** for E-transfers or other methods of payment.

Select participants to register

Children under 12 yrs

1 CHECKOUT

From Saturday, July 22, 2023 at 12:00 AM until Sunday, July 23, 2023 at 11:59 PM

From Saturday, July 22, 2023 at 12:00 AM until Saturday, July 29, 2023 at 11:59 PM

\$2,500.00 Taxes waived

Required age: - 12 as of 12/31/2023

Click on + to add to your cart

Example Child #1 (10 yrs, 8 mos.)

- \$2,500.00 now
- \$200.00 now, \$328.57 / month, 7 Installments
- \$200.00 now, 6 Installments of \$383.33
- \$200.00 now, \$255.56 / month, 9 Installments
- \$0.00 now, \$277.78 / month, 9 Installments
- \$0.00 now, 6 Installments of \$416.67
- \$0.00 now, 4 Installments of \$625.00
- \$200.00 now, \$460.00 / 2 months, 5 Installments
- \$200.00 now, \$460.00 / 2 months, 5 Installments
- \$200.00 now, \$766.67 / 3 months, 3 Installments
- \$0.00 now, \$1,250.00 / 4 months, 2 Installments
- \$0.00 now, \$312.50 / 6 weeks, 8 Installments
- \$200.00 now, \$328.57 / 6 weeks, 7 Installments

Example Child #2 (13 yrs, 8 mos.)

Example Parent (21 yrs.)

Example 2 Parent, sibling, or Other traveller (32 yrs.)

Example Child #3 (35 yrs.)

Add another person

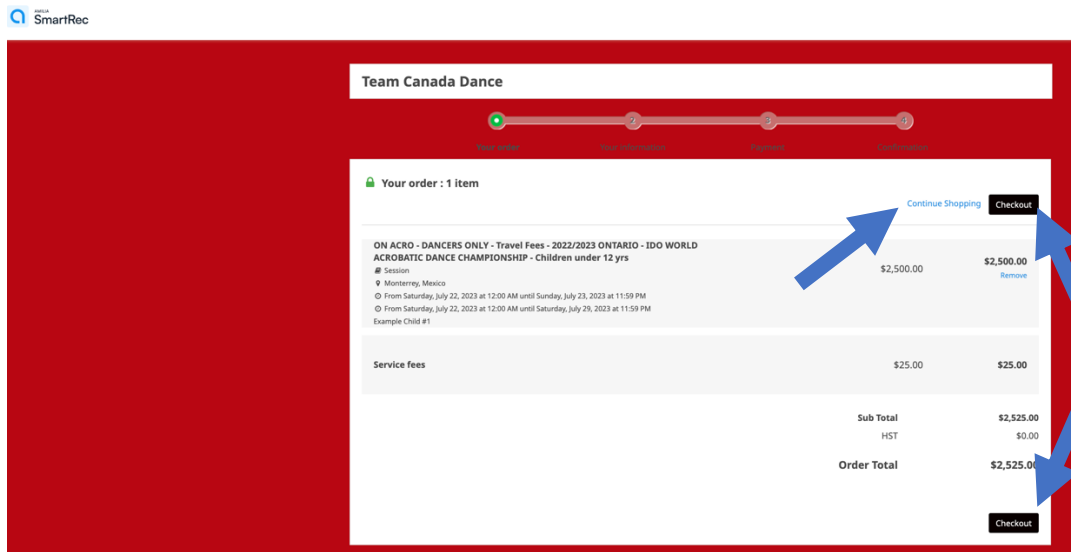
Continue Shopping Checkout

10) For this example, I will choose the **full amount** or **\$2,500 now**

11) For this example, I will not choose **Continue Shopping** but rather the **Checkout** button

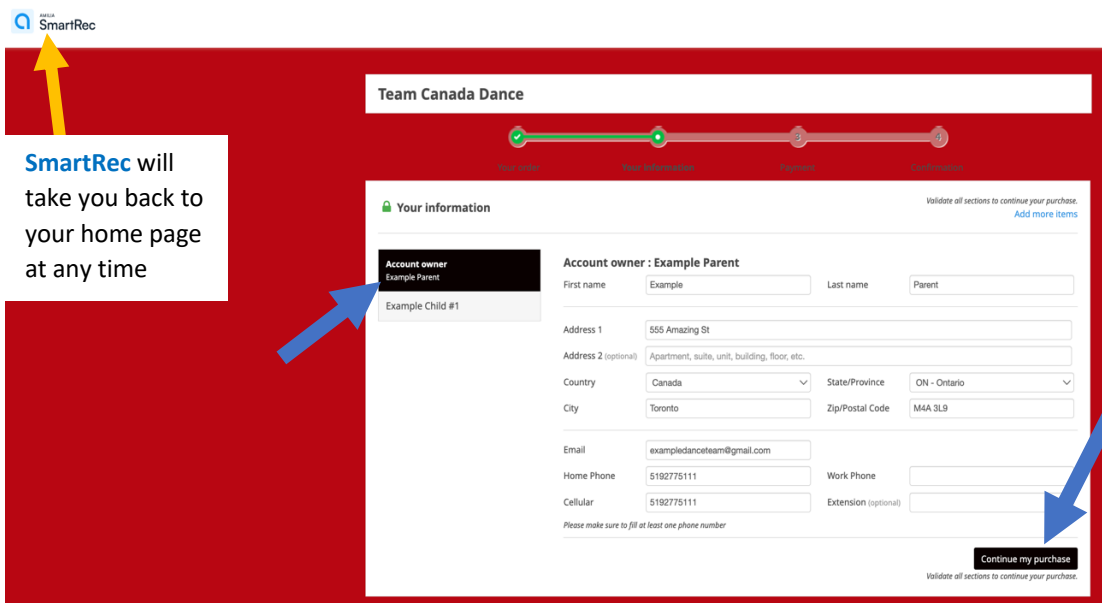
Continue Shopping Checkout

12) You will be brought to **Your Order** to verify



13) For this example, I will select **Checkout**. You can also choose the **Continue Shopping** in the upper right corner if you want to add another dancer. I will **checkout** at this time.

14) You will be brought to a page with **the Account Owner information**. You will have to validate all sections to **continue with your purchase**.



15) You will then be brought to the **Dancers Information page**. In my example, I am **registering Example Child #1**. Please validate all sections to continue your purchase

**Team Canada Dance**

Validate all sections to continue your purchase. [Add more items](#)

**Your information**

Account owner  
Example Parent ✓

**Example Child #1**

**Personal information : Example Child #1**

Date of birth: 1/1/2012 This information can be modified in your account settings.

Gender: Female


Email: examplebjmcteam@gmail.com

School (optional): Awesome School of Dance /or/ University of Dance

Pairing with a Friend

First name (optional): Last name (optional):

Picture (optional)

 [Change the picture](#)

Check here if no known medical conditions.

**Allergies (optional)**

Nuts  Peanuts  
 Eggs  Insect bites/stings  
 Seafood

Other (optional):

Allergic reactions (optional): anaphylactic

**Medical conditions (optional)**

Asthma  Incontinence

For school, please select your home studio or university if you are no longer part of a dance school. You may put where you trained as well. The picture is optional but it helps if you can add one. In terms of **medical conditions** or **allergies**, you only need to let us know anything that may impact travel or dance in any way – such as a nut allergy or any other allergy that can lead to anaphylaxis, or if you have a seizure disorder and we may be the ones that need to help at some time, etc.... Those choices are automatic with the system, we don't need to know if you are incontinent (that was already there)! Diabetes would be good to know in case there is an emergency with blood sugars, same with asthma....you get the idea. We won't share the health information unless it's absolutely necessary (for instance, a paramedic is called) or you don't mind others knowing in case there is an emergency. We always seem to have at least one parent who is in the medical field which is nice.



