



Point Cook Runners

Dealing with an Incident

Point Cook Runners (PCR) aims to provide an environment which is as safe as reasonably possible for our members and our volunteers. In the event of an incident, the information set out below applies to all committee members, runners and volunteers associated with PCR and will be followed in conjunction with existing PCR policies and procedures.

Medical Incident

If the person is conscious and can make their own decisions, ask them what you can do to help. Take reasonable steps to get them home safely, such as calling a family or friend to collect them or to inform them of the incident.

If the person is unconscious and a family member is not present, call 000.

Once the person has been handed over to a family member, friend, paramedics, please contact a committee member to let them know what happened. When you get home and have time, please complete an Incident Report. Please aim to do this as soon as possible so the information is as accurate as possible.

Behavioural Incident

Anti-social behaviour will not be tolerated in PCR. If you witness an incident or are told of an incident that is not appropriate, please inform a committee member and complete an incident report.

Incident involving a non-member

As we run on public paths, we will interact with non-members. If there is an incident involving a non-member, please complete an incident report.

Member Emergency Contact Details and Medical Information

All committee members have access to member Emergency Contact Details and medical information given at time of registration. This information is treated with privacy (see Privacy Policy) and will only be used in an emergency. Please contact a committee member if you need this information.

INCIDENT REPORT FORM

After any incident, please complete an Incident Form.

email:- pointcookrunners@gmail.com