



Tumalo Basin Sewer District Board Meeting Minutes
Tuesday, April 8, 2025, at 4:30 p.m.
64670 Strickler Ave, Ste 100, (Tumalo) Bend OR

1. Secretary Martha Gross called the meeting to order at 4:30 pm. Zoom technicalities delayed the ability to join session for an additional 5 minutes.
Board members in attendance: Martha Gross, Jeannine Fraley, Sophie Paez, Dale Peer.
Community in attendance: Belinda Kachlein and Robert Voeks; Jimm Wilhelm by Zoom.
2. Pledge of Allegiance
3. Public Comments:
 - a. Robert Voeks is, as a recent addition to Tumalo, interested in more general information on the project. He is willing to serve on the Budget Committee. Robert mentioned his engineering background and connections to others in his field. Robert also showed interest in fund-sourcing.
 - b. Belinda Kachlein, a new business owner in the District, is also interested in more information and serving on the budget committee.
4. Consent Agenda
 - a. March 11, 2025 Minutes, with correction to a typo in item 5.e; added "Special Districts Association of Oregon" to join. Dale Peer moved and Jeannie Fraley seconded the motion to accept the revised minutes as represented. Motion passed (Martha Gross Yes, Sophie Paez Yes)
5. Discussion and Action Items
 - a. Appointment of Budget Committee Members.
 - i. Martha Gross moves, and Jeannie Fraley seconds the motion, to reiterate that Dale Peer and Tom Wright are appointed as budget committee members. (Dale Peer, yes; Sophie Paez, Yes)
 - ii. Motion to appoint Jeri Garner of Basic Books as Budget committee member and Officer was made by Dale Peer, seconded by Jeannie Fraley. Motion passed unanimously. (Martha Gross, yes; Sophie Paez, Yes)
 - iii. Motion to appoint Robert Voeks to the Budget committee by Dale Peer, Jeannie

Fraley seconded the motion. Motion passed unanimously. (Martha Gross, yes; Sophie Paez, Yes)

- iv. Motion to appoint Belinda Kachlein to the Budget committee by Dale Peer, Jeannie Fraley seconded the motion. Motion passed unanimously. (Martha Gross, yes; Sophie Paez, Yes)

As Belinda is not an elector in the District area to be served, further discussion is needed: specifically, drafting a bylaw allowing a non-electror owning property within the district to serve on the Budget committee.

b. Review payables

- i. In the absence of Rob Fish, Jeannie Fraley and Dale Peer will sign checks with Martha Gross.

c. No Treasurer's report currently

d. Secretary's report:

- i. No response to-date from Oregon Cooperative Procurement Program (OrCPP) on application submitted in February. Martha Gross to re-submit on 4/9/2025.

6. Other Items

- a. Reviewed agreement for legal representation with Jon Napier of Best, Best & Kreiger LLP. Martha called for a motion to approve: it was so moved by Dale Peer, motion seconded by Jeannie Fraley. Motion passed (Martha Gross, Yes; Sophie Paez, Yes) and agreement was signed.
- b. Review SDIS Insurance Applications for completion, approval, and submission to Barry Maroni of AIC. Previously tabled until April meeting; now tabled until May meeting.

7. Future Agenda Items:

- a. Review the process for accepting, spending, and accounting for grants and loans
- b. IGA with Laidlaw Water

8. Adjourn Regular meeting: Martha Gross moved, Sophie Paez seconded the motion to adjourn the meeting at 5:03 pm. Motion passed (Dale Peer, Yes; Jeannie Fraley, Yes)

9. Work session to follow. Topic: Goal Setting

- a. Goal setting was delayed due to Rob's absence.
- b. Belinda Kachlein and Robert Voeks were briefed on some past efforts and what we know about the direction of the district.

Respectfully Submitted,

Martha Gross

Tumalo Basin Sewer District Board Secretary.