TRAVEL OPTIONS: (optional)

Team Travel (optional)  Team Extended Travel (optional)

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Payment Options (optional)

Other

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Please attach a copy of your passport \*PASSPORT CANNOT EXPIRE WITHIN 6 MONTHS OF TRAVEL! We have had dancers/parents turned away at customs in the past - please check your expiry date and take any needed action. IT IS YOUR RESPONSIBILITY, NOT OURS OR THE AIRLINE! If you are in need to renew, please attach expired passport until replaced by new one. If do not have one at all at this time, please take a picture of a note saying you are in the process of getting a passport, then replace picture with passport once you get it. We need this information for the airline. (optional)

Passport Photo.png

Choose a file

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Are you vaccinated or willing to be vaccinated to be a part of the team? (optional)

Yes (optional)  No (optional) Specify (optional)

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Please submit proof of covid vaccination and ensure that all core vaccines are up-to-date for traveling. (optional)

Vaccine Proof Photo.png

Choose a file

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If you are a dancer not travelling with family, please list someone you may want to room with. We will pair the dancer with a friend/chaperone in the next room (optional)

You will need to upload your **passport** photo to continue. You can use an old one now and replace it when you get a new one, or if you don't have any yet, just take a pic of a piece of paper with "passport is coming..."

16) Before you can continue the purchase, you will need to review the **terms and conditions**

Please review the terms and conditions. If there is something you would like to discuss, please let us know.

Read me

Select a Primary Legal Guardian

Example Parent

Select a Secondary Legal Guardian (optional)

None

Select an Emergency Contact

Example Parent

Select a second Emergency Contact

Please select...

Continue my purchase

Valid sections to continue your purchase.

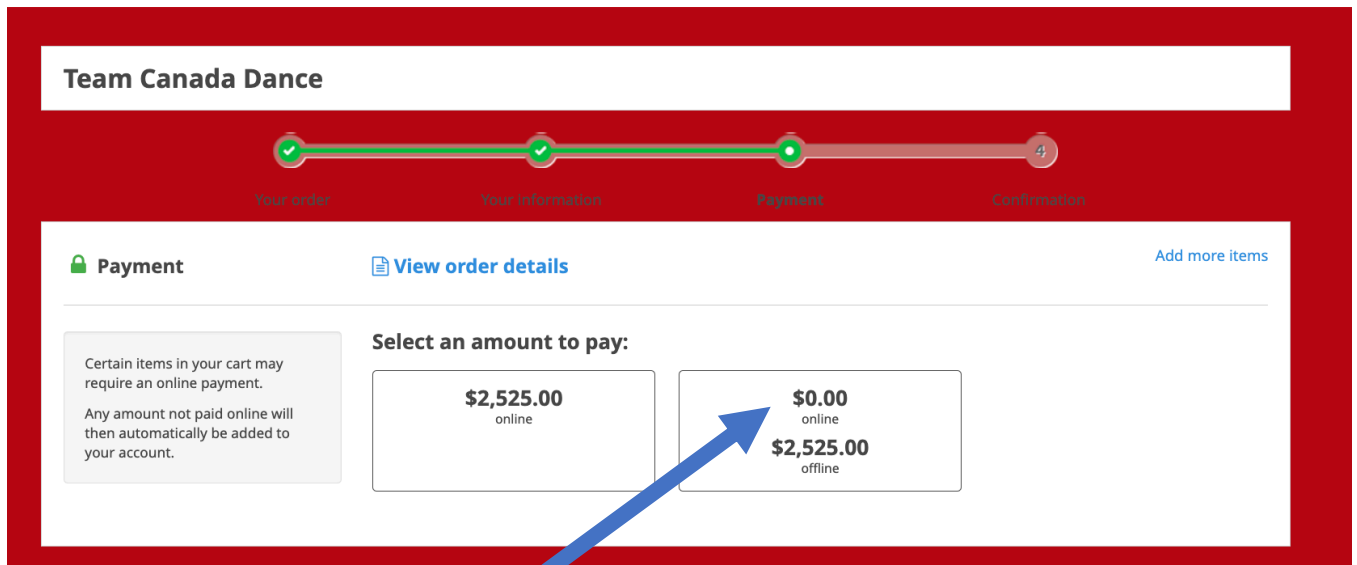
**Confirm**

**RELEASE OF LIABILITY** In consideration of the permission granted by Team Canada Dance and the donated studio usage for auditions, rehearsals and its agents (including the Director, choreographers, chaperones, studio owners, CNDT, CNDG, CDO, IDO, and Team Canada Dance Hip-Hop, Streetdance, Tap, Ballet, Jazz, Modern, Showdance, Afro, Commonwealth teams, World Dance Teams, Team Canada Dance and/or Team Canada Dance Org) for allowing the registered dancers and parent(s) or guardian(s) or participants agree with the follows A. That neither I/We or the Participant shall hold Team Canada Dance Org. and their directors or choreographers liable for any loss, damage, expense, injury, or death whatsoever, suffered or incurred by the Participant arising out of, or any way attributable to the activities inherent in Team Canada Dance participation and the IDO World Championships, or to the use of the Lands or any vehicle before, studio, rehearsals, during or after his or her participation in Team Canada Dance activities. B. To be involved in Team Canada Dance auditions and rehearsals and travel. C. That Team Canada Dance, Canadian National Dance Championships, Dance Studio, the rehearsal studios or their owners, choreographers and staff, Team Canada National Director Bonnie Dyer, Assistant Directors Alison Sharp and Melissa Dyec International Dance Organization, Competition Organizers, or any of the Team Canada Dance Choreographers of which are not liable for any accidents or injuries or cancellations of any events in connection with World Dance Championships. D. I/We understand that there is an element of risk involved in some activities engaged in by Team Canada Dance. as is the responsibility to and from those activities. I/We.

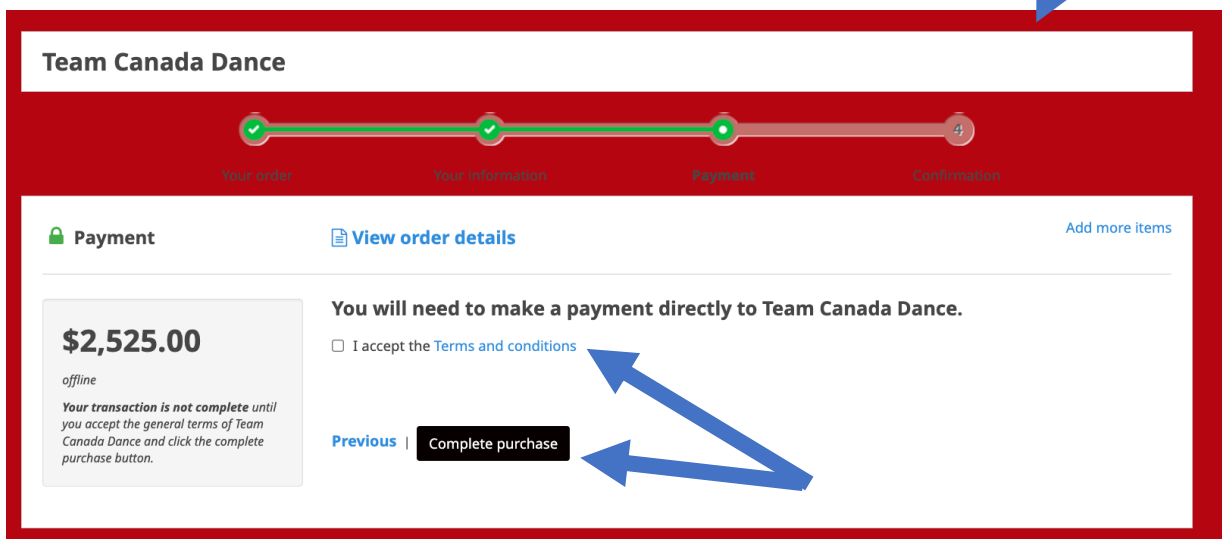
Close Accept

17) And fill in the **emergency contact** information. Then **Continue my purchase** which will take you to the payment page.

