

# ALTAR AND FLOWER COMMITTEE

## Altar:

- a. Change altar cloths, pulpit cloths, banners, and bible marker at the different seasons.
- b. Keep cloths straightened.
- c. Keep candles filled with smokeless candle fuel.
- d. Order as needed, prescribed fluid for candles and any other altar items necessary.
- e. Change cloths to appropriate colors as coordinated with the pastor.

## Communion:

- f. Purchase necessary items (grape juice, wafers, bread).
- g. Prepare elements after conferring with the pastor.
- h. Arrange communion items on altar using proper white cloth and covering items with lace cloth.
- i. Gather empty glasses after communion.
- j. Clean glasses, silver plates, and serving pieces; wrap with proper coverings and store.
- k. Polish the brassware on altar.

## Flower:

- l. Change flowers to correspond to the different times of the year and to blend with altar cloths.
- m. Straighten or rearrange bouquets and greenery.
- n. Arrange and use real flowers as part of the decoration whenever possible.