

COMMUNITY SERVICES INC. of
NORTHWEST MISSOURI
HEAD START

ANNUAL REPORT 2016

Community Services Inc. of Northwest Missouri is a Missouri Not-For Profit Corporation and was organized April 21, 1965, as Northwest Missouri Economic Opportunity Corporation. The organization was a coalition of county groups who consolidated to function as a Community Action Agency designated through the Economic Opportunity Act of 1964. Purposes stated in the original charter documents include:

- Coordination of available services and agencies
- Mobilization of resources
- Involve existing systems and institutions in a concerted attack on poverty
- Develop a comprehensive plan of broadly based and closely coordinated programs which would eventually embrace components in all of the major service systems.

Community Services Inc. of Northwest Missouri is a community-based organization, governed by a local Board of Directors.

Head Start is a comprehensive child development program serving low-income children 3-5 and their families. Head Start was authorized under the Federal Economic Opportunity Act of 1964. Head Start addresses children and their families with the overall goal of improving school readiness and preparing young children for future success.

Community Services Inc. of Northwest Missouri is funded to serve: 168 children and families throughout Atchison, Gentry, Holt, Nodaway and Worth Counties.

Centers are identified and located as:

Albany Head Start – Albany, MO, Gentry County

Atchison County Head Start – Rock Port, MO, Atchison County

Holt County Head Start – Mound City, MO, Holt County

Maryville Head Start – Maryville, MO, Nodaway County

Nodaway-Holt Head Start – Maitland, MO, Holt County

Stanberry Head Start – Stanberry, MO, Gentry County

Worth County Head Start – Grant City, MO, Worth County

Our Mission

To meet the individual needs of Head Start children and families through a variety of educational activities, community involvement, support service referrals and collaboration, with parental involvement, staff support and confidentiality.

Our Values

- ❖ A supportive learning environment for children, parents and staff, in which the process of enhancing awareness, refining skills and increasing understanding are valued and promoted.
- ❖ Members of the Head Start community have roots in many cultures and work together as a team to effectively promote respectful, sensitive and proactive approaches to diverse issues.
- ❖ A comprehensive plan of health services for children and families to assure that basic needs are met, encourage practices that prevent future illnesses and injury and promote positive, culturally relevant health behaviors that enhance lifelong well-being.
- ❖ Respect the importance of all areas of development, including social, emotional, cognitive and physical.
- ❖ Relationships with the community that promote respect and serve as a network for community betterment.
- ❖ A continuum of care, education and services that provide stable, uninterrupted support to families and children during and after their Head Start experience.

Our Vision

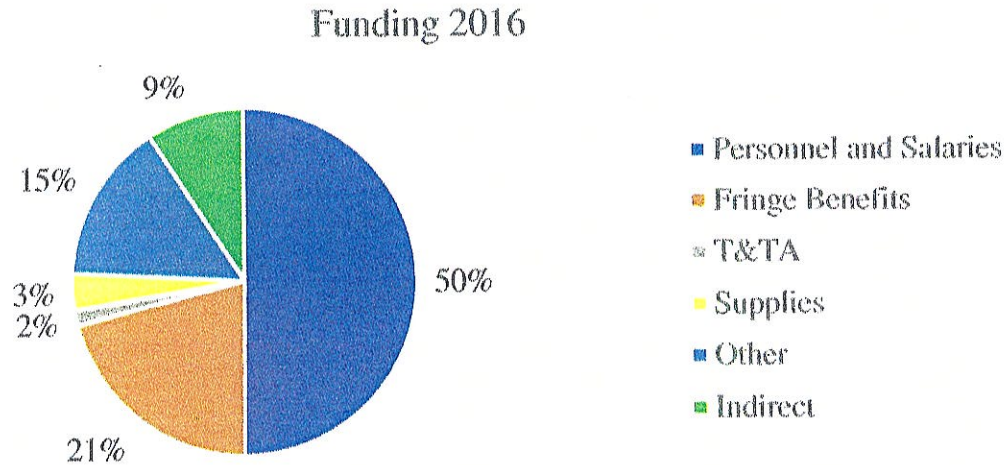
Communities throughout northwest Missouri with:

- ❖ Opportunities and resources present for individuals and families to move from poverty to self-sufficiency and where,
- ❖ All citizens are encouraged to realize their full potential and participate in decisions that affect them, and
- ❖ Community mobilized broad partnerships involving the public and private sectors together with those affected, to build full individual, family and community self-sufficiency.

