

**Revolution Dance Company**

**Dancer & Parent Handbook**

## **Director's Statement**

Welcome to Revolution Dance Company.

Over time, I have made the intentional decision to evolve Revolution Dance Company from a recreational-based program into a full professional training environment. This change was made with great care and purpose. My passion has always been centered on training dancers who are serious about their growth, discipline, and future in dance—and this structure allows me to fully dedicate my time, energy, and expertise to those dancers.

This transition allows RDC to focus on:

- \* Strong technical foundations
- \* Professional-level expectations
- \* Meaningful performance opportunities
- \* Accountability for dancers and families alike

While every dancer has a place at Revolution Dance Company, participation in Company and Pre-Company is a commitment to excellence, not casual participation. These programs are designed for dancers who are ready to train with focus, consistency, and respect, and for families who are prepared to support that level of dedication.

My goal is to create confident, disciplined performers who understand what it means to be professionals in training—on stage, in the studio, and in the community.

Thank you for trusting me with your dancer.

Challis Tallman  
Director, Revolution Dance Company

## Welcome

Welcome to Revolution Dance Company (RDC). This handbook outlines the standards, expectations, and commitments required of all dancers and families participating in Company and Pre-Company programs.

Revolution Dance Company operates with an elite, professional mindset. While every dancer has a place at RDC, participation in Company and Pre-Company is a privilege that requires discipline, respect, and accountability from both dancers and parents.

Enrollment signifies full agreement to all policies outlined below.

## **Mission & Philosophy**

Revolution Dance Company is committed to developing technically strong, versatile, and confident performers while instilling professionalism, integrity, and responsibility. Our dancers are professional performers in training and are expected to conduct themselves accordingly at all times.

## **PROGRAM STRUCTURE**

### ***Company Program***

#### *Season Commitment*

- \* Year-round commitment required
- \* Season runs June through May
- \* Company dancers are expected to prioritize RDC above other extracurricular activities

#### *Events & Performances*

Company dancers participate in 4-6 events per year, which may include:

- \* Dance competitions
- \* Dance conventions
- \* Cruise line or travel-based performances
- \* Community and special performance opportunities

All scheduled events are mandatory unless approved by the Director.

### *Evaluations & Placement*

- \* RDC does not hold auditions; every dancer has a place at RDC!
- \* Placement is determined through evaluations
- \* Teams are based on age, technical level, performance quality, and experience

Placement decisions are final.

### *Rehearsals*

- \* Two rehearsals per week
- \* One hour each
  - \* One choreography rehearsal
  - \* One technique-focused rehearsal

Attendance is mandatory.

### *Required Training Styles (Company)*

- \* Ballet
- \* Jazz
- \* Hip-Hop
- \* Tumbling & Acro
- \* Lyrical
- \* Contemporary

\*\*No exceptions\*\* will be made for styles not preferred.

## **Pre-Company Program**

### *Season Commitment*

- \* Season runs August through May
- \* Summer participation optional unless a solo is requested and approved

### *Rehearsals*

- \* One rehearsal per week
- \* 1.5 hours per rehearsal
- \* Includes technique training and choreography

### *Events*

- \* Participation in 2–3 events per year, including one competition

### *Required Training Styles (Pre-Company)*

- \* Ballet
- \* Jazz
- \* Tap
- \* Tumbling

### *Dress Code & Shoes (All Programs)*

- \* All required shoes must be owned for each style
- \* Solid black leotards
- \* Black crops and shorts permitted (Teen and Senior Teams)
- \* Skin-tone tights required at all times unless otherwise instructed
- \* Hair secured in BUN at all times unless specified.

### *Attendance Policy (All Programs)*

- \* Maximum 3 absences per semester

#### *Excused Absences:*

- \* School events required for a grade

- \* Family death or funeral
- \* Illness or medical necessity
- \* Approved emergencies

*Attendance Consequences:*

1. Probation
2. Removal from choreography or performances
3. Removal from program

→ Removal from Company due to attendance violations results in no refund of tuition or fees paid.

