



**Tumalo Basin Sewer District**  
64682 Cook Ave, Box 19, Bend OR 97703  
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TumaloBasinSD.org  
541-239-3389

**Tumalo Basin Sewer District Board Meeting  
Minutes  
Wednesday, March 18, 2026 at 4:30 p.m.  
64670 Strickler Ave, Ste 100, (Tumalo) Bend OR**

**1. Call to Order** The meeting was called to order at 4:35 p.m.. **Board Members in Attendance:** Sophie Paez, Jeannie Fraley, Rob Fish. Dale Peer joined virtually prior to item **Guests:** Joel Gisler, Jack Gisler, Bobby Voeks (virtual).

2. Pledge of Allegiance

3. Consent Agenda

**Approval of February 10 Meeting Minutes (Exhibit A):** Approved.

**Approval of February 10 Work Session Minutes (Exhibit B):** Approved.

**Review Payables:** Reviewed.

4. Discussion and Action Items

- **Legal Counsel:** Rob Fish entertained a motion to use Anderson Shultz, LLP as TBSD legal counsel. **Motion:** Jeannie Fraley moved, Sophie Paez seconded. **Roll-Call Vote:** Robert Fish: Yes, Jeannie Fraley: Yes, Sophie Paez: Yes. Motion passed unanimously.
- **eVoice and District Telephone Number:** Discussion regarding the 541-239-2389 number and current forwarding system. **Motion:** Dale Peer moved to authorize Rob Fish to fix the phone system, Jeannie Fraley seconded. **Roll-Call Vote:** Robert Fish: Yes, Jeannie Fraley: Yes, Dale Peer: Yes. Motion passed unanimously.
- **Secretarial Proposal:** Consider Sophie Paez/Fennel B2B as Board Secretary following the resignation of Martha Gross. Conflict of interest was acknowledged for Sophie Paez. **Motion:** Jeannie Fraley moved, Dale Peer seconded. **Roll-Call Vote:** Robert Fish: Yes, Jeannie Fraley: Yes, Dale Peer: Yes. Sophie Paez: Abstained. Motion passed by quorum.
- **Open Board Positions:** Discussed Position 2. Jeannie Fraley will consider taking the Treasurer position if Sophie Paez becomes Secretary.
- **RFP Status Update:** Reviewed the pre-proposal meeting attended by three firms. Submissions are due April 3, with selection scheduled for April 17.
- **Advertising SOP:** Discussion held regarding the Advertising Standard Operating Procedure.



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5. Other Items

**6. Public Comments** None.

7. Future Agenda Items: RFP review

**8. Next Meeting** April 14, 2026.

**9. Adjournment** The meeting was adjourned at 5:12 p.m.