

GAZELEY PARISH COUNCIL

Minutes of the Meeting of Gazeley Parish Council held on Monday 11th December 2023 at 7.30pm in Gazeley Village Hall

Present: Cllr Laurence Chapman, Chair, Cllr Kevin Grimwood, Cllr Stuart Jolly and Cllr Judy Moatt.

23.12.01 Chairman's Welcome

The meeting was opened by the Chairman, Cllr Laurence Chapman, who welcomed everyone to the meeting.

23.12.02 To receive apologies for absence

Apologies had been received from Cllr Kinnon, who is away from home at the moment, Cllr Connolly, Cllr Raithatha and Clerk, Lynne Francis who were all unwell.

23.12.03 To receive Declarations of Interest, pecuniary and non-pecuniary, on matters on the agenda.

None declared.

The Chairman confirmed that the meeting was being recorded for minuting purposes.

23.12.04 To receive reports from external bodies and to take questions or comments from members of the public on those reports and on any other matter on the agenda.

a) **District Council** – Cllr Roger Dicker had sent his apologies.

b) **County Council** – Cllr Noble had also sent apologies.

c) **Public Forum** – It was noted that a streetlight on the corner of Tithe Close is still out of order. The parish council was asked if the budget would be finalised this evening as only four councillors were present at the meeting. The Chairman replied that he would be proposing that the budget and precept discussions be postponed to the January meeting.

23.12.05 To approve the minutes of the Meeting of Gazeley Parish Council, held on Monday 13th November 2023.

The minutes were adopted as a true record of the meeting and signed by the Chairman.

23.12.06 To receive the Clerk's report on outstanding issues and any other matters that may have arisen since the publication of the agenda.

1. Another reminder has been sent to Savills, re cricket field and allotments. There has been no response to date.
2. The application for a grant to upgrade the streetlights in the ownership of the parish has been submitted to WSC.
3. The application to open an internet banking account has been submitted to Lloyds. There has been no response from Lloyds to date.

4. Suffolk Constabulary has appointed a new Community Sergeant, Chris Williams, who will be attending parish council meetings on a regular basis.
5. Suffolk Speedwatch has issued a report for November which has been passed to councillors.
6. Cllr Noble sent a report for this month which has also been forwarded to councillors.
7. I have asked Redlynch to update their quote for the repair of the rubber matting at the playground and to refurbish items referred to as a moderate risk in the latest risk assessment report. There has been no response to date.
8. Moulton Parish Council has asked if we would be prepared to share the cost of installing a sign indicating that Moulton Road is unfit for HGVs. If the PC agrees in principle, they will start the process with Highways and advise us of the cost to Gazeley.
9. The Clerk still has the dog signs ready for collection and installation, as previously advised to councillors.

23.12.07 Finance Matters

a) Authorisation of outstanding payments and the signing of the monthly schedule of payments. There were no new accounts for payment this month.

b) Monthly Finance Report.

In her absence, the Clerk had sent the monthly finance report to the Chairman, which was read by him and is attached to the minutes.

c) To endorse an increase in the Clerk's salary in line with the 2023-2024 Local Government Services Pay Agreement in accordance with her contract of employment. The increase was approved unanimously.

d) To finalise the budget for 2023-2024 deferred to the next meeting.

e) To set the precept for 2023-2024 – deferred to the next meeting.

23.12.08 To review the Standing Orders of Gazeley Parish Council – Deferred to the next meeting.

23.11.9 Councillors' Reports

The Chairman was asked if he had any feedback on the condition of Higham Road, as discussed with Cllr Noble at a recent meeting. The Chairman replied that he had not received any feedback to date and he confirmed that all reported problems had been fully discussed with Cllr Noble and Highways and video evidence has also been submitted.

It was noted that potholes in the village had been highlighted with yellow circles and it was hoped that this meant that they would be repaired soon. The Clerk will be asked to investigate the situation.

23.11.10 To note items for inclusion on the next agenda or for publication.

Matters deferred to the next meeting include the setting of the budget and precept and a review of the Standing Orders.

23.11.11 To confirm that the next meeting of Gazeley Parish Council is scheduled to take place on Monday 8th January 2024 at 7.30pm in Gazeley Village Hall. Refreshments will be provided from 7.00pm. The Chairman concluded the meeting by wishing everyone a happy Christmas and a happy New Year.

The meeting closed at 7.46pm.

Financial Report – December 2023

Payments

None

Receipts

Interest at Bank	£32.11
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Balance of Accounts

Treasurer's Account	£ 1,496.04
Instant Access Account	£29,113.00

Total	<u>30,609.04</u>
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Signed.....
Chairman

Date.....