*Philanthropy & Community Service*

- \* RDC provides \*\*5 philanthropy opportunities\*\* per season
- \* Company dancers must participate in \*\*at least 3\*\*
- \* Pre-Company dancers must participate in \*\*at least 1\*\*

Examples include Kraft Bolognafest, Main Street Kirksville Whiskey & Turkey Festival, food drives, and charity events.

## **CODE OF CONDUCT**

### *Zero-Tolerance Policy*

Revolution Dance Company enforces a ZERO-TOLERANCE POLICY for drama, poor sportsmanship, gossip, bullying, intimidation, or disrespectful behavior.

This policy applies to dancers AND parents.

### *Dancer Code of Conduct*

Dancers are expected to:

- \* Treat instructors, staff, teammates, competitors, and event personnel with respect
- \* Accept corrections professionally and without attitude
- \* Demonstrate good sportsmanship at all times
- \* Refrain from gossip, negative talk, or disruptive behavior
- \* Remain focused, disciplined, and respectful in rehearsals and at events

Any behavior that reflects poorly on RDC will not be tolerated.

### **Drug & Alcohol Prohibition (Dancers)**

The use, possession, distribution, or being under the influence of drugs, alcohol, vaping products, or any illegal substances by dancers is strictly prohibited at all Revolution Dance activities. This includes, but is not limited to, classes, rehearsals, competitions, performances, conventions, travel events, and any studio-sponsored function.

Dancers are expected to arrive at all studio activities free from the influence of drugs or alcohol at all times. Any violation of this policy will be considered a serious breach of the Code of Conduct and may result in immediate dismissal from the program without refund.

This policy is in place to maintain a safe, professional training environment and to uphold the standards and values of Revolution Dance.

### *Parent Code of Conduct*

Parents are expected to:

- \* Communicate respectfully with RDC staff at all times
- \* Refrain from negative talk, gossip, or drama involving dancers, parents, faculty, or other studios
- \* Support all placement, casting, and disciplinary decisions
- \* Address concerns privately and professionally

Public confrontations, social media conflicts, or unsportsmanlike conduct will result in disciplinary action.

### *Competition & Travel Conduct Clause*

When attending competitions, conventions, performances, or travel-based events, dancers and parents represent Revolution Dance Company at the highest level.

Expectations include:

- \* Professional behavior at all times
- \* Respect toward judges, staff, competitors, venues, and hotel properties
- \* No inappropriate language, gestures, or conduct
- \* Compliance with all curfews, supervision rules, and dress expectations
- \* No negative or inflammatory online commentary before, during, or after events

### *Competition and Studio Viewing Policy*

- \* Parents may observe events respectfully from designated audience areas only
- \* No coaching, correcting, signaling, or communicating with dancers during performances
- \* No approaching judges, staff, or event personnel regarding scores, placements, or results
- \* No negative discussion of results, judges, or other studios in public or online spaces

Violations of the viewing policy will result in disciplinary action.

➡ Misconduct during competitions or travel may result in immediate consequences without warning.

### *Immediate Dismissal Clause*

Revolution Dance Company reserves the right to immediately dismiss a dancer and/or family from the program without probation for severe misconduct, including but not limited to:

- \* Bullying, harassment, or intimidation
- \* Aggressive or threatening behavior
- \* Public or online behavior that damages the reputation of RDC
- \* Severe unsportsmanlike conduct at events
- \* Repeated violations after prior warnings

Immediate dismissal results in no refund of tuition, fees, or expenses paid.

### *Social Media & Intellectual Property*

- \* Posting choreography, routines, costumes, or concepts is strictly prohibited
- \* All choreography and creative works are the property of Challis Tallman & Revolution Dance Company

Violations will result in disciplinary and/or legal action.

### *Fundraising & Parent Attendance*

- \* At least one parent must attend all fundraising opportunities for credit
- \* Examples include burlesque events and poker runs
- \* Volunteering beyond attendance is optional but encouraged

### *Final Acknowledgement*

Participation in Revolution Dance Company indicates full understanding and acceptance of this handbook. Policies are enforced to protect the integrity, reputation, and excellence of RDC.