Financial

Funding

The primary source of funding is a grant from the Department of Health and Human Services and The Office of Head Start. An additional resource is the Department of Agriculture's Child and Adult Care Food Program; a reimbursement program that pays for portions of the nutrition program provided by Community Services, Inc.



Budget Items	Beginning Grant	Supplement Grant	Total Funding	% of Budget
Personnel and Salaries	\$ 722,427.00	\$ 19,359.00	\$ 741,786.00	50%
Fringe Benefits	\$ 305,814.00	\$ 3,503.00	\$ 309,317.00	21%
T&TA	\$ 20,849.00		\$ 20,849.00	2%
Supplies	\$ 50,185.00		\$ 50,185.00	3%
Other	\$ 222,781.00		\$ 222,781.00	15%
Indirect	\$ 132,643.00	\$ 2,947.00	\$ 135,590.00	9%
Total			\$ 1,480,508.00	
 Additional Funds				
USDA – CACFP	\$ 86,424.00			
 Non-Federal Share Match				
	\$ 363,675.00	\$ 6,454.00	\$ 370,129.00	

Annual Audit

Annual financial and program audits are conducted at Community Services, Inc by certified independent auditors skilled in auditing non-profit community action agencies. The 2015 Audit Report had no findings related to Head Start.

The 2015 Audit report can be found at Community Services, Inc. upon request.

Monitoring

During December of 2015 the Administration for Children and Families (ACF) conducted an on-site Environmental Health and Safety monitoring review. Based on the information gathered during the review, it was determined that CSI Head Start had compliance issues which was corrected and was otherwise in full compliance with all applicable Head Start Program Performance Standards, laws, regulations and requirements.

Families Served

From August 2015 to June 2016, 197 children were enrolled in our program involving 180 families.

Family Dynamics

- 180 families
- 97 two- parent families
- 83 one-parent families

Children Served

- Below 100% federal poverty line 134
- Between 100%-130% federal poverty line 32
- Receipt of public assistance 7
- Foster child 9
- Homeless 3
- Over income 12

Employment Status of Parents

Two Parent Families

- Both Parents Employed 33
- One Parent Employed 51
- Both Parents not Working 13

Single Parent Families

- Parent Employed: 64
- Parent not Working 19

Health Services

CHILD HEALTH SERVICES

	# of children at Beginning of enrollment	# of children at end of enrollment year
Number of children enrolled in Medicaid and/or CHIP	158	163
Number of children with an ongoing source of continuous, accessible health care	187	192
Number of children who are up-to-date on a schedule of age-appropriate preventive and primary health care, according to EPSDT schedule	53	164
Number of children who have been determined to be up-to-date on all immunizations appropriate for their age	183	190
Number of children who have been determined to have received all immunizations possible at this time, but who have not received all immunizations appropriate for their age	5	1
Number of children who meet their state's guidelines for an exemption from immunizations	3	3
Number of children with continuous, accessible dental care provided by a dentist	132	183

Ongoing Health Care

- At the end of enrollment 100% of Head Start children had an ongoing source of continuous, accessible health care.
- 125 children were reported with a BMI considered healthy weight, 4 children were determined underweight, 27 children were at or above the 85th percentile (overweight) and 41 children were at or above the 95th percentile (obese).
- 190 of the children served were determined by a health care professional to be up-to-date on all immunizations appropriate for their age

