

Gazeley Parish Council

Clerk: Mrs Karen Peck, email: parishclerk@gazeleypc.co.uk
Chairman: Mr Paul Kinnon, cllr.kinnin@gazeleypc.co.uk

NOTICE OF MEETING: Parish Council Meeting
TIME: 19.00
DATE: 11th September 2024
VENUE: Gazeley Village Hall

MEMBERS 7
VACANCIES 0
QUORUM 3

MINUTES

In attendance: Councillor Kinnon (PK) Chairman, Raithatha (SR) Vice-Chairman, Jolly (SJ), Connelly (RC), Moatt (JM), Grimwood (KG). 3 members of the public and District Councillor Dicker (RD).

- 110924/1 CHAIRMANS WELCOME**
The Chairman welcomed everyone to the meeting and thanked them for attending.
- 110924/2 TO RECORD APOLOGIES FOR ABSENCE**
County Councillor Noble.
Parish Clerk
- 110924/3 MEMBERS' DECLARATIONS OF INTEREST**
There were none made.
- 110924/4 TO RECEIVE DISTRICT AND COUNTY COUNCILLOR REPORTS**
Councillor Dicker made a verbal report to Council.
- 110924/5 TO SIGN AND APPROVE MINUTES OF MEETINGS OF:**
The Parish Council Meeting minutes of on 10th July 2024 were approved unanimously as a true and accurate record of the meeting. **Proposed PK Seconded RC**
- 110924/6 OPEN FORUM FOR PUBLIC PARTICIPATION (max 15 minutes)**
No matters were raised.
- 110924/7 COUNCIL BUSINESS**
- a) To update on Parish Council Banking arrangements
LC to follow up the addition of both PK and KG as signatories to the Parish Council bank account. **Action LC**
 - b) To review play area inspection report and discuss play area repair works
The Play Area inspections reports had been circulated to all members in advance of the meeting, there were no matter to raise.
SR noted that the contractors who completed substandard repairs to the play area have not chased payment of their invoice.
 - c) To discuss Charity: Gazeley Recreation Ground 304882
It was unanimously **RESOLVED** to keep Gazeley Recreation Ground Charity live as it might be useful in the future for the purposes of fundraising and KG confirmed he had made the return for the Charity.. **Action KG Proposed PK Seconded RC**
 - d) Thriving Communities Fund
It was reiterated that all community groups within the village may apply for grants under the Thriving Communities Fund and SR confirmed he would work with the Village Hall to apply
 - e) Repair to Noticeboard
It was **RESOLVED** that the Parish Council, as a group would undertake necessary repairs to the village noticeboard. **Proposed PK Seconded SJ**
 - f) The Forge – requested at last meeting

The Chair stated that the PC had sent The Forge owner a formal letter asking for an update on progress and planning for his development (and copied WSC planning department) and that The Forge owner, Paul Wiseman, has stated that building works will begin within the next 2 weeks and has decided to use the builder's he originally instructed to complete it. Councillor Dicker noted that given that within the terms of the planning permission granted by WSC that the building works had already commenced as some work had already been completed on site that there was nothing it or the Parish Council could do at this stage to accelerate the build.

110924/8

**PLANNING
TO DISCUSS**

None received.

UPDATES:

None received.

110924/9

COUNCILLOR FORUM

SJ noted that two streetlights were out, and LC undertook to investigate. He also noted that the defibrillator has been taken offline and that volunteers were required so that they might be trained to operate it.

JM asked about markings placed by a utility company in the garage area of Highwood Road which were thought to be part of their routine inspection and maintenance programmes. She also noted that Mulley's, the local bus operators, had not published their revised timetables for those services which run through the village before they were published.

KG was concerned that he had not received any emails from the Clerk since 12 August 2024 and asked her to check if she was on his distribution list. He also reminded the PC of the need to address its 2025/26 budget, and it was agreed to place it on the agenda for the next meeting.

SR noted the condition of the oak posts which are set around the boundary of the village green and was assured that the contractors working on the repairs to the church roof had been granted access to the village green for the purposes of the work they are undertaking and that a property access licence agreement would be put in place to ensure that GPC is indemnified in the event of any injury to persons or damage to property caused by their work.

110924/10

FINANCE

a) To approve Bank Reconciliation to 31st July 2024

b) Payments July 2024

HMRC, Staffing and Expenses

£377.72

SP Landscapes – Grass Cutting and maintenance

£541.50

August 2024

HMRC, Staffing and Expenses

£377.52

SP Landscapes – Grass Cutting and maintenance

£541.50

SALC – payroll services ending Feb 29, 2024,

£45.00

c) Income

Interest (Business Instant Account 9.8.24)

£33.66

Interest (Business Instant Account 9.8.24)

£31.25

The bank reconciliations, payments and income were unanimously **APPROVED.**

Proposed PK Seconded LC

110924/11

DIARY DATES –13th November 2024 at Gazeley Village Hall

Meeting closed at 19.50

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K Peck

**Parish Clerk & Responsible Finance Officer
Gazeley Parish Council**

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Paul Kinnon

Chairman

Dated: 13.11.2024