

SWANA -MICHIGAN GREAT LAKES BOARD OF DIRECTORS MEETING

February 2, 2024 12:00

Virtual Teams Meeting

AGENDA DETAILS

1. CALL TO ORDER

- a. Call to Order was made by Chapter President, Summer Hitchens, at _12:01_____.

2. ROLL CALL

- a. Roll Call was taken by Chapter Secretary, Bob Swain.

Present	Absent
Summer Hitchens	Dar Baas
Jennifer Bowyer	Matt Williams
Bryan Marks	
Robert Swain	
Paul Sgriccia	
Brad Austin	
Matt Biolette	
Tyler Ganus	

3. REVIEW OF NOVEMBER BOD MEETING MINUTES

- a. ___Jennifer_____ moved to accepted the November BOD minutes

4. SAFETY SHARE

Jennifer – Riverview Land Preserve. Two trucks were near each other where one tipped over, crushing the other truck and killing the driver.

5. OFFICER UPDATES

- a. President – Summer Hitchens
 - i. BOD & Officer Meeting Schedule
 - 1. Presents every other month on a Thursday/Friday. Jennifer suggest every month if we are actively planning an event.
 - ii. Company Logos for the website

1. Send to Summer/Tyler if you would like that on the web site. Sent list of contact info from Paul, let Summer know if you would not like info posted to web site.
- iii. Confirm BOD & Officer Contact Information for website
 1. Send to Summer/Tyler if you have a head shot
- iv. Headshots for the website
- v. Access to the GoDaddy account
 1. Tyler has access to this and you can go through him if needed
- vi. Solid Waste Advisory Group with EGLE
 1. Summer asks if anyone interested in attending. She will be there and will contribute if we have any items.
- b. Vice President – Jennifer Bowyer
 - i. No updates
- c. Secretary – Bob Swain
 - i. No updates, just happy to be here
- d. Treasurer – Bryan Marks
 - i. See attached Financial Statements (provided via email on 01/23/24)
 - ii. Received some membership \$\$ from SWANA Nat'l. \$10,682.40 in the bank
 - iii. Paul asked if we have a chapter credit card as people have been using their own for expenses.
 - iv. Matt agrees and motions this would be beneficial especially if we want to grow the team. Summer presents motion and we all agree. Matt suggests that we have Treasurer approval for purchases and inquires if there is a spending threshold listed in the by-laws. Asks Summer is
 - v. Matt, make a separate motion for Chapter to reach out and attain a credit card for Bryan to make purchases up to \$500 without approval. Also set a limit of no more than \$10,000 due to size of the organization. Brad seconds. The rest of board (minus Bryan) passes the motion
 - vi. Bryan, as Treasurer abstains from the vote
- e. Past President – Paul Sgriccia

6. COMMITTEE UPDATES

- a. Membership – Matt Biolette & Paul Sgriccia
 - i. Still on board
 - ii. Paul says he is trying to contact Estella Martinez for about 2 months now and is not hearing back from her. Wants to make sure they have our current list of members
- b. Programs & Arrangements

- i. Jennifer asks to be on this committee instead
 - ii. Summer talks about another golf outing, near Riverview, maybe some time in May. Matt states he still has signs from last years outing that could be used again.
 - iii. Summer suggests we could go to Fire Rover as they extended an invite.
 - iv. Matt asks what they may have done last year for events, Paul gives some updates. Also asks what Brad may have for ideas on potential events and he will think on it.
 - v. Question on QED, Paul gives some update on change of guard there. They had offered to host a meeting (in the Dexter area)
- c. Nominating
- d. Young Professionals
 - i. Tyler
- e. Legislative – Dar Baas
- f. Safety Ambassador
 - i. Currently Jennifer. Requests to be off this one
 - ii. Paul suggests that Travis from Grainger may be interested in taking on this role. Matt suggests that Republic safety officer could also fill this role
- g. Region 9 – Matt Williams
- h. By-Laws
 - i. Summer states she would work on this one

7. NEW BUSINESS

- a. Support of the Battery Recycling Program – Summer asks if anyone has any issue with SWANA supporting this proposal (none mentioned). Paul lists people/organizations that are currently in support. Matt makes motion to support this proposal, all in favor and motion passes.
- b. Matt asks for a token budget for membership. Summer gives some background on previous initiatives, not much spent in the past. Matt has idea for business cards with a QR code to take to events. Also, to have a free standing banner for events that any of us may go to. He will work on some idea and present at the next meeting

8. OLD BUSINESS

- a. Outside Consulting Support: Non-profit “Recycling Connections” for \$3,000/year (~5-hr/month) to provide support with scheduling, meetings, agendas, website etc. Dar received a proposal for review. Tabled until next meeting and we will see if they can bring someone by to another meeting to get a better idea of how they may benefit this group.
- b. Other items – Bryan suggests we nominate Brad for safety ambassador and he accepts. Also mentions CEO meet for SWANA (Amy Burke) and he enjoyed meeting with her. Topic of better communication between SWANA and chapters

was an issue brought up multiple times. Also, communication between the state chapters, how might that be improved?

- c. Paul mentions Indiana chapter has reached to us in the past regarding a certification for waste operators, they require more certification than we do and her will pass that on to Summer.

9. ADJOURNMENT

- a. Motion to Adjourn by Summer
- b. Adjourn at 12:47