

Gazeley Parish Council

Clerk: Mrs Karen Peck, email: parishclerk@gazeleypc.co.uk
Chairman: Mr Paul Kinnon, cllr.kinnin@gazeleypc.co.uk

NOTICE OF MEETING: Full Parish Council Meeting
TIME: 19.00
DATE: 10th July 2024
VENUE: Gazeley Village Hall

MINUTES

Present: Councillor Kinnon – Chairman (PK), Chapman (LC), Jolly (SJ), Grimwood (KG) and Moatt (JM) and 8 members of the public

100724/1 CHAIRMANS WELCOME

The Chairman welcomed everyone to meeting and thanked them for attending.

100724/2 TO RECORD APOLOGIES FOR ABSENCE

Councillor Connelley and Raithantha – prior commitments. Apologies accepted.
County Councillor Noble – prior commitments. Apologies accepted.

100724/3 MEMBERS' DECLARATIONS OF INTEREST

There were no declarations made.

100724/4 TO RECEIVE DISTRICT AND COUNTY COUNCILLOR REPORTS

County Councillor Noble sent a report to Council. No district council report had been received.

100724/5 TO SIGN AND APPROVE MINUTES OF MEETINGS OF:

It was unanimously RESOLVED to approve the Annual Meeting of the Parish Council Meeting of 8th May 2024 as a true and accurate record of the meeting. Motion carried. Proposed PK Seconded

100724/6 OPEN FORUM FOR PUBLIC PARTICIPATION (max 15 minutes)

Members of the public may make only one address to the Council of no more than five minute' duration and only concerning topics on the agenda. A question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given. A person shall raise his hand when requesting to speak and stand when speaking (except when a person has a disability or is likely to suffer discomfort). The chairman of the meeting may at any time permit a person to be seated when speaking A person who speaks at a meeting shall direct his comments to the chairman of the meeting. At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.

A member of the public requested and update on "The Forge" and for this to be included on the next agenda should the Clerk feel appropriate.

A member of the public made the Council aware that the piece of grass outside Gazeley Cottage was currently not being cut.

100724/7 COUNCIL BUSINESS

- a) To update on Parish Council Banking arrangements
PK updated the process was ongoing and waiting Councillor Raithantha forms.
- b) To review play area inspection report
The play area monthly inspection form has been received and no action was required. PK updated that the council await a reply from the Company who carried out the recent play area works due to dissatisfactory works.
- c) To update on Locality Funding
The Parish Council wished to thank County Councillor Noble for his support and the recent £1000.00 Locality Funding received.
- d) To ratify the Parish Council Insurance Renewal
- e) The Parish Council Insurance had been renewed for the 2024-25 period at a cost of £536.00.
Proposed PK Seconded SJ
- f) To discuss Charity: Gazeley Recreation Ground 304882
The item was deferred to September 2024.

Proposed PK Seconded LC

100724/8

PLANNING TO DISCUSS

None received.

UPDATES:

None received.

100724/9

CORRESPONDENCE RECEIVED – for information purposed only (not for discussion purposes)

Gazeley Gazette – Reminder

Member of the Public- Charity Commission Annual Return Reminder

Charity Commission – Annual Return

100724/10

COUNCILLOR FORUM

JM - old minutes and Highwood Crescent grounds maintenance issues

PK – street lighting update

100724/11

FINANCE

a) To approve Bank Reconciliation to 31st August 2024

b) Payments May 2024

HMRC, Staffing and Expenses

£440.50

Gazeley Village Hall – hire June 2023-Jan 2024

£189.00

June

Red Shoes Accounting – payroll

£75.00

HMRC, Wages and Expenses

£371.86

SP Landscapes – Grass Cutting and maintenance

£1810.50

c) Income

WSDC – PRECEPT (25th April 2024)

£20500.00

Lloyds – interest (April to June 2024)

£92.30

100724/12

DIARY DATES – 11th September 2024 at Gazeley Village Hall 7pm

Meeting Closed at 19.14

K. Peck

Parish Clerk & Responsible Finance Officer

Gazeley Parish Council

11th September 2024

P Kinnon

Chairman

Gazeley Parish Council