**Welcome to Revolution Dance Company**

## Acknowledgement & Signature Page

By signing below, the dancer and parent/guardian acknowledge that they have read, understand, and agree to comply with all policies, expectations, and standards outlined in the Revolution Dance Company Parent & Dancer Handbook.

We understand that participation in Revolution Dance Company is a privilege and that failure to adhere to these policies may result in probation, removal from choreography, dismissal from the program, or immediate dismissal without refund, as outlined in this handbook.

We further acknowledge that all choreography, concepts, routines, and creative works are the property of Challis Tallman and Revolution Dance Company, and agree to abide by all social media, conduct, and competition policies.

### Dancer Information

\* Dancer Name: \_\_\_\_\_  
\* Program (Company / Pre-Company): \_\_\_\_\_  
\* Team (if applicable): \_\_\_\_\_

### Dancer Agreement

I understand the expectations of Revolution Dance Company and agree to conduct myself in a professional, respectful manner at all times.

Dancer Signature: \_\_\_\_\_

Date: \_\_\_\_\_

### Parent / Guardian Agreement

I understand and accept the expectations, policies, and standards of Revolution Dance Company. I agree to support these policies, communicate respectfully, and uphold the values and reputation of the studio.

Parent/Guardian Name: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**This signed acknowledgement is required for participation in Revolution Dance Company programs and must be submitted annually.**

# **Revolution Dance Company**

## **Program Tuition, Fees & Billing Policies**

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### **Monthly Program Tuition**

#### **Company Program**

**\$65 per month**

#### **Pre-Company Program**

**\$45 per month**

### **Solo Training Add-Ons**

- **Weekday Solos (Monday–Thursday): Additional \$85 per month**
- **Sunday Solos: Additional \$100 per month**

**Solo training fees are add-on fees and are charged in addition to Company tuition.**

### **Duet / Trio Training**

**\$60 per month, per dancer**

**Duet/Trio fees are add-on fees and are charged in addition to Company or Pre-Company tuition.**

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### **Unlimited Dance Pass**

**\$20 per month**

**The Unlimited Dance Pass provides access to the secondary studio space for unassisted individual practice during regular business hours.**

- **No instructor supervision is provided.**
- **Studio space is subject to availability.**
- **This pass is intended strictly for independent rehearsal and skill development.**
- **Dancers must follow all studio safety rules, code of conduct, and facility expectations while using the space.**

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## Competition Fees

Competition fees vary based on the event, location, number of routines, and registration requirements.

- Competition fees are not included in monthly tuition or add-on fees.
- Families will receive advance notice of all competition costs and payment deadlines.
- Payment plans may be available upon request and approval by studio administration.
- All competition fees must be paid in full by the assigned due date for a dancer to remain eligible to compete.

Failure to submit competition fees by the stated deadline may result in removal from a routine or competition without refund of prior payments.

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## Billing & Payment Policy

All tuition and applicable fees are processed through the Jackrabbit Class Management System.

- Accounts are billed automatically on the 1st of each month.
- A five (5) day grace period is provided.
- Payments not received by the end of the grace period will incur a \$15 late fee.
- Accounts with outstanding balances may result in suspension from classes, rehearsals, and/or competition participation until the account is brought current.
- It is the responsibility of the parent/guardian to maintain accurate billing information within the Jackrabbit system.

Tuition is charged monthly regardless of attendance, holidays, or studio closures unless otherwise stated by Revolution Dance Company administration.

