

Gazeley Parish Council

Clerk: Mrs Karen Peck, email: parishclerk@gazeleypc.co.uk
Chairman: Mr Paul Kinnon, cllr.kinnin@gazeleypc.co.uk

NOTICE OF MEETING: Full Parish Council Meeting
TIME: 19.00
DATE: 6th March 2024
VENUE: Gazeley Village Hall

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Members of the Public: Members of the public are welcome to attend and may address the Council during the formal meeting under Public Participation. Under the Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. Members of the public wishing to record the meeting are asked to notify the Chairman of their intentions so that appropriate arrangements can be made for the recording, in accordance with the Council's Standing Orders and Recording of Meetings Policy.

MEMBERS 7
VACANCIES 0
QUORUM 3

AGENDA

060324/1 CHAIRMANS WELCOME

060324/2 TO RECORD APOLOGIES FOR ABSENCE

060324/3 MEMBERS' DECLARATIONS OF INTEREST

060324/4 TO RECEIVE DISTRICT AND COUNTY COUNCILLOR REPORTS

060324/5 TO SIGN AND APPROVE MINUTES OF MEETINGS OF:
Full Parish Council Meeting February 2024

060324/6 OPEN FORUM FOR PUBLIC PARTICIPATION (max 15 minutes)

Members of the public may make only one address to the Council of no more than five minute' duration and only concerning topics on the agenda. A question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given. A person shall raise his hand when requesting to speak and stand when speaking (except when a person has a disability or is likely to suffer discomfort). The chairman of the meeting may at any time permit a person to be seated when speaking A person who speaks at a meeting shall direct his comments to the chairman of the meeting. At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.

060324/7 COUNCIL BUSINESS

- a) To adopt NALC Model Financial Regulation (England) 2019
- b) To complete Full Council Policy Review and approve
- c) To agree to adopt General Power of Competence; to agree that the Parish Council meets the criteria for eligibility (two thirds elected members and CiLCA qualified Clerk.
- d) To receive an update on Parish Council Banking arrangements
- e) To agree to register with ICO (Information Commissioner's Office
- f) To note Section 1 Annual Governance Statement 2023/24 Box 4 will be marked as "no" as the Public Rights Notice is not within handover documents.
- g) To review play area inspection report of 15th February 2024
- h) To discuss Locality Funding for Play Area/ White Gates

060324/8 PLANNING
TO DISCUSS
None received.
UPDATES:

None received.

060324/9 **CORRESPONDENCE RECEIVED – for information purposed only (not for discussion purposes)**
Member of the public – Historian enquiry

060324/10 **COUNCILLOR FORUM**

060324/11 **FINANCE**

- a) To note Bank Reconciliation will be provided at the next meeting.
- b) Payments March 24 (to be made by cheque):
 - Scribe (Annual subscription and Professional Services) £802.80 CHEQ No:001287
 - ICO (Information Commissioners Office Fee) £40.00 CHEQ No:01289
 - S.P. Landscapes & Tree Contractors Ltd – October Grass cutting £132.00 CHEQ No:01290
- c) Income
None

060324/12 **DIARY DATES –8th May 2024 at Gazeley Village Hall**
Annual Parish Meeting 7-7.30pm
Annual Meeting of the Parish Council 7.30pm

060324/13 **MOTION TO EXCLUDE THE PRESS AND PUBLIC** A resolution under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that as publicity would be prejudicial to the public interest by reason of the special confidential nature of the business to be transacted under item 060324/14 the public and press should be excluded for this item.

060324/14 **AGREED PAYMENTS & STAFFING COSTS**

K Peck

Parish Clerk & Responsible Finance Officer
Gazeley Parish Council
Issued: 28th February 2024