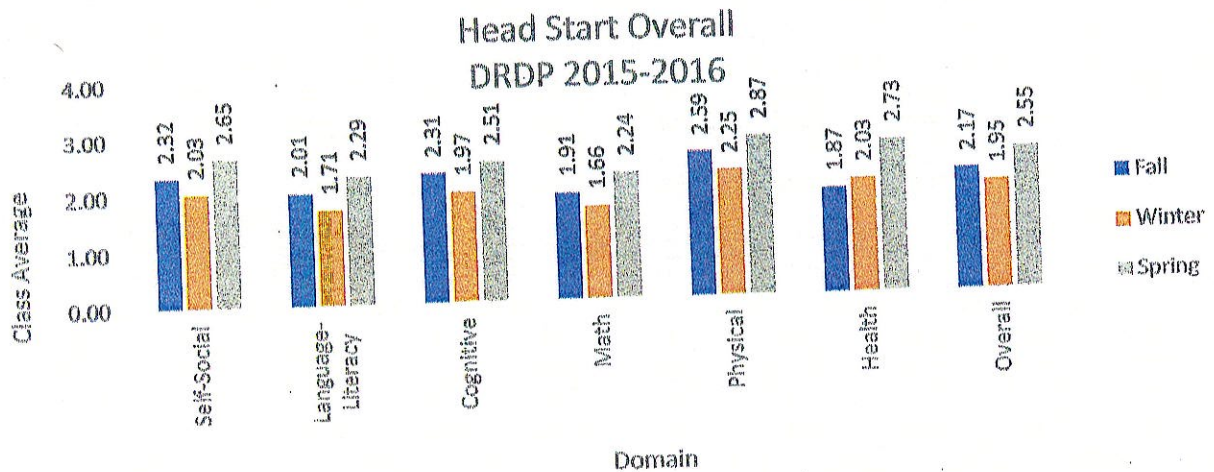
Dental

- 187 children received preventative care
- 181 children who completed a dental examination
- 54 children needed dental treatment.
- 22 children received dental treatment.

We continue to inform and educate parents about the importance of preserving their children's primary teeth.

Educational Services

Kindergarten Readiness

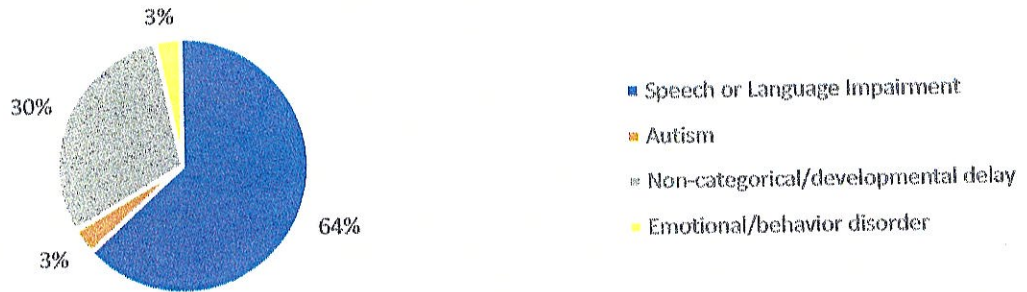


Children are assessed three times a year and teaching staff develop goals to enhance children's learning opportunities. There is two educational home visit and two Parent Teacher Conferences per year to discuss children's progress. Staff work with families to develop children's goals, classroom environment, and curriculum.

Disabilities Services

Head Start is an inclusive program that is the least restrictive environment for many children with diagnosed disabilities. During the 2015-2016 year 18% of our funded enrollment received services for a diagnosed disability.

Local Educational Agreements with the school districts ensure the provisions of all support to children and their families to meet these special needs.



Parent Involvement

Our goals for parent involvement are:

- Building relationships with parents as early as possible from enrollment, and creating ongoing opportunities for parent involvement throughout the time children are in the program;
- Helping families work toward their goals and linking families to or providing necessary services;
- Making programs open to parents at any time, involving parents in the development of program curriculum and providing parents opportunities to volunteer or become staff;
- Providing parents with opportunities to enhance their parenting skills;
- Helping parents become active partners in accessing health care for their children, making community services more responsive to their family needs and transitioning their children into school' and
- Involving parents in program decision-making and governance.

Parents participate in many ways while their child is enrolled in the program. They participate in two home visits and two parent-teacher conferences per year. Other activities include:

- Working with the child's teacher to establish educational goals
- Working in the classroom as a volunteer
- Scheduling and taking their child for health services
- Attending parent meetings
- Taking part in parent/child activities