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# **Revolution Dance Company**

## **Tuition & Policy Agreement Form**

**By signing below, I acknowledge that I have read, understand, and agree to all tuition rates, add-on fees, competition fees, billing policies, and studio expectations as outlined in this document and the Revolution Dance Company Handbook.**

**I understand that:**

- **Tuition and add-on fees are billed monthly through the Jackrabbit system.**
- **Payments are due on the 1st of each month with a five (5) day grace period.**
- **A \$15 late fee will be applied to overdue balances.**
- **Add-on programs (Solos, Duet/Trio, Unlimited Dance Pass) are billed in addition to base program tuition.**
- **Competition fees are separate from tuition and must be paid by assigned deadlines for participation eligibility.**

**I agree to maintain current payment information and remain financially responsible for all charges associated with my dancer's enrollment.**

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**Dancer Name:** \_\_\_\_\_

**Parent/Guardian Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Email:** \_\_\_\_\_

# **Revolution Dance Company**

## **Competition Rules & Expectations**

The following rules and expectations are mandatory for all Revolution Dance Company dancers and families while attending competitions. These policies exist to ensure professionalism, unity, discipline, and to uphold the reputation of Revolution Dance Company.

### **Registration & Documentation**

\* Birth certificates are required upon registration and must be emailed to revolutiondancemo@gmail.com.

### **Attendance Requirements**

\* All dancers must attend all scheduled classes and rehearsals during the week of competition.  
\* Any unexcused absence during competition week will result in the dancer's routine being pulled from competition with no refund.

### **Arrival & Team Unity**

\* All dancers must arrive at the competition together as a team at the time designated by the Dance Director.  
\* Dancers must arrive wearing required team attire: Revolution Dance jacket, pants, bow, earrings, and carrying their team backpack. (First Comp RDC shirts or hoodies and solid colored bags)  
\* Hair must be styled in a low bun upon arrival.

### **Dressing Room Policies**

\* One female parent or guardian must be present in the dressing room to assist with hair, makeup, and costumes.  
\* Dressing rooms must remain clean, organized, and respectful at all times. NO HAIRSPRAYS!  
\* Rehearsing in the dressing room is strictly prohibited.  
\* Stretching is allowed and encouraged once the dancer is fully ready.  
\* All rehearsals will be conducted by the Dance Director only, at designated times.

## **Costume & Appearance Standards**

- \* No eating or drinking while in costume. Water only is permitted.
- \* All tights must be run-free; dancers must bring an extra pair.
- \* No underwear is to be worn under tights.

## **Photography & Videography**

- \* Videotaping and flash photography are strictly prohibited at all competitions.

## **Communication Protocol**

- \* All questions and concerns must be directed to the designated competition parent volunteer.
- \* Chain of Command for questions and concerns- Darcia—Jake—Challis.
- \* Jorhdon is not there for answer questions. She is taking care of the books. DANCERS SHE IS WORKING NOT THERE TO PLAY!
- \* The Dance Director is not to be approached unless the matter is private or an emergency.

## **Team Conduct, Sportsmanship & Internal Competition**

Revolution Dance Company values healthy competition, respect, and team unity. While dancers may compete against one another in solo, duet, or trio categories, all dancers and parents are expected to uphold a positive, professional environment.

## **Dancer Expectations**

- \* Dancers must support, encourage, and celebrate their teammates, regardless of placements or results.
- \* Negative behavior, jealousy, gossip, exclusion, intimidation, or unsportsmanlike conduct toward teammates will not be tolerated.
- \* This includes behavior in person, backstage, in the audience, and on social media.

## **Parent Accountability**

- \* Parents are expected to model respectful behavior and reinforce these values with their dancer.
- \* Any parent behavior that contributes to negativity, comparison, gossip, pressure, or conflict between dancers will be addressed by the Dance Director.
- \* Parents may not discuss placements, scoring, or perceived favoritism with or around dancers other than their own.

## **Consequences**

- \* Any dancer demonstrating poor sportsmanship toward teammates during solo, duet, or trio competition may be ineligible to perform a solo at the following competition, at the discretion of the Dance Director.
- \* Repeated or severe behavior—by the dancer or parent—may result in further disciplinary action, including removal from competitive opportunities.

Individual excellence should never come at the expense of team integrity. Revolution Dance Company expects all members and families to compete with confidence, humility, and respect.