18) If you check out at this point, you will see the following.



If you select the box with **\$0.00 (online)/\$2,525.00 (offline)**, which is what you would select if you were going to pay all your travel fees by **e-transfer/cheque/cash**, then you will be brought to a **receipt page**. Your account will be updated every time you send a payment.



Accept the [terms and conditions](#), and **Complete purchase**

You will get a receipt like this:

**Team Canada Dance**

Your order Your information Payment Confirmation

**Confirmation** [Return to store](#) [Share](#) [Print](#)

Your order has been successfully completed.  
Invoice Number: 15185940  
Date: 9/2/2022

Client  
**Example Parent**  
555 Amazing St  
Toronto, ON  
M4A 3L9

Organization  
**Team Canada Dance**  
146 Bristol St  
Guelph, ON  
N1H 3L9

**Session activities**

2022/2023 ONTARIO - IDO WORLD ACROBATIC DANCE CHAMPIONSHIP - Children under 12 yrs	\$2,500.00
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**Participant:** Example Child #1

Monterrey, Mexico

**Fees**

Service fees	\$25.00
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Sub Total	\$2,525.00
HST	\$0.00
<b>Order Total</b>	<b>\$2,525.00</b>

**Important - Please note**

**ON ACRO - DANCERS ONLY - Travel Fees**

Confirmation for ONTARIO ACRO DANCERS ONLY participating in the IDO World Acrobatic Dance Championships in Monterrey, Mexico, July 2023

**Please make sure your passport is valid within 6 months of traveling.**

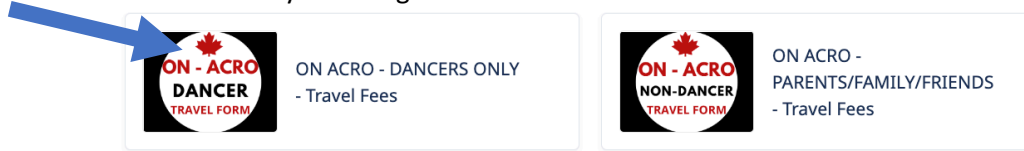
Additional information is on our website [www.teamcanadadance.ca](http://www.teamcanadadance.ca)

*\*please note that TAXES ARE INCLUDED. We pay different taxes in multiple countries so the taxes cannot be broken down on invoice so they appear as 'waived'.*

[Share](#) [Print](#)

If you select **Return to Store** or **Add more items** (previous page - before you completed the purchase), you can then add another dancer or parent/sibling/traveler.

19) **DANCER EXAMPLE 2:** I will then add a dancer and select an instalment plan for you to see that example. I will add in another dancer by selecting Return to Store



20) This dancer will be a **junior**. You can see the installments .... Click on the **black box** to get started

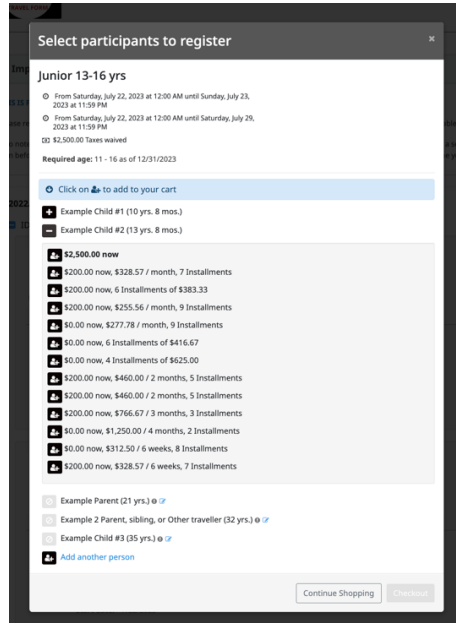
The screenshot shows a web page for 'ON ACRO - DANCERS ONLY - Travel Fees'. It includes a 'Programs' header with a 'Back' link. Below is a section for '2022/2023 ONTARIO' with a sub-section for 'IDO WORLD ACROBATIC DANCE CHAMPIONSHIP'. Three age categories are listed: 'Children under 12 yrs', 'Junior 13-16 yrs', and 'Adult 17 & over'. Each category shows the event name, dates, and schedule. A 'Session' button is present for each, with a price of '\$2,500.00' and a 'Show Installments' link. A large blue arrow points from the text above to the 'Session' button for the 'Junior 13-16 yrs' category.

21) Add another dancer

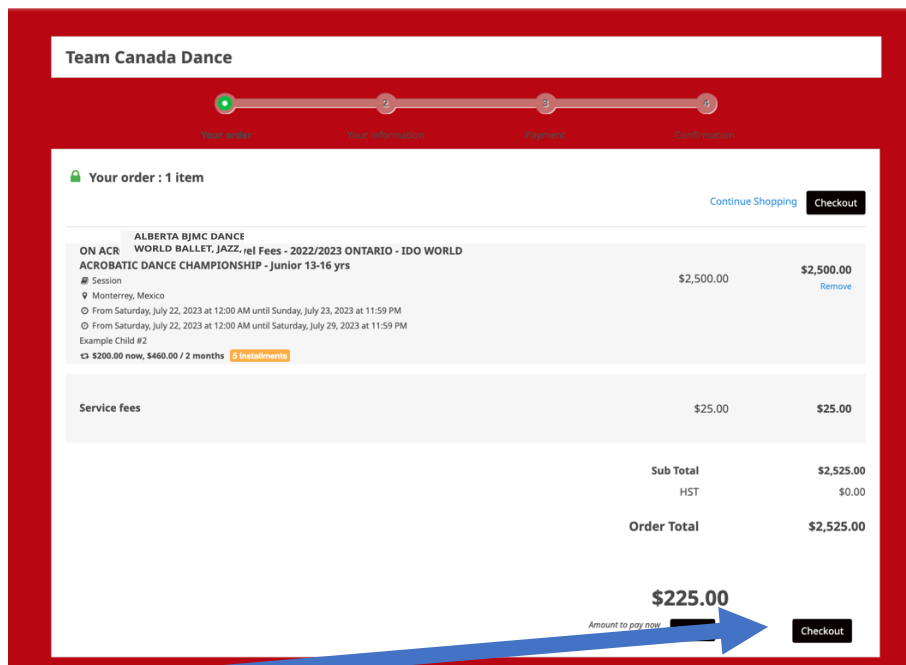


22) This dancer will be **Example Dancer #2**, repeat point 8) with the name/info and select an instalment plan

Choose the instalment plan with the \$200 now if you are paying your deposit by credit card OR choose the instalment plan with \$0 now, and future credit card instalments if you plan to etransfer your deposit but pay the rest by credit card.



23) When you check out with this dancer, you will see the confirm **Your Order** page



24) Checkout

25) When you hit Checkout, you will then have to verify the Account Owner information

SmartRec exampleshowdanceteam@gr

### Team Canada Dance

1 2 3 4

Your information Validate all sections to continue your purchase. Add more items

**Account owner**  
Example Parent  
Example Child #2

**Account owner : Example Parent**

First name: Example Last name: Parent

Address 1: 555 Amazing St

Address 2 (optional): Apartment, suite, unit, building, floor, etc.

Country: Canada State/Province: ON - Ontario

City: Toronto Zip/Postal Code: M4A 3L9

Email: exampledanceteam@gmail.com

Home Phone: 5192775111 Work Phone:

Cellular: 5192775111 Extension (optional):

Please make sure to fill at least one phone number

**Continue my purchase**

Validate all sections to continue your purchase.

