



**Tumalo Basin Sewer District**  
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**Tumalo Basin Sewer District Board Meeting Minutes**  
**Tuesday, October 14, 2025, at 4:30 p.m.**  
**64670 Strickler Ave, Ste 1, (Tumalo) Bend OR**

1. President Rob Fish called the meeting to order at 04:35 pm.
2. Board members in attendance: Rob Fish, Jeanie Fraley, Sophie Paez, Dale Peer  
Others in attendance: Martha Gross (secretary), Ryan Rudnick, Matt Rogers, and Bobby Voeks.
3. Pledge of Allegiance
4. Request for additional agenda items (if any)
5. Consent Agenda
  - a. September 9, 2025 Minutes (Exhibit A)
  - b. Review Payables
  - c. Treasurer Report (none)
  - d. Secretary Report (none)Jeannie Fraley moved and Sophie Paez seconded the motion to approve the consent agenda as presented. Motion passed: Rob Fish: Yes, Jeannie Fraley: Yes, Sophie Paez: Yes, Dale Peer: Yes.
6. Discussion and Action Items
  - a. Begin outreach to solicit additional support for engagement with the District, ASAP:
    - i. Assess Website traffic to date
    - ii. Addition of a new feature on the District website: President's Blog
    - iii. Broad Mailing and emailing an update letter and survey. Discussion: Drafting of a resolution for standard operating procedure to cover mail/email subscriptions and constituent updates.
    - iv. Mailing to include invitation for interested individuals to be considered as appointee for Board Position #2.
  - b. Update from Rob Fish on status of loan application to DEQ: The DEQ Clean Water State Revolving Fund (CSRF) application is complete. The general application and supplemental packet to Business Oregon were submitted on October 15.
7. Other Items:
  - a. Amendment to Secretary's contract, removing requirement for Workers Comp coverage. Motion passed unanimously (Rob Fish: Yes, Sophie Paez: Yes, Dale Peer: Yes, Jeannie Fraley: Yes.)
8. Public Comments
  - a. Ryan Rudnick: make Annexation Application more visible on the District website.

9. Future Agenda Items

- a. Continued discussion on constituent engagement strategy
- b. Draft resolution for standard operating procedures
- c. Review of update letter and survey draft
- d. President's Blog implementation
- e. Recruitment process for Board Position #2

10. The meeting was adjourned at 5:13 pm

Respectfully Submitted,

Martha Gross

Secretary to the TBSD Board