



Tumalo Basin Sewer District
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541-239-3389

Tumalo Basin Sewer District Board Meeting Minutes

**Tuesday, January 13, 2026 at 4:30 p.m.
64670 Strickler Ave, Ste 100, (Tumalo) Bend OR**

1. Call to Order, Attendance

The meeting was called to order at 4:37 p.m. Board members present were Rob Fish, Dale Peer, Jeanie Fraley, and Sophie Paez. Others present in person were Martha Gross, Napua Knight, and via ZOOM:

Ryan Rudnick, Jim Wilhelm.

2. Pledge of Allegiance

3. Consent Agenda

- a. Approval of December 9, 2025 Meeting Minutes (Exhibit A)
- b. Review Payables (reports not yet ready), including method of payment for the District Zoom account.
- c. Treasurer Report

No objections

4. Discussion and Action Items

- a. Clean Water State Revolving Fund (CWSRF) RC0033 Planning Loan Agreement (Exhibit B): must choose legal counsel to get required letter of legal opinion for DEQ to complete agreement
- b. Water/Wastewater Financing Program (W/W) grant through Business Oregon. (Exhibit C): Business Oregon grant comes after CWSRF loan as "coat tail" funding. Therefore, the CWSRF legal step is holding things up.
- c. Review attorney options for immediate selection: Original selection's estimate was unaffordable. Rob Fish proposed a motion to accept Anderson Shultz, LLP as legal counsel; Dale Peer moved, and Sophie Paez seconded. Roll-Call Vote: Robert Fish: Yes, Dale Peer: Yes, Sophie Paez: Yes, Jeanie Fraley: Yes. Motion passed unanimously.
- d. Review and adopt RFP draft for engineering (Exhibit D). Discussion around budget and timeline will be continued.



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- e. Authorize legal notices and posting expenses: Motion to approve such expenditures as presented by Martha Gross, Secretary. Sophie Paez moved and Jeanie Fraley seconded. Roll-Call Vote: Robert Fish: Yes, Dale Peer: Yes, Sophie Paez: Yes, Jeanie Fraley: Yes. Motion passed unanimously.
5. Other Items:
 - Rob discussed whether a second credit card would be required for the district, or if one would be enough.
 - Martha drafted Resolution 2025-009 to authorize receipt of the \$50k Water-Wastewater Technical Assistance Fund; to be approved upon finalization of funding.
6. Public Comments

Jim Wilhelm offered to attend a meeting in person to present his experience in budgeting. We are planning on February 10 at 3:30, prior to the regular meeting.
7. Future Agenda Items: none
8. Adjourn Meeting: 5:55pm