26) Then complete the dancer information as seen in point 15) example previously

Your information Validate all sections to continue your purchase. 85:13

**Account owner**  
Example Parent  
Example Child #2

**Personal information : Example Child #2**

Date of birth: 1/1/2009 This information can be modified in your account settings.

Gender: Male

Email: examplesbjmc@gmail.com

School (optional): Wonderful School of Dance

Pairing with a Friend

First name (optional): Last name (optional):

Picture (optional): **Change the picture**

Check here if no known medical conditions.

**TRAVEL OPTIONS:** \*Can be changed up until air tickets are finalized Please note that some of these travel dates are dependent on the number of travelers and may not be possible through the airline. We won't know until the list is submitted. Ballet, Jazz, Modern/Contemporary Team Travel: Nov.25 - Dec. 5\* Ballet, Jazz, Modern/Contemporary Extended Travel: Nov. 25 - Dec. 7 Ballet & Jazz Team Travel: Nov. 25-Dec. 3 Modern/Contemporary Team Travel: Nov. 29 - Dec. 5\* Modern/Contemporary Extended Travel: Nov. 29 - Dec. 7

TEAM TRAVEL  EXTENDED TRAVEL  Other

Payment Options (optional): PAY ONLINE

Please attach a copy of your passport \*PASSPORT CANNOT EXPIRE WITHIN 6 MONTHS OF TRAVEL! We have had dancers/parents

27) Because you selected one of the installment plans, you will be brought to the **credit card payment** page.

**Team Canada Dance**

exampleshowdanceteam@gm

Payment

**\$225.00**

amount to be paid now

**INSTALLMENTS:**

By entering your payment information, you agree to be charged for the following installments according to the terms described below:

**Example Child #2**  
ON ACRO - DANCERS ONLY - Travel Fees  
- 2022/2023 ONTARIO - IDO WORLD  
ACROBATIC DANCE CHAMPIONSHIP -  
Junior 13-16 yrs

LIST OF PAYMENTS:	
<b>Paid now</b>	\$200.00
<b>2022-10-01</b>	\$460.00
<b>2022-12-01</b>	\$460.00
<b>2023-02-01</b>	\$460.00
<b>2023-04-01</b>	\$460.00
<b>2023-06-01</b>	\$460.00

**Credit card payment**

[View order details](#) [Add more items](#)

**Credit card details**

Cardholder name

Card number

Expiration date CVV

MM/YY

**Billing address**  
555 Amazing St  
Toronto ON M4A 3L9  
Canada

Use different billing address

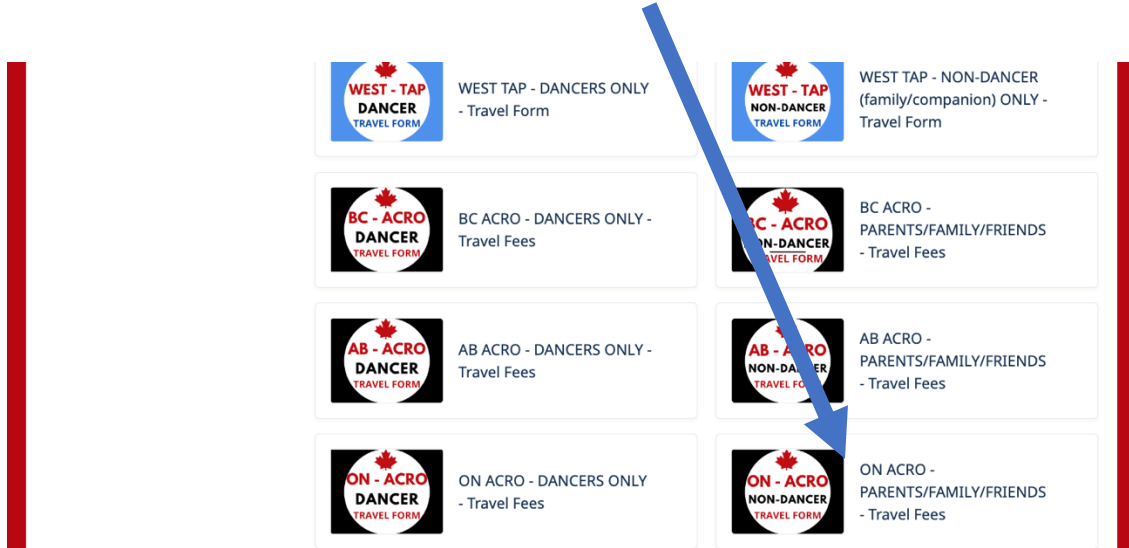
Save card to this account, and allow Team Canada Dance to charge this card for future agreed-upon purchases.

I accept the [terms and conditions](#)

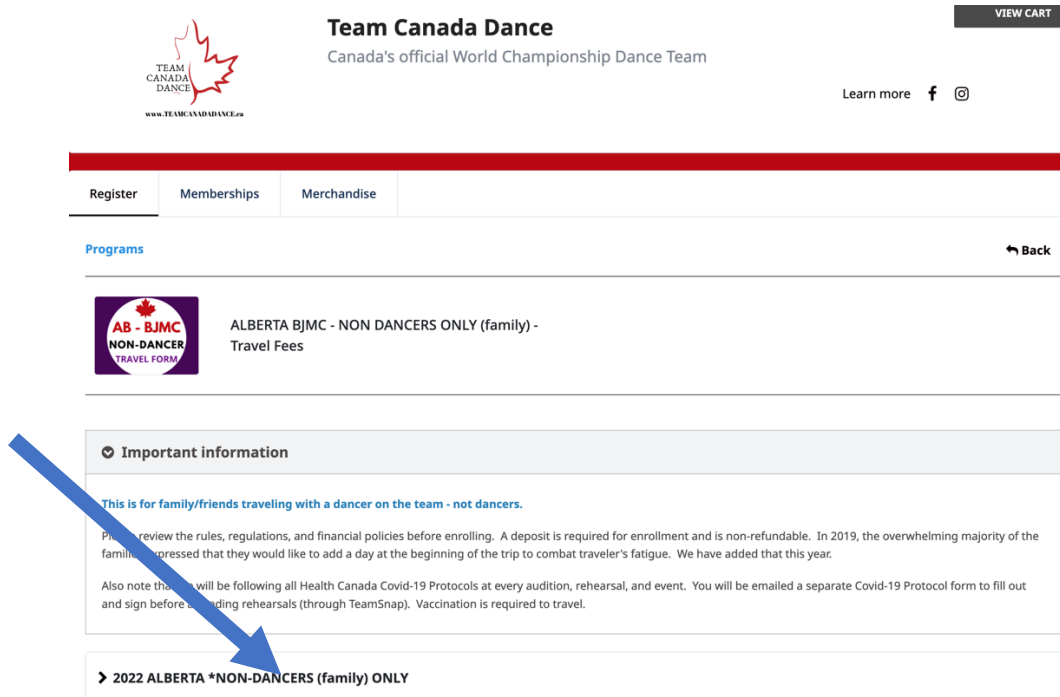
**Make payment**

Enter your credit card information and you will see the receipt page. Dancer registration is DONE!

28) If you want to add yourself (the account owner) or another person to travel with the dancer, then you must go back to the homepage and select **ON ACRO NON-DANCER (family)**.



29) At the bottom, select the **2022 ONTARIO NON-DANCER (family/companion) ONLY** for all other travelers who are not dancing. It will be the same access code **416**






30) Click on **2022 ONTARIO \*NON-DANCERS (family)\***, then **+ 2022/2023 IDO WORLD ACROBATIC DANCE CHAMPIONSHIP / ON PARENT/SIBLINGS/FRIENDS**. Here, you will see the registration for **UNDER 18 Team Travel**, **OVER 18 Team Travel**, **UNDER 18 Extended Travel**, and **OVER 18 Extended Travel**. I will use the first option for my example.

Also note that we will be following all Health Canada Covid-19 Protocols at every audition, rehearsal, and events.

