

## VILLAGE OF JORDAN

July 10th, 2017

**MEMBERS PRESENT:** Mayor Platten, Trustees Gustafson, Stapleton, Chilson, and Simko (7:05)

**MEMBERS ABSENT:**

**POLICE OFFICER in ATTENDANCE:** Healy

**STAFF:** Superintendent Byrnes, Fred DiRisio

**AUDIENCE:** None

Mayor Platten led the Board in the Pledge of Allegiance at 7:00pm.

Motion to waive the reading of and approve the minutes of May 22<sup>nd</sup>, offered by Trustee Gustafson and seconded by Trustee Chilson. All present voting in favor, motion carried.

Motion to waive the reading of and approve the minutes of June 26th, offered by Trustee Gustafson and seconded by Trustee Stapleton. All present voting in favor, motion carried.

### REPORTS:

#### Buildings & Grounds:

-Visible signs of progress has not been noted at 8 Lawrence Street. An email received on July 7<sup>th</sup> stated additional work would be completed on the 12<sup>th</sup> and 13<sup>th</sup>. The fire was November 6<sup>th</sup> of 2014.

Discussion resulted in the Board feeling three years was enough time to see progress and would like to give the homeowner a deadline of sixty days to have it demolished. If not completed, the village would pay to have it taken down and cleaned, then attach it to the taxes. However, it was noted some inside work may have been completed and electricity may have been restored to the building. Code and Legal Counsel will be contacted before making any decision.

-Trustee Simko reported on the climate smart projects. She followed up with Cazenovia regarding costs in supplying the EV. The municipality currently is not charging, it is free to use the charging station. The municipality will be billed only on usage and is tracked via a meter. To date they have not incurred any cost as the charging station has had no visitors. The municipality has also purchased LED lights from NiMo. Fred DiRisio spoke with Marcellus and learned they are converting their streetlights thru NYSEG. They recommend a slow conversion. The Village of Skaneateles is approximately halfway complete in their conversion and have a lighting maintenance department.

Discussion noted the cost of purchasing lights would be less expensive starting the oldest lights and progressing forward to the newest. The NYSEG contract must first be broken and during the conversion period could expect a higher kw rate than exists currently. A slow conversion of the lights will not require an initial large outlay of funds and makes fiscal sense in that so not all bulbs expire around the same time. The savings may not be as grand as led to believe, however, a saving of at least 50% is a savings. It would be beneficial to have a long-term maintenance plan in place prior to moving forward. Trustee Chilson expressed concern over the cost layout, but was reminded we are only in the research phase and not obligated to participate. The clerk received notification that our letter requesting costs was received by NYSEG today and it is her understanding NYSEG's ninety-day deadline to respond with quotes begins tomorrow.

Clarification on Action Item #7. It is not a class but rather an onsite training between a representative from NYSERDA, the code officer and two municipal employees. Trustee Simko will contact Codes and have Bob reach out to Amanda to schedule at his convenience. The Mayor thanked Trustee Simko for her continued diligence on this project.

-The Resolution on the Importance of Renewable Resources and the NYS Unified Solar Permit were reviewed and discussed with one concern over the listed amount charged for the fees.

-Drainage at the pool was discussed. There are natural springs in the area. The adjoining landowner has diverted water runoff towards pool property. The DPW created a trench along the fence line to help direct this water runoff off the grounds towards the front area. Mayor Platten suggested perhaps a letter should be sent to the property owner asking that their water be rediverted back onto their own property. There was discussion on alternatively suggesting a contribution to use our drainage. Trustee Chilson was asked to contact Codes regarding this issue.

-A previous problem with an ongoing lawn sale appears to have arisen. Code has checked into it and the property owner claims it will be removed after the village wide sale July 15<sup>th</sup>. The clerk was asked to resend the resolution regarding lawn sales regulations to Codes.

## **Water & Sewer:**

-The May monthly report was reviewed and discussed. It was noted that although water usage is up, due to the operation of the pool, the usage there has dropped by about 20 thousand gallons from last year.

-The sewer report was reviewed and discussed. The pump at Brastow Lane is still problematic due to non-flushable items (diapers, wipes, Swiffer mop liners, ect) getting clogged. Unfortunately, the cleaning is becoming a weekly task. Grinding pumps were discussed however, the DPW will monitor and try a few new ideas.

## **Public Safety:**

- Trustees were reminded to read the Chief's report and compose any questions.

