

**South County Health District
Budget Committee Meeting, May 13, 2025
340 Hwy 203, Union OR**

Call to order 4:00PM by President Susie Wirkkala

Roll Call: Present –Debbie Clark, Susie Wirkkala, Chris Power, Beth Callison, Tyler Griffiths, Gerry Zastrow and District Manager Adina Ferguson.

Conflict of Interest Statements: Per the new SCHD Ethics guidelines the following statements were made:

Debbie Clark: I have a potential conflict of interest in discussing the budget in that our District Manager, Adina Ferguson is my daughter. I also have a potential conflict of interest in holding the purchase contract for our new clinic property.

Adina Ferguson: I have a potential conflict of interest because board member Debbie Clark is my mother and she holds the purchase contract on our new clinic property.

Tyler Griffiths: I have a potential conflict of interest discussing the budget because our administrative assistant, Chystal Marks, is my fiancé'.

No other conflicts were stated.

Review of the 2025-26 Budget: District Manager Adina Ferguson went over the proposed budget for 2025-26. She added some additional funding for employee benefits to address cost increases. She has added the anticipated loan of \$800,000 for the new clinic remodel because we will be receiving the funds in the coming fiscal year. The board discussed the lease on the CUP building. Adina did not increase that budget item because CUP has not given us any official notice of the increase or what it will be. Debbie Clark noted that they have informed us that it is their intention to raise the rent substantially. It seems prudent to budget for a 10% increase, which is the legal maximum. After some discussion Debbie made a motion to include a rent increase in the budget, Beth seconded the motion. President Susie Wirkkala did a roll call vote. Motion passed unanimously with Clark, Power, Griffiths, Zastrow, Callison and Wirkkala voting yes.

INFOMATIONAL ITEMS:

North Powder, Cove, Union Community Health and Wellness Coalition: Debbie shared that Cherie Kausler from the Catherine Creek Community Center contacted her about working together. Since SCHD and the community center have long been discussing forming a coalition with Union, Cove and North Powder, Susie Wirkkala was brought in to represent North Powder and together they are setting up a meeting with the local non-profits to propose working together on building programs and seeking funding that benefits all three communities. The meeting will be Monday, May 19th at the North Powder Grange at 10:00AM. Gerry agreed to attend and represent Cove.

Meeting was adjourned at 4:32PM

Next meeting is Tuesday, May 27th at 4:00PM for the Budget Hearing and regular meeting afterward.