## **Awards & Professional Conduct**

- \* All dancers are required to remain for awards and sit together as a team.
- \* Revolution Dance jackets must be worn during awards. Jackets may be paired with pants, costumes, or Revolution Dance apparel. Street clothes are not permitted.
- \* Dancers must demonstrate outstanding sportsmanship, including applauding other studios and congratulating fellow competitors.
- \* Dancers are expected to be polite, appreciative, and respectful of all awards received.

## **Food & Breaks**

- \* Snacks will be organized and provided.
- \* Dancers may not leave the competition venue to eat unless a break has been scheduled and approved by the Dance Director.
- \* It is strongly preferred that dancers remain on site throughout the competition day.

## **Parent Expectations in the Audience**

- \* Parents must wear Revolution Dance apparel or red, white, and blue while attending competitions.
- \* Parents represent Revolution Dance Company just as dancers do.
- \* Parents are expected to give all Revolution Dance dancers a standing ovation, demonstrating full support of the entire team.

## **Dismissal Policy**

- \* The conclusion of awards does **not** dismiss dancers.
- \* Dancers are dismissed **only by the Dance Director**.

# Revolution Dance Company

## Awards & Recognition Policy – Company Program

At Revolution Dance Company, awards are used to celebrate excellence, reinforce teamwork, and motivate continued growth. This policy establishes consistent expectations for how awards are managed throughout the competitive season to promote fairness, professionalism, and positive studio culture.

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### General Philosophy

Awards represent the discipline, dedication, and commitment of our dancers. Individual achievements are honored while maintaining a structured system that encourages motivation, accountability, and respect for collective success. Displaying awards within the studio provides inspiration for current and future company members and preserves the integrity of team-based recognition.

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## SOLO AWARDS

### Medals & Pins

- All **solo medals and pins** are distributed directly to the dancer and may be taken home immediately.

### Crowns, Trophies, and/or Plaques

- Any **crowns, trophies, and/or plaques awarded for solo performances will remain on display at Revolution Dance Company throughout the competitive season.**
- The dancer's photo will be displayed alongside their award(s) for recognition.
- These displays serve as motivation and professional recognition within the company environment.

### Release of Solo Awards

- **Solo crowns, trophies, and plaques will be released to the dancer at the beginning of the following competition season (Approximately January or February).**
- If a dancer does not return for the following season, arrangements for award pickup must be coordinated with the studio.

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## **DUET / TRIO AWARDS**

### **Medals & Pins**

- Individual medals and pins earned by duet/trio dancers will be distributed immediately and may be taken home.

### **Trophies, Plaques, and Specialty Awards**

- **All duet and trio trophies, plaques, and physical awards will remain at Revolution Dance Company.**
- These awards represent a shared achievement and will be displayed to honor the collaborative effort of the dancers.

### **Photos & Recognition**

- Award photos may be taken and shared with families for keepsakes and studio promotion.

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## **GROUP AWARDS**

### **Medals & Pins**

- Any medals or pins awarded individually to dancers will be distributed immediately and may be taken home.

### **Trophies, Banners, and Specialty Awards**

- **All group trophies, banners, plaques, and specialty awards remain at Revolution Dance Company.**
- These awards belong to the team as a whole and are displayed to recognize collective accomplishment.

### **Purpose of Studio Display**

- Encourages unity, accountability, and pride.
- Serves as motivation and inspiration for all dancers.
- Maintains consistency and fairness across the company.

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## **Photos, Media & Documentation**

- Revolution Dance Company may photograph dancers and awards for studio displays, marketing materials, and social media.
- Soloist photos will be displayed alongside crowns, trophies, and plaques.
- Group and duet/trio awards may be included in rotating or archival studio displays.

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## **End-of-Season & Award Management**

- Awards remain under studio care while displayed.
- Displays may be rotated or archived as needed for space and presentation.
- Final decisions regarding display duration and award handling remain at the discretion of Revolution Dance Company.

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## **Acknowledgment & Agreement**

By enrolling in the Revolution Dance Company Company Program, families acknowledge and agree to comply with this Awards & Recognition Policy.

This policy supports professionalism, positive competitive culture, and team-centered values.

For questions or clarification, please contact the studio directly.