



Friends of Garland Mountain Horse and Hike Trails

MINUTES

Date: August 12, 2025 Time: 11:A-2:00P Dr. Humber Cabin

ATTENDEES: Charline Cambron, Debbie Sutton, Cindy Young, Carla Joyce, Debbie Jones, Carolyn Orm, Nancy Foy, Lisa Clark, Carolyn Stambaugh

PREFACE: The meeting was called to address concerns among our members.

COMMUNICATION: Lack of communication was determined to be the problem. We all agreed to be transparent with our information on all organization matters and to make sure everyone was kept up to date on our different projects and events by the member who is directing the project or event.

It was agreed that our communications needed to switch to emails rather than the text chain.

When a member receives information via phone that member will issue an email that will be shared to all board members.

Information emails will be sent to Charline and she will distribute to all board members.

COMMUNICATION WITH THE COUNTY (the PARK): It was voted that Charline will be the contact for the park and will email all information to the board immediately.

WORKDAYS AND TRAIL MAINTENANCE: Cindy Young will manage the work days and volunteers and attempt to get West to submit invoices and a time schedule to finish work at the trails. If this fails Charline will be the contact for West. We need for West to provide his current insurance, a scope of work to be done, an idea of when it will be finished and timely invoices.

MEMO OF UNDERSTANDING (MOU): In the meeting with Chairman Johnston and the park managers we discovered that we have no contract with the county. We also had no understanding of how the county has changed over time with the way they deal/manage budgets their parks. In the beginning they were very involved in creating and working on the trails, providing machinery and materials. Their current model is they, except for the parking area, are not budgeted to provide manpower and, machinery for the trails. Our not-for-profit model needs to be prepared to pay for any machine work required on the trails. We further discussed contacting SORBA to see if we could use their machines. We formed a committee to work on the MOU consisting of Debbie Jones, Nancy Foy and Carolyn S.



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INSURANCE: In order to have an MOU with the county we have to buy general liability insurance that covers our Board Members, volunteer workers and all participants in our events. We formed a committee to gather information to present to the Board. Committee members are Charline, Debbie Sutton and Carolyn S. Immediately after obtaining insurance and updating the MOU, we will be presenting all to the county Park representatives.

CLARIFICATION OF BOARD MEMBER'S AREA OF RESPONSIBILITIES: We need to clarify the duties/responsibilities for each position description for President, Vice President, Secretary, Treasurer, Directors-at-large. We will also include the back up positions for the officers. After approval from all, we will update to our By Laws.

NEW MAP: We need to update our park map for kiosk, FB, website, etc. We need mileage, names, trail code identifiers.

PAYPAL GIVING FUND: We are discussing whether or not to do it. It is a feature Carla enrolled us in and is no cost to us.

DEBBIE JONES: Obstacle Challenge—need to discuss upcoming work for repairing obstacles, installing clear signage on trails and risk of use to reduce liability risk.

LISA CLARK resigned.

ACTION ITEMS:

1. MOU
2. INSURANCE
3. DESCRIPTION OF BOARD MEMBERS
4. PAYPAL FUND
5. MAP

NEXT MEETING: 11am, September 4, 2025 at Dr. Ken Cabin

Minutes Submitted by Carolyn Stambaugh

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