



Tumalo Basin Sewer District
64682 Cook Ave, Box 19, Bend OR 97703
info@TumaloBasinSD.org
TumaloBasinSD.org
541-239-3389

Tumalo Basin Sewer District Board Meeting Minutes

**Tuesday, October 14, 2025, at 4:30 p.m.
64670 Strickler Ave, Ste 1, (Tumalo) Bend OR**

1. President Rob Fish called the meeting to order at 04:35 pm.
2. Board members in attendance: Rob Fish, Jeanie Fraley, Sophie Paez, Dale Peer
Others in attendance: Martha Gross (secretary), Ryan Rudnick, Matt Rogers, and Bobby Voeks.
3. Pledge of Allegiance
4. Request for additional agenda items (if any)
5. Consent Agenda
 - a. September 9, 2025 Minutes (Exhibit A)
 - b. Review Payables
 - c. Treasurer Report (none)
 - d. Secretary Report (none)

Jeannie Fraley moved and Sophie Paez seconded the motion to approve the consent agenda as presented. Motion passed: Rob Fish: Yes, Jeanie Fraley: Yes, Sophie Paez: Yes, Dale Peer: Yes.
6. Discussion and Action Items
 - a. Begin outreach to solicit additional support for engagement with the District, ASAP:
 - i. Assess Website traffic to date
 - ii. Addition of a new feature on the District website: President's Blog
 - iii. Broad Mailing and emailing an update letter and survey. Discussion: Drafting of a resolution for standard operating procedure to cover mail/email subscriptions and constituent updates.
 - iv. Mailing to include invitation for interested individuals to be considered as appointee for Board Position #2.
 - b. Update from Rob Fish on status of loan application to DEQ: The DEQ Clean Water State Revolving Fund (CSRF) application is complete. The general application and supplemental packet to Business Oregon were submitted on October 15.
7. Other Items:
 - a. Amendment to Secretary's contract, removing requirement for Workers Comp coverage. Motion passed unanimously (Rob Fish: Yes, Sophie Paez: Yes, Dale Peer: Yes, Jeanie Fraley: Yes.)
8. Public Comments
 - a. Ryan Rudnick: make Annexation Application more visible on the District website.

9. Future Agenda Items

- a. Continued discussion on constituent engagement strategy
- b. Draft resolution for standard operating procedures
- c. Review of update letter and survey draft
- d. President's Blog implementation
- e. Recruitment process for Board Position #2

10. The meeting was adjourned at 5:13 pm

Respectfully Submitted,

Martha Gross

Secretary to the TBSD Board