

**WESTMINSTER PRESBYTERIAN CHURCH
OTTAWA, KANSAS
APPLICATION FOR EMPLOYMENT**

Date _____ Position applying for _____

Name _____
 First Middle (not initial) Last Maiden

Address _____
 Street City State Zip

Home Phone _____ Cell Phone _____

Date of Birth _____ Social Security # _____

E-mail address _____

Complete the following OR submit a resume with the following information:

Education:

High School attended _____ Date Graduated _____

College – 1 2 3 4 _____ Degree _____

Postgraduate – 1 2 3 4 _____ Degree _____

Present Place of Employment _____

Occupation _____ Supervisor _____

Address _____
 Street City State Zip

Work Phone _____ Okay to call you there _____

WORK EXPERIENCE (List last employment first)

Firm _____ Type of Job _____

Address _____ Supervisor _____

Dates: from _____ to _____ Reason for leaving _____

Firm _____ Type of Job _____

Address _____ Supervisor _____

Dates: from _____ to _____ Reason for leaving _____

Please fill out backside of application

Firm _____ Type of Job _____
Address _____ Supervisor _____
Dates: from _____ to _____ Reason for leaving _____

Firm _____ Type of Job _____
Address _____ Supervisor _____
Dates: from _____ to _____ Reason for leaving _____

Please list three references:

1. Name _____ Telephone # _____
Email _____
2. Name _____ Telephone # _____
Email _____
3. Name _____ Telephone # _____
Email _____

A routine inquiry (background check) may be made which will provide information concerning character, reputation, personal characteristics, and mode of living. If such inquiry is made, you may obtain additional information, upon written request, as to the nature and scope of the report.

I hereby authorize **A REPRESENTATIVE of WESTMINSTER PRESBYTERIAN CHURCH** to conduct work history, personal reference and/or background checks to determine my eligibility for employment.

I certify that the information provided is true and correct to the best of my knowledge, and I Understand that any misrepresentation, or willful omission, of facts shall be cause for rejection of this application or termination of employment.

_____ Printed Name _____ Signature _____ Date

Please attach a statement indicating why you are desirous of this position and why you feel you are the best applicant for the job.

Return the completed application and statement to:
Westminster Presbyterian Church
401 W 13th Street
Ottawa, KS 66067
785-242-1824
Attn: Pastor Darron Story