

MEMBERSHIP/HOSPITALITY COMMITTEE

- a. Work in conjunction with the pastor in welcoming guests and visitors, arranging church greeters, and facilitating the general good atmosphere and well-being of the congregation.
- b. Create and maintain a current list of people willing to provide rides and arrange for the rides when notified of those needs.
- c. Assemble and pass out welcome bags to visitors and guests.
- d. Send cards/post cards to guests/visitors, thanking them for sharing time with the church.
- e. Review membership lists and update yearly.
- f. Prepare new member packets containing cover letter, brochures, yearbook, picture directory, Constitution and By-Laws, and any other helpful material.
- g. Keep the information rack in the foyer up to date.
- h. Be responsible for a picture directory when a new one is to be made.

Confirmation Duties:

- a. Provide bibles for the confirmation students.
- b. Plan dinner for confirmation students, families, and church board as a welcome to the membership of the church.
- c. Secure a photographer for Confirmation Sunday and secure corsages or boutonnieres.
- d. Assist parents in obtaining robes for confirmation.