▼ 2022 WORLD ACRO CHAMPIONSHIP

■ ON - PARENT/SIBLINGS/FRIENDS



### UNDER 18 - Team Travel

IDO World Acrobatic Dance Championship, July 22-23, 2023


For FAMILY/FRIENDS (under 18 yrs) TRAVELING WITH TEAM DANCERS to the 2022 IDO World Acro Dance Championship

[More information ...](#)


Schedule:  From Saturday, July 22, 2023 at 12:00 AM until Sunday, July 23, 2023 at 11:59 PM

From Saturday, July 22, 2023 at 12:00 AM until Saturday, July 29, 2023 at 11:59 PM

Start date: 7/22/2023

Session  \$1,500.00

[Show Installments](#)



### OVER 18 - Team Travel

IDO World Acrobatic Dance Championship, July 22-23, 2023


For FAMILY/FRIENDS (over 18 yrs) TRAVELING WITH TEAM DANCERS to the 2022 IDO World Acro Dance Championship

[More information ...](#)

Schedule:  From Saturday, July 22, 2023 at 12:00 AM until Sunday, July 23, 2023 at 11:59 PM

From Saturday, July 22, 2023 at 12:00 AM until Saturday, July 29, 2023 at 11:59 PM

Start date: 7/22/2023


Session  \$1,500.00

[Show Installments](#)

Open the **more information...** to see more information. Click **Back** to return to previous page.

Register Memberships Merchandise

ON ACRO - PARENTS/FAMILY/FRIENDS - Travel Fees | 2022 WORLD ACRO CHAMPIONSHIP | ON - PARENT/SIBLINGS/FRIENDS [Back](#)



### UNDER 18 - Team Travel

[Register](#)

Start date: Saturday, July 22 2023.

Schedule:

From Saturday, July 22, 2023 at 12:00 AM until Sunday, July 23, 2023 at 11:59 PM

From Saturday, July 22, 2023 at 12:00 AM until Saturday, July 29, 2023 at 11:59 PM

Resource person: Melissa - canadaworlddance@gmail.com (519-277-5111 txd)

Location: Monterrey, Mexico

Description:

IDO World Acrobatic Dance Championship, July 22-23, 2023

For FAMILY/FRIENDS (under 18 yrs) TRAVELING WITH TEAM DANCERS to the 2022 IDO World Acro Dance Championship

**ACRO TRAVEL: July 20/21 - July 24, 2023**

For this option, you will travel as a team to the World Championship. You will depart Canada 1-2 days before the start of the competition, and return to Canada the day after the event completes

**TEAM TRAVEL: July 20/21 - July 30, 2023**

For this option, you will travel as a team to the World Acro Championship and IDO World Dance Challenge Competition and Workshops. You will depart Canada 1-2 days before the start of the competition, and return to Canada the day after the event completes.

**EXTENDED STAY: July 20/21 - August 6\*, 2023**

**THIS OPTION IS FOR DANCERS WISHING TO HAVE AN EXTENDED STAY/VACATION AFTER THE EVENT.** For this option, you will travel with the team to the World Championship. You will depart Canada 1-2 days before the start of the competition and return to Canada a week after the event completes (August 10\*): \*unless prior arrangements are made with us as it can perhaps be extended further. Your air reservations will be extended but you must make your own arrangements during that extra time (such as hotel, transportation, etc).

This option includes **airfare, hotel, breakfast, airport shuttle in Mexico to hotel, team jacket or similar, choreographer travel, and admission to all events.**

\*Please choose the option you prefer when prompted in registration. We will let you know when the deadline is once the airline confirms

Price: \$1,500.00 Taxes waived

[Show Installments](#)





Notes: Please inquire about offline payments such as E-transfer and payment by cheque

Taxes are included in the cost. Cost and taxes cannot be itemized due to group bookings and money conversion.

Requirements: Vaccinated and approved for travel Symptom-free at least 48 hrs before departure

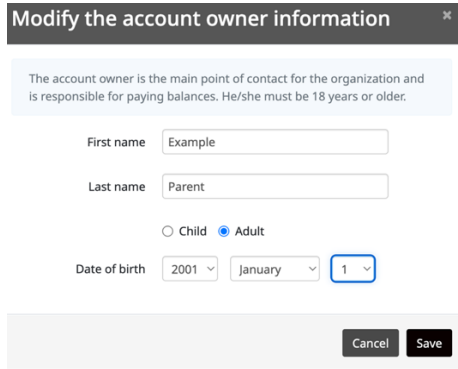
More information: Traveling with dancer on the team

Share this activity:

31) You will then need to choose yourself (the account owner) and/or another person who will be travelling. **You must do this for every traveler.** If you need to add another person, do that here.

 [Add another person](#)



**Modify the account owner information**

The account owner is the main point of contact for the organization and is responsible for paying balances. He/she must be 18 years or older.

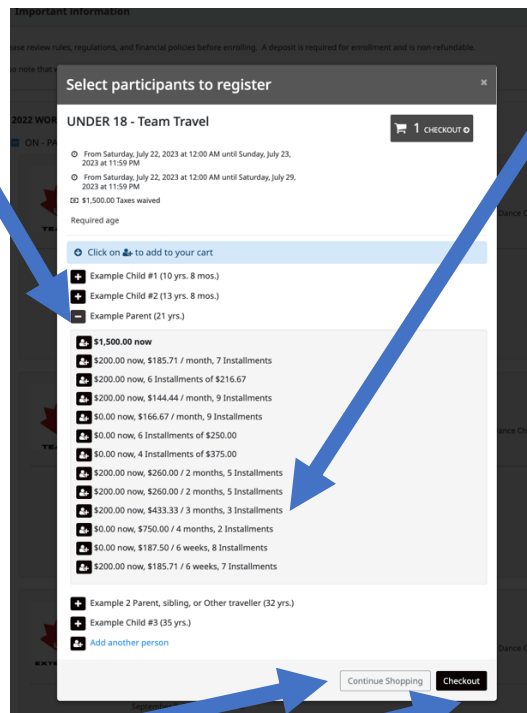
First name

Last name

Child  Adult

Date of birth

32) If you are selecting yourself (the account owner), then click on your name. If you are selecting someone else, click on their name. For this example, I am choosing a different **installment plan** for 'Example Parent'



**Select participants to register**


UNDER 18 - Team Travel 1 CHECKOUT

From Saturday, July 22, 2023 at 12:00 AM until Sunday, July 23, 2023 at 11:59 PM

From Saturday, July 22, 2023 at 12:00 AM until Saturday, July 29, 2023 at 11:59 PM

DD \$1,500.00 Taxes waived

Required age

Click on  to add to your cart

- Example Child #1 (10 yrs. 8 mos.)
- Example Child #2 (13 yrs. 8 mos.)
- Example Parent (21 yrs.)

**\$1,500.00 now**

- \$200.00 now, \$185.71 / month, 7 Installments
- \$200.00 now, 6 Installments of \$216.67
- \$200.00 now, \$144.44 / month, 9 Installments
- \$0.00 now, \$166.67 / month, 9 Installments
- \$0.00 now, 6 Installments of \$250.00
- \$0.00 now, 4 Installments of \$375.00
- \$200.00 now, \$260.00 / 2 months, 5 Installments
- \$200.00 now, \$260.00 / 2 months, 5 Installments
- \$200.00 now, \$433.33 / 3 months, 3 Installments
- \$0.00 now, \$750.00 / 4 months, 2 Installments
- \$0.00 now, \$187.50 / 6 weeks, 8 Installments
- \$200.00 now, \$185.71 / 6 weeks, 7 Installments

Example 2 Parent, sibling, or Other traveller (32 yrs.)

Example Child #3 (35 yrs.)

Then either **Continue Shopping** or **Checkout**. I am going to Checkout right now.

