

Gazeley Parish Council

Clerk: Mrs Karen Peck, email: parishclerk@gazeleypc.co.uk
Chairman: Mr Paul Kinnon, cllr.kinnon@gazeleypc.co.uk

NOTICE OF MEETING: Parish Council Meeting
TIME: 19.00
DATE: 8th January 2025
VENUE: Gazeley Village Hall

MEMBERS 7
VACANCIES 0
QUORUM 3

Minutes

In attendance: Councillor Raithatha (SR) Vice-Chairman, Jolly (SJ), Connelly (RC), Moatt (JM), Grimwood (KG) and Chapman (LC). 13 members of the public.

080125/1 CHAIRMANS WELCOME

The Vice Chairman welcomed everyone to the meeting and thanked them for attending.

080125/2 TO RECORD APOLOGIES FOR ABSENCE

Councillor Kinnon (LC) personal commitments.
County Councillor Noble – work commitments.
District Councillor Dicker – work commitments.
Apologies accepted.

080125/3 MEMBERS' DECLARATIONS OF INTEREST

None were made.

080125/4 TO RECEIVE DISTRICT AND COUNTY COUNCILLOR REPORTS

No reports had been received.

080125/5 TO SIGN AND APPROVE MINUTES OF MEETINGS OF:

The Parish Council Meeting minutes of on 13th November 2024 were approved unanimously as a true and accurate record of the meeting. **Proposed LC Seconded KG**

080125/6 OPEN FORUM FOR PUBLIC PARTICIPATION (max 15 minutes)

Members of the public may make only one address to the Council of no more than five minute' duration and only concerning topics on the agenda. A question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given. A person shall raise his hand when requesting to speak and stand when speaking (except when a person has a disability or is likely to suffer discomfort). The chairman of the meeting may at any time permit a person to be seated when speaking A person who speaks at a meeting shall direct his comments to the chairman of the meeting. At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.

A member of the public which to note the perseverance and dedication of the Community Speedwatch Group and requested the Parish thanks the founder and group as a whole.

080125/7 COUNCIL BUSINESS

- a) To update on Parish Council Banking arrangements
KG advised he had not received any correspondence from Lloyds Bank. LC to chase Lloyds Bank.
- b) To review play area inspection report
There was no issue to raise at this time.
- c) To discuss grant applications
The Parish Council had received three grant applications for 2025-26 from Gazeley PCC, Gazeley Village Hall and Moulton Pre School. The Parish Council reviewed all applications in line with the Grant Policy, it was noted that all applications should be received by the Parish Council for the forthcoming budget year by the last Friday in October. The Parish Council

RESOLVED unanimously that the two major village assets; Gazeley Village Hall and Gazeley PCC would receive £750.00 each for the 2025-26 budget year.

Proposed KG Seconded SJ

- d) Grant request that falls outside of Policy
The grant application from Moulton Pre School falls outside of the Parish Council's Policy and therefore no funds were allocated.

Proposed RC Seconded LC

- e) To discuss and set the Parish Council Budget for 2025-26
The Parish Council discussed the budget for 2025-26. It was unanimously **RESOLVED** to set the 2025-26 budget at £21178.88. The key elements to highlight within the budget included the Government increase in Employers National Insurance Contributions (outside of PC control), the Grant applications received and the increase to the Parish cutting schedule for 2025 season from 8 cuts to 12 cuts per season.

Proposed RC Seconded LC

- f) To discuss and set the Parish Councils Precept for 2025-26
It unanimously **RESOLVED** to approve the Parish Council Precept at £21178.88 for the 2025-26 year. The Precept application was signed by SR and the Clerk.

Proposed RC Seconded SJ

080125/8

**PLANNING
TO DISCUSS**

None received.

UPDATES:

DC/24/1625/HH 29 Mill View, Gazeley

Householder planning application single storey side extension, creation of footpath to the north

Gazeley Parish Council requested a time extension to allow for consultation within a meeting, but this was refused by WSDC

It was noted that the application has now been withdrawn.

080125/9

COUNCILLOR FORUM

SJ requested the streetlight outside the church be chased as missed in the recent upgrade.

JM noted concerns over pavement surfaces – a Councillor will raise a report on Suffolk County Council using the “repat it” tool on JD’s behalf.

JM raised concern over a tree on the recreation field. A Councillor is to provide location and a photograph to send to the estate.

LC noted it may be helpful to investigate White gates for the 25-26 budget year.

080125/10

FINANCE

To approve Bank Reconciliation to 31st December 2024

a) HMRC, Staffing and Expenses	£489.90
SP Landscapes – Grass Cutting and maintenance	£397.50
Redshoes Accounting – payroll	£45.00
Income	
Interest 09.1.2024	£22.68

The bank reconciliation was approved and signed. The payments listed were noted as **APPROVED**.

Proposed SR Seconded RC

080125/11

DIARY DATES –12th March 2025 at Gazeley Village Hall

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K Peck

**Parish Clerk & Responsible Finance Officer
Gazeley Parish Council**

Issued: 12.3.2025

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P Kinnon

Chairman