

GAZELEY PARISH COUNCIL

Clerk: Karen Peck, email: parishclerk@gazeleypc.co.uk
Chairman: Paul Kinnon

NOTICE OF MEETING: Full Council - Gazeley Parish Council
TIME: 7pm
DATE: Wednesday 9th July 2025
VENUE: Gazeley Village Hall

Members of the Public: Members of the public are welcome to attend and may address the Council during the formal meeting under Public Participation. Under the Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. Members of the public wishing to record the meeting are asked to notify the Chairman of their intentions so that appropriate arrangements can be made for the recording, in accordance with the Council's Standing Orders and Recording of Meetings Policy.

MEMBERS 7
VACANCIES 0
QUORUM 3

AGENDA

090725/1 CHAIRMANS WELCOME

090725/2 TO RECORD APOLOGIES FOR ABSENCE

090725/3 MEMBERS' DECLARATIONS OF INTEREST

090725/4 TO RECEIVE DISTRICT AND COUNTY COUNCIL REPORTS

090725/5 TO SIGN AND APPROVE MINUTES OF MEETINGS OF: Annual Parish Council Meeting of 14th May 2025

090725/6 OPEN FORUM FOR PUBLIC PARTICIPATION (15 minutes maximum)

At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chair.

Members of the public may make only one address to the Council of no more than five minute' duration and only concerning topics on the agenda. A question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given. A person shall raise his hand when requesting to speak and stand when speaking (except when a person has a disability or is likely to suffer discomfort). The chairman of the meeting may at any time permit a person to be seated when speaking A person who speaks at a meeting shall direct his comments to the chairman of the meeting. At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.

090725/7 COUNCIL BUSINESS

- a) To update on Parish Council Banking arrangements – Cllr Chapman
- b) Update on Tree Boarding Recreation Field
- c) Update on War Memorial Survey – Cllr Kinnon/Connelly
- d) To review play area inspection report
- e) To discuss the purchase of two picnic benches for the play area
- f) To discuss Assertion 10 Compliance, Website/Email and approve IT Policy

090725/8 FINANCE

- To approve payments, income, and bank reconciliation up to June 30th, 2025

May

Lloyds Bank – Service Charge	£4.25
HMRC, Staffing and Expenses	£369.94
HMRC – historic PAYE Debt	£540.31

June

HMRC, Staffing and Expenses (inc May and June P32)	£568.80
Corporate Tiger – printing	£29.00
Zurich – Insurance	£632.00

SP Landscapes – Grass Cutting (April)	£555.58
SP Landscapes – Grass Cutting (May)	£1301.99
Redshoes Accounting – Payroll	£50.40
Lloyds Bank – Service Charge	£4.25
Income	
Interest – May and June	£53.78
HMRC VAT Refund	£504.75

090725/9

**PLANNING
TO DISCUSS**

DC/25/0575/HH 31 Mill View, Gazeley

Conservatory to rear – Approved

UPDATES:

DC/25/0431/HH 29 Mill View, Gazeley

- a. Movement of front door from east elevation to north elevation b. single storey extension to side of dwelling – Approved

090725/10

DIARY DATES – 10th September 2025 7pm

K Peck

Karen Peck

Clerk & Responsible Finance Officer

Gazeley Parish Council

Dated:01.07.2025