33) For my examples, I had previously added Dancer #2 to an instalment plan and now myself as a parent traveler. I will then see the following summary page:

SmartRec exampleshowdanceteam@gmail.com

### Team Canada Dance

1 2 3 4

Your order : 2 items [Continue Shopping](#) [Checkout](#)

<b>ON ACRO - DANCERS ONLY - Travel Fees - 2022/2023 ONTARIO - IDO WORLD ACROBATIC DANCE CHAMPIONSHIP - Junior 13-16 yrs</b> # Session Monterrey, Mexico From Saturday, July 22, 2023 at 12:00 AM until Sunday, July 23, 2023 at 11:59 PM From Saturday, July 22, 2023 at 12:00 AM until Saturday, July 29, 2023 at 11:59 PM Example Child #2 \$200.00 now, \$460.00 / 2 months <a href="#">Installments</a>	\$2,500.00	\$2,500.00 <a href="#">Remove</a>
<b>ON ACRO - PARENTS/FAMILY/FRIENDS - Travel Fees - 2022 WORLD ACRO CHAMPIONSHIP - ON - PARENT/SIBLINGS/FRIENDS - UNDER 18 - Team Travel</b> # Session Monterrey, Mexico From Saturday, July 22, 2023 at 12:00 AM until Sunday, July 23, 2023 at 11:59 PM From Saturday, July 22, 2023 at 12:00 AM until Saturday, July 29, 2023 at 11:59 PM Example Parent \$200.00 now, \$144.44 / month <a href="#">Installments</a>	\$1,500.00	\$1,500.00 <a href="#">Remove</a>
<b>Service fees</b>	\$40.00	\$40.00
<b>Sub Total</b>		\$4,040.00
<b>HST</b>		\$0.00
<b>Order Total</b>		\$4,040.00

**\$440.00**  
Amount to pay now [Details](#) [Checkout](#)

In this example, I already had the instalment plan from the previous dancer in my cart.

34) You will then have to either confirm the account owner information again. It will then ask you to confirm any other travelers that you are currently in the process of checking out. I will go through the Dancer #2 information again, Continue Purchase, then it will take me to my travel information page or the traveler I just added.

### Team Canada Dance

1 2 3 4

Your information [Validate all sections to continue your purchase.](#) [Add more items](#)

**Account owner**  
Example Parent

Example Child #2  
Example Parent

**Account owner : Example Parent**

First name  Last name

Address 1

Address 2 (optional)

Country  State/Province

City  Zip/Postal Code

Email

Home Phone  Work Phone

Cellular  Extension (optional)

Please make sure to fill at least one phone number

[Continue my purchase](#)  
[Validate all sections to continue your purchase.](#)

35) Finish entering all the information as before but you hit **Continue my purchase** for this traveler.

36) You will see a summary page if you haven't checked out any previous travelers from credit card instalment plans or the **Credit Card Payment** page.

**Team Canada Dance**

Progress: ✓ ✓ ✓ 1

Your order   Your information   **Payment**   Confirmation

**Payment** [View order details](#) [Add more items](#)

**\$440.00**  
amount to be paid now

**INSTALLMENTS:**

By entering your payment information, you agree to be charged for the following installments according to the terms described below:

**Example Child #2**  
ON ACRO - DANCERS ONLY - Travel Fees - 2022/2023 ONTARIO - IDO WORLD ACROBATIC DANCE CHAMPIONSHIP - Junior: 13-16 yrs

LIST OF PAYMENTS:	
Paid now	\$200.00
2022-10-01	\$460.00
2022-12-01	\$460.00
2023-02-01	\$460.00
2023-04-01	\$460.00
2023-06-01	\$460.00

**Example Parent**  
ON ACRO - PARENTS/FAMILY/FRIENDS - Travel Fees - 2022 WORLD ACRO CHAMPIONSHIP - ON - PARENT/SIBLINGS/FRIENDS - UNDER 18 - Team Travel

LIST OF PAYMENTS:	
Paid now	\$200.00
2022-10-01	\$144.48
2022-11-01	\$144.44
2022-12-01	\$144.44
2023-01-01	\$144.44
2023-02-01	\$144.44
2023-03-01	\$144.44
2023-04-01	\$144.44
2023-05-01	\$144.44
2023-06-01	\$144.44

**Credit card payment**

**Credit card details**

Cardholder name

Card number

Expiration date   CVV  
MMYY  

**Billing address**  
555 Amazing St  
Toronto ON M4A 3L9  
Canada

Use different billing address

Save card to this account, and allow Team Canada Dance to charge this card for future agreed-upon purchases.

I accept the [terms and conditions](#)

**Make payment**

37) Fill it in and click on the **Make Payment** box on the lower right side.

You are done! You will get a receipt emailed to you. Credit Card service fees go to the company, not us. That fee comes off the first payment only.

*If you need to change your payment options at any time, see the following page.*

# YOUR ACCOUNT

A) Go to your account home page. You can click on the **SmartRec** icon in the top left corner to get back home. You will then see the following **Quick View**:

The screenshot shows the SmartRec account home page. A dark vertical sidebar on the left contains navigation options: Home, Billing, Purchases, Wallet, Members, Memberships cards, Communication, Documents, and Settings. The main content area includes:

- Quick access:** A card for 'Team Canada Dance' showing a balance of \$3939.00.
- My calendar:** A calendar for August 2022 with the 24th highlighted.
- Upcoming events:** A list of events for 'Children Team (12 & under)' and 'Example Child #1' on November 11th, 2022.
- Activities without schedule:** A section currently showing 'No activities'.

Four callout boxes with blue arrows point to specific elements:

- Black bar:** 'I will now go over the following info in the black bar' points to the left sidebar.
- Balance card:** 'Balance owing for all travelers' points to the 'Team Canada Dance' balance card.
- Events:** 'What you signed up for' points to the 'Upcoming events' section.
- Travellers:** 'Travellers you signed up' points to the 'Example Child #1' event card.

A note at the bottom right states: 'You will either see the picture of the travellers or the initials if you didn't add a photo. We won't use these pics for anything, don't worry!'

B) **BILLING:** On the left black vertical bar you will see Billing. You will see how much is still owing, history, and you can make a payment outside of the instalment schedule with your credit card if you wish. Sometimes if there is a balance due to a held or missed payment, you can balance the account here.

The screenshot shows the 'Billing' page for 'Team Canada Dance'. It displays the current balance of \$3939.00 and the account owner's name, 'Example Parent'. Below this, there are buttons for 'Store', 'Make payment', and 'Account history'. A 'Billing' section contains a filter dropdown set to 'All' and a search input for 'ID or Description'. A table below lists billing items:

ID	Date	Amount	Balance
Invoice: Online purchase 15079160	Aug 24, 2022 1:13 PM	\$3939.00	\$3939.00

If you choose to **Make a Payment** here, you will see the payment page. This is used for making any payment by credit card outside of the regularly scheduled installment plan or paying off a balance.