-The recent concert at KEGS Canal Side Event Center was discussed. There were a few complaints regarding parking off site on the public streets and municipal land. Also, unruly behavior of exiting patrons required calls to 911. The village did not have an officer on duty due to an injury the officer sustained prior to going on duty. Officer Healy explained they are short on manpower with two officers on extended leave; it was a rare fluke that the officer scheduled for that night had an accident and there was no one available to step in with two other officers away out of state during the weekend. Officer Healy had contacted the Sherriff's office and the NYS State Troopers to notify them we did not have local coverage. Trustee Stapleton inquired whether officers are hired as per diem or as part-time. Part-time; civil service does not recognize per diem officers. Trustee Chilson asked who was responsible for creating the schedule as if they set their own then it is considered per diem. Officer Healy stated officers do not set their own schedules, but all officers are part-time and carry other jobs, which is taken into consideration during scheduling. Discussion pointed out the venue was no benefit to the village but impacted our resources, ie the fire department and the police department. The owner hires security for on his grounds, but problems are present off grounds. Mayor Platten suggested uniformed officers be hired for on the ground coverage, their presence may help deter off ground problems. It was shared the sheriff's department charges \$50.00 per hour for their uniformed officers. Perhaps the owner needs to be asked to visit with the Board of Trustees or have the ZBA review the conditions set forth on the special use permit. Traffic on Route 31 is problematic and is complicated with the lack of lighting along the road. It was noted the owner had returned early the following morning to personally clean up Route 31 of left behind debris and had done a wonderful job.

Mayor Platten suggested again that the volunteer fire department handle parking on the area west of the department and charge a fee for parking, a good fund raiser for the FD. It was suggested perhaps two officers are assigned duty for large venues if enough advance notice is given.

The next large venue is August 18<sup>th</sup>. Trustee Gustafson will speak with the fire department regarding parking and present a plan of action at the next meeting.

## **Streets and Drainage:**

-The March monthly report was reviewed and discussed. Happily, it is reported that even with all the extra rain received, our drainage is functioning well.

- The DPW discussed new signs. Quince Street parking causes difficult problems in the good weather and terrible problems in winter. Already there is "No Parking" on the west side of the street, but congestion on the east side near the corners causes an issue. There is no parking on the streets between 3:00am and 7:00am during winter to help aim in the ease of plowing, but appears not enforced well. Officers will begin handing out warning tickets in November this year as reminders. The suggestion is to permanently create a no parking section on the east side of the street from the corner back. All members were in favor of the idea.

-Mayor Platten has made calls regarding the problems with drainage of storm water onto the sidewalks along North Main Street caused by the recent paving of Route 317. No progress has been made to rectify the issue.

-The road runoff at 33 South Main Street continues to be problematic for the homeowner despite the installation of two catch basins at the driveway. The solution will be to create a berm during the next paving project this season and then next year when that street is scheduled for repaving, shim the area prior to paving. The berm will no doubt create a problem with the snow plow during the winter.

-The Elbridge Street drainage project has had the amended plans resubmitted to the State for approval. No response to date.

-The Clinton Terrace project is in the process of redesign. Stone rip rap combined with plantings are currently being devised.

**General:**

-Codification is underway. We may need to ask for an extension to the July 28<sup>th</sup> reply date. There is quite a bit of researching that needs to be completed on the village's part.

-Board members were asked to please check their calendars for availability for the upcoming Mayors Association Meeting for August.

-The next Town meeting with the villages and the fire departments is scheduled for the 19<sup>th</sup> of July and conflicts with the Mayors' Association meeting with the County Executive and Mayors and Town Supervisors. Mayor Platten asked Trustee Stapleton to please sit in his place at the Town meeting that evening. The village is in favor of continuing talking to explore the options, we agree to listen.

**UNFINISHED BUSINESS**

**NEW BUSINESS:**

-Resolution #8 of 2017 the Importance of Renewable Resources. As per the discussion earlier under Reports, the Board would like to pursue steps towards the installation of solar panels. The following Resolution is a necessary step and does not commit the Village to purchase.

**\*Motion** offered by Trustee Gustafson and seconded by Trustee Stapleton to adopt the following:

RESOLUTION # 8 – 2017

WHEREAS, the Village of Jordan has recognized the importance of renewable sources of energy for the benefit of all its citizens, and for various applications in the community; and

WHEREAS, in 2013, the NY-Sun Initiative, a public-private partnership fostered by the State of New York, in an effort to drive the growth of the use of affordable solar power and solar technology for State residents has been established; and

WHEREAS, the New York State Energy Research and Development Authority (NYSERDA) is offering financial incentives and assistance to municipalities who demonstrated a willingness to adopt a user friendly and streamlined process for the installation of solar energy equipment to particular parcels in those municipalities; and

WHEREAS, participation in the NYSERDA program requires the adoption of the New York State