



Tumalo Basin Sewer District
64682 Cook Ave, Box 19, Bend OR 97703
TumaloBasinSD@gmail.com
TumaloBasinSD.org
541-239-3389

Tumalo Basin Sewer District Board Meeting Minutes

Monday, June 30, 2025, at 4:30 p.m.
64670 Strickler Ave, Ste 1, (Tumalo) Bend OR

1. President Rob Fish called the meeting to order at 4:38 pm.
A quorum of the full board was present. No public in attendance.
2. Pledge of Allegiance
3. Request for Additional Agenda Items; None.
4. Consent Agenda
 - a. June 10, 2025 Meeting Minutes (Exhibit A)
 - b. June 10, 2025 Special Meeting Minutes (Exhibit B)
 - c. Review Payables
 - d. Treasurer Report
 - e. Secretary Report
 - f. Notification that Facebook account has been suspended by Martha Gross.

Motion: Jeannie Fraley moved to approve the consent agenda as presented. Dale Peer seconded. Motion passed: Rob Fish – Yes, Sophie Paez -Yes.
5. Discussion and Action Items
 - a. Second Reading of 2025–2026 Budget (Exhibit C)
Includes \$5,000 plus payroll taxes reallocated at the previous meeting to accommodate the secretary position. No vote taken.
 - b. Adoption of 2025–2026 Budget
Motion: Dale Peer moved and Jeannie Fraley seconded the motion to adopt the 2025–2026 budget. Jeannie Fraley seconded. Motion passed: Rob Fish – Yes, Sophie Paez -Yes.
 - c. Resolution 2025-006: Authorization to Accept Loan from the Oregon Department of Environmental Quality (Exhibit D)
Motion: Dale Peer moved and Jeannie Fraley seconded the motion to approve Resolution 2025-006. Motion passed: Rob Fish – Yes, Sophie Paez -Yes.

- d. Review a draft Request for Proposal (RFP) for Secretarial Services (Exhibit E).

Motion: Jeannie Fraley moved to approve the RFP as presented. Dale Peer seconded. Motion passed: Rob Fish – Yes, Sophie Paez -Yes.

Amendment Discussion: Board agreed to amend and simplify the disclaimer section. Dale Peer moved to amend the RFP as discussed. Sophie Paez seconded. Jeannie Fraley-Yes, Rob Fish -Yes.

Board has scheduled a work session on July 29, 2025, to review and evaluate respondents prior to selecting one for approval on August 12, 2025 meeting.

Final Motion to Approve RFP as amended and scheduled passed unanimously: Rob Fish -Yes, Jeannie Fraley-Yes, Dale Peer-Yes, Sophie Paez-Yes.

6. Other Items

No new information from Rob Fish regarding potential sites.

7. Public Comments

None

8. Future Agenda Items

- a. Work session Scheduled for July 29, 2025 at 4:30 pm.

9. The meeting was adjourned at 5:16 pm.

10. Next regular meeting: August 12, 2025 at 4:30 pm.