



Tumalo Basin Sewer District
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Tumalo Basin Sewer District Board Meeting Minutes
Tuesday, Sept. 9, 2025, at 4:30 p.m.
64670 Strickler Ave, Ste 100, (Tumalo) Bend OR

1. President Rob Fish called the meeting to order at 4:32 p.m.
2. Board members present: Rob Fish, Jeannie Fraley, Dale Peer
3. Others in attendance: Martha Gross, Joel Gisler, and Matt Rogers. Zoom attendees included Jim Wilhelm and Ryan Rudnick.
4. Pledge of Allegiance
5. Request for additional agenda items;
 - a. Secretary Martha Gross adds Supplemental Resolution 25-26 (See attached Exhibit D)
6. Consent Agenda
 - a. August 12, 2025 Meeting Minutes (Exhibit A)
 - b. August 26, 2025 Special Meeting Minutes (Exhibit B)
 - c. ~~Execution of contract for services from Martha Gross LLC~~; tabled until October meeting.
 - d. Treasurer Report: none
 - e. Secretary Report: none

Jeannie Fraley moved to approve the consent agenda and Dale Peer seconded. Motion passed unanimously.
7. Discussion and Action Items
 - a. Final reading / approval of FY 2025-26 supplemental budget (Exhibit C) for preliminary work
Rob Fish read aloud the changes. Supplemental Resolution 25-26, also read aloud by Rob Fish.
Jeannie Fraley moved to approve and adopt the Supplemental Budget as stated in Resolution 25-26; Seconded by Dale Peer, Rob Fish: Yes. Motion passed unanimously.
 - b. Approval to purchase Secretary@TumaloBasinSD.org email address and MS365 subscription. Dale Peer moved to approve, Jeannie Fraley seconded, Rob Fish: Yes; Motion passed unanimously.
8. Other Items
 - a. Funding update from Rob Fish: Report in Lieu of Audit soon to be submitted to Cristine Jones (DEQ) once final information is gathered.
 - b. Look into prerequisites by Business Oregon for loan application.
9. Public Comments: None

10. Future Agenda Items:

- a. Execution of contract for services from Martha Gross LLC
- b. Draft a Request for Proposal (RFP) tailored for preliminary engineering/design.
- c. Findings of prerequisites for Business Oregon application process.

11. The meeting was adjourned at 4:53 p.m.

Respectfully Submitted,
Martha Gross, Secretary