Personal account  
Example Parent ▾

- Home
- Billing
- Purchases
- Wallet
- Members
- Memberships cards
- Communication 1
- Documents
- Settings

Find a store

User account > Billing

## Make a payment

Team Canada Dance

Outstanding invoices

<input type="checkbox"/>	Invoice	Date	Status	Total	Balance
<input type="checkbox"/>	15079160	2022-08-24	Unpaid	\$3,939.00	\$3,939.00

Payment information

Amount  
\$0  
Enter the amount you want to pay

Payment type  
Credit card ▾

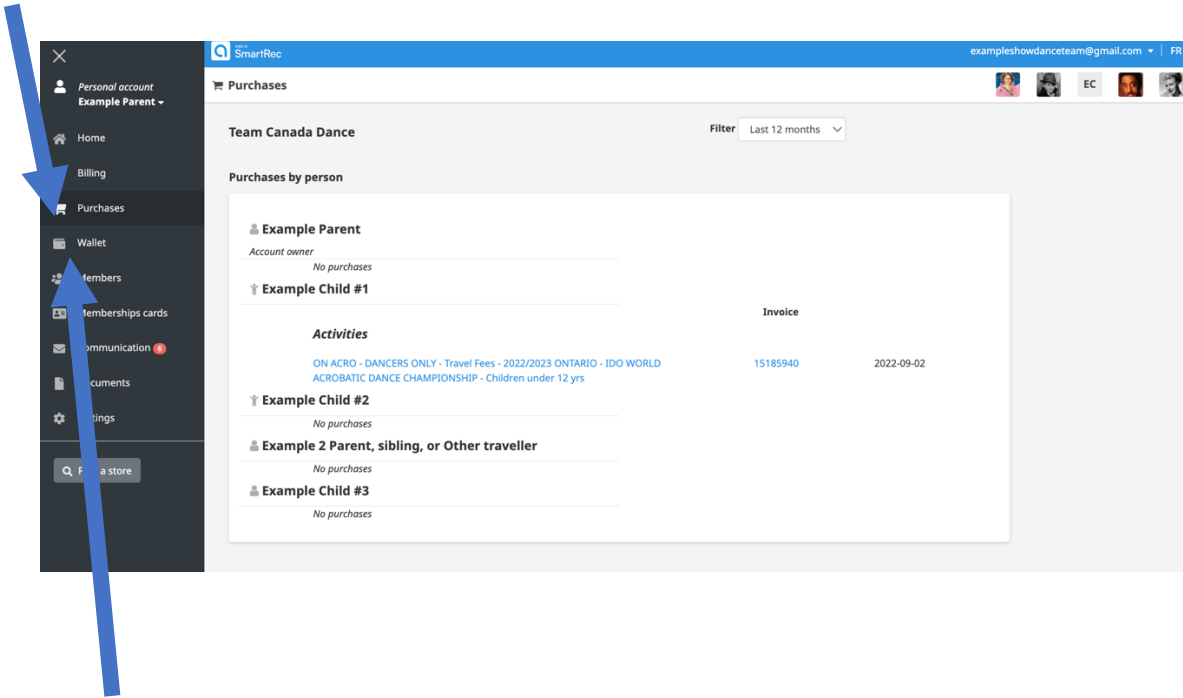
**Credit card details**

Cardholder name  
\_\_\_\_\_  
Card number  
\_\_\_\_\_  
Expiration date  
MM/YY  
CVV  
\_\_\_\_\_  
**Billing address**  
151 Corstate Ave  
Concord ON L4K 4Y2  
Canada  
 Use different billing address

Make payment

Check the **invoice** (there is only one in my example, but you may have several – you can check them all if you just want to make a general payment, not to a specific traveler), the **amount you want to pay**, then the **credit card details**. Then **Make Payment**.

- C) **PURCHASES** in the black box will show you a summary of all your purchases. I didn't complete my credit card payment details for Example Child Dancer #2 or myself as the Example Parent so it won't show up here until I do finish checking out with payment.



- D) **WALLET** will bring you to your payment information. It will show your credit card information or your bank information – however you chose to pay. I didn't put in any credit cards for my example, so it shows like this

[User account](#) > [Wallet](#)

## Wallet




You haven't saved any payment methods yet.  
Don't worry, it's quick and easy to do!

[Add a credit card](#)


[Add a bank account](#)

- **You can add/change credit cards here. You may have several on file if this is your preference**


## Wallet



Payment methods [Upcoming payments](#) 


Your credit cards

▼  **Visa ending in 1111** Samantha Postlethwaite 03/23


**Billing address**  
35 Cedar  
Greenfield Park QC J5A 1L4  
Canada

**Authorizations**   
Amilia Fun Club ×  
The Amilia Demo Experience ×

 [Delete card](#) [Replace card](#) 


[Add a credit card](#) 

Your bank accounts

>  **Royal Bank of C... ending in 6789** Sam's Fun Fund


[Add a bank account](#)

- **When you do go to make a payment, you can either choose any cards already added, or add another.**

 **Payment** [View order details](#) [Add more items](#)


**\$10.00**  
*amount to be paid now*

**Credit card payment**

 **Visa ending in 1111** Samantha Postlethwaite 03/23

**Billing address**  
35 Cedar  
Greenfield Park QC J5A 1L4  
Canada

**Use different billing address**

 **Visa ending in 4700** Samantha Postlethwaite 03/22

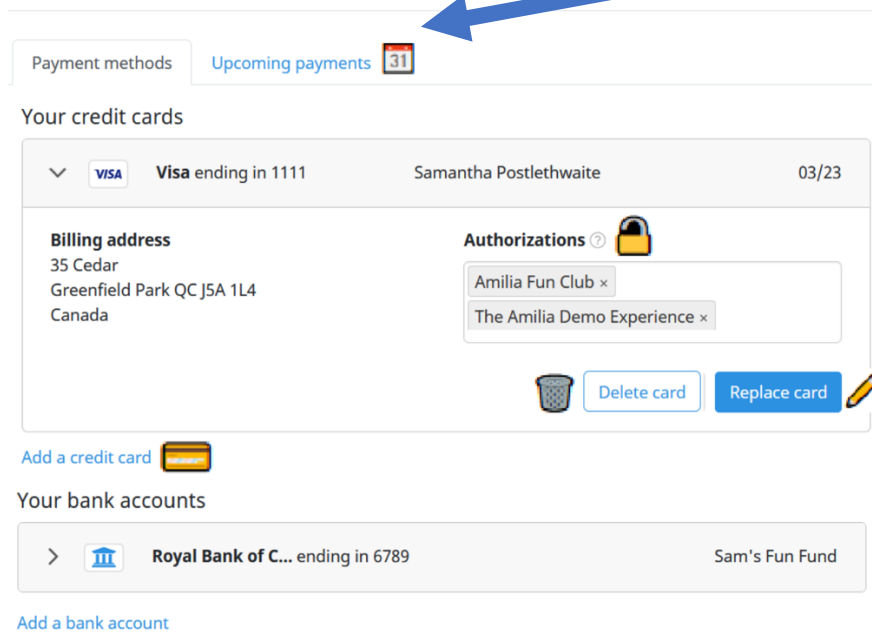
[Use a different card](#)

[Make payment](#)



E) If you want to change your instalment payments yourself, you can also do that in your **Wallet** page

## Wallet



The screenshot shows the 'Wallet' page with two tabs: 'Payment methods' and 'Upcoming payments'. A blue arrow points to the 'Upcoming payments' tab. Below the tabs, there are sections for 'Your credit cards' and 'Your bank accounts'. The 'Your credit cards' section shows a Visa card ending in 1111, owned by Samantha Postlethwaite, with a billing address in Greenfield Park QC and two authorizations: 'Amilia Fun Club' and 'The Amilia Demo Experience'. There are buttons for 'Delete card' and 'Replace card'. Below this is a link to 'Add a credit card'. The 'Your bank accounts' section shows a Royal Bank of Canada account ending in 6789, associated with 'Sam's Fun Fund', and a link to 'Add a bank account'.

F) **UPCOMING PAYMENTS** In your Wallet, you can see your **Upcoming Payments** on the credit card instalments you chose only.

If you selected e-transfers/pay offline, then you make your own instalment schedule. As long as it is paid before November, you can pay in a schedule that works best for you

### **View Upcoming payments**

This section displays **all** your planned installment payments and your **next** subscription payment(s). You can edit the payment method on any upcoming payment with any of your saved credit card(s) or bank account(s). This in turn updates all future payments linked to the payment plan.

- G) **Edit Installment Date, the Amount or Cancel a Payment:** First, select **the installment payment(s)** and click **Edit Planned Date**. A new table will appear. The new date will apply to the payment(s) shown in the table.

Clients > Samantha Postlethwaite > Upcoming payments > Edit planned date


Samantha Postlethwaite

Installment

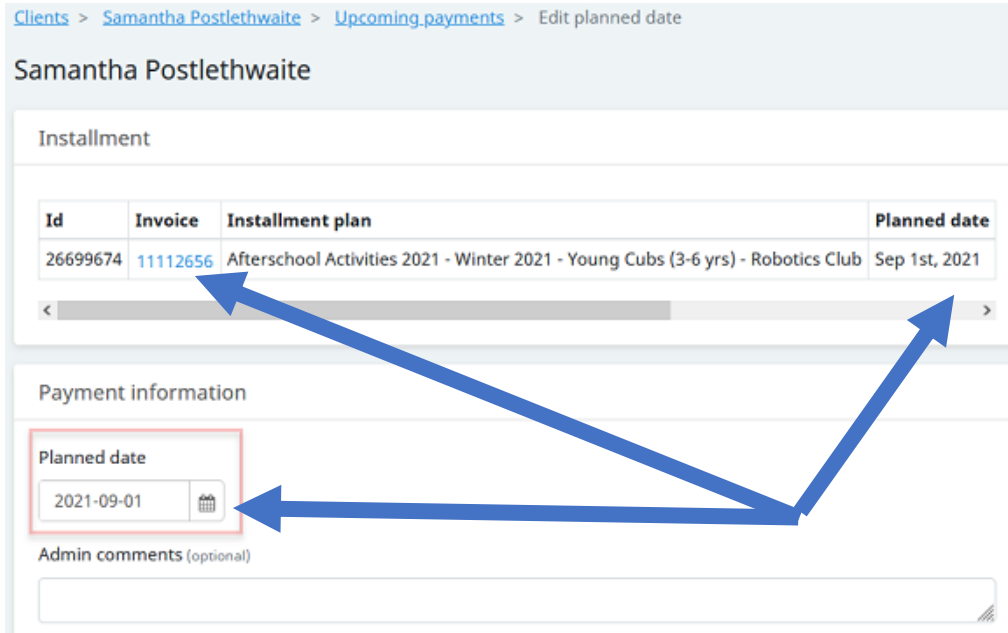
Id	Invoice	Installment plan	Planned date
26699674	11112656	Afterschool Activities 2021 - Winter 2021 - Young Cubs (3-6 yrs) - Robotics Club	Sep 1st, 2021

Payment information

Planned date

2021-09-01 

Admin comments (optional)



- H) Edit the **instalment amount** by selecting **the installment payment(s)** and click **Edit Amount**. A new table will appear. The new amount will apply to the payment(s) shown in the table. \*Before editing the amount of an installment, it is recommended to search for the applicable invoice number to double-check which installments (and how much) are already planned.

Clients > Samantha Postlethwaite > Upcoming payments > Edit amount

Samantha Postlethwaite

Installment

Id	Invoice	Installment plan	Planned date
26699675	11112656	Afterschool Activities 2021 - Winter 2021 - Young Cubs (3-6 yrs) - Robotics Club	Oct 1st, 2021

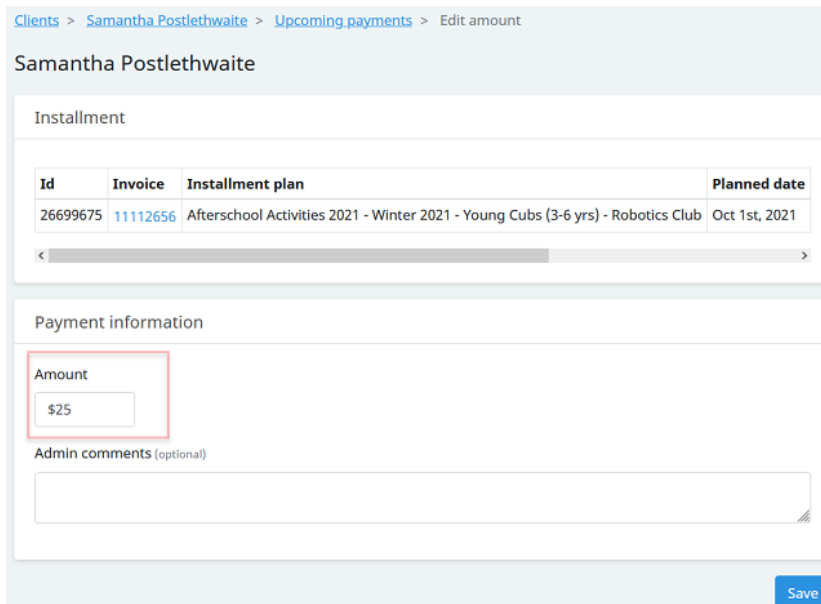
Payment information

Amount

\$25

Admin comments (optional)

Save



**You can enter any amount, whether the value is lower or higher than what is required to pay the invoice item eligible for installments.**

- I) **CANCEL A PAYMENT:** If you need to put a payment on hold or just cancel it for the time being, then select the installment payment(s) and click **CANCEL PAYMENT(s)**. A new table will appear. The payments in the table can be called. Click **CANCEL PAYMENT**. A success message will appear when it is canceled.

Installment			
Id	Invoice	Installment plan	Planned date
26699674	11112656	Afterschool Activities 2021 - Winter 2021 - Young Cubs (3-6 yrs) - Robotics Club	Sep 1st, 2021

[Cancel payment](#)

You can view canceled installments in the **Upcoming payments** subtab by filtering for **Canceled installments**.

- J) **MEMBERS:** The members tab in the black box to the left is where you will find all the information about all the travellers you added. This is where you can make any necessary changes such as adding a new passport photo or changing any other details.
- K) When you first click on the **Members tab**, it will likely take you to the **account owner** or the last person you added.

The screenshot shows the Smarttec web application interface. On the left is a dark sidebar with navigation options: Home, Billing, Purchases, Wallet, Members, Memberships cards, Communication, Documents, and Settings. The main content area is titled 'Members' and shows a profile for 'Example Parent' with a photo, contact information, and a 'Delete' button. Below the profile is a 'Personal information' section with a 'Gender' dropdown set to 'Female' and a 'First name' field containing 'Example'. A blue arrow points from a text box labeled 'Account Owner info' to the 'Personal information' section. Another blue arrow points from a text box labeled 'Everyone on your account' to the top right corner of the page, where a row of small profile icons is visible.

**Account Owner info**

**Everyone on your account**

- L) In this example, if I want to choose (and/or edit) **Dancer #1** in my account, I will click **on the picture** (or initial if no pic is uploaded) in the top right corner and it will open and look something like this:

The screenshot shows a user profile for 'Example Child #1', 10 years old. It includes sections for Personal information, Contact information, Other information, and Medical Info. A callout box labeled 'Edit' points to the 'Edit' button next to the profile picture. Another callout box labeled 'EXTRA QUESTIONS is where you will find passport info' points to the 'Extra questions' link in the 'Forms by organization' section.

- M) To change something, hit **EDIT**.

- N) To change passport photo, just click on **CHOOSE FILE**

Please attach a copy of your passport  
 \*PASSPORT CANNOT EXPIRE WITHIN 6 MONTHS OF TRAVEL!  
 We have had dancers/parents turned away at customs in the past  
 - please check your expiry date and take any needed action.  
 IT IS YOUR RESPONSIBILITY, NOT OURS OR THE AIRLINE!

If you are in need to renew, please attach expired passport until replaced by new one. If do not have one at all at this time, please take a picture of a note saying you are in the process of getting a passport, then replace picture with passport once you get it. We need this information for the airline.

Passport Photo.png

**DON'T FORGET TO SAVE ANY CHANGES!!**



- O) Finally, the **COMMUNICATION** tab has all the emails that have been sent through the registration system.

**If you have any questions, please let us know.**