

DETAILED REQUIREMENTS

FORM
LB-31

Tumalo Basin Sewer District General Fund

	Historical Data			REQUIREMENTS DESCRIPTION	Number of Employ- ees	Range*	Budget for Next Year 2025-2026			
	Actual		Adopted Budget This Year 2024-2025				Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	Second Preceding Year 2022-2023	First Preceding Year 2023 - 2024								
1				1. Employee Leasing			0.00	0.00	0.00	1
2				2. Licenses & Fees			275.00	275.00	275.00	2
3				3. Legal & Professional			13,200.00	8,000.00	8,000.00	3
4				4. Maintenance & Repairs			0.00	0.00	0.00	4
5				5. Office Expense & Postage			54.00	54.00	54.00	5
6				6. Supplies			0.00	0.00	0.00	6
7				7. Utilities			0.00	0.00	0.00	7
8				8. Bank Charges			0.00	0.00	0.00	8
9				9. Contract Labor			0.00	0.00	0.00	9
10				10. Insurance & Bonding			2,350.00	2,350.00	2,350.00	10
11				11. Payroll			0.00	5,000.00	5,000.00	11
12				12. Payroll Taxes			0.00	562.00	562.00	12
13				13. Telephone			1,440.00	1,440.00	1,440.00	13
14				14. Education			1,500.00	1,500.00	1,500.00	14
15				15. Bad Debt Expense			0.00	0.00	0.00	15
16				16. Dues & Subscriptions			200.00	200.00	200.00	16
17				17. Rent Expense			120.00	120.00	120.00	17
18				18. Mileage Reimbursement			0.00	0.00	0.00	18
19				19. Miscellaneous Expense			0.00	0.00	0.00	19
20				20. Website			400.00	400.00	400.00	20
21										21
22				22						22
23				23						23
24	0.00	0.00	0.00	24. Subtotal			19,539.00	19,901.00	19,901.00	24
25				25						25
26				26						26
27				27						27
28				28						28
29	0.00	0.00		29. Transfer to Reserve Account						29
30	0.00	0.00	0.00	30. Operating Contingency			461.00	99.00	99.00	30
31	0.00	0.00	0.00	31. TOTAL EXPENDITURES			20,000.00	20,000.00	20,000.00	31
32				32 UNAPPROPRIATED ENDING FUND BALANCE						32
33	0.00	0.00	0.00	33 TOTAL REQUIREMENTS			20,000.00	20,000.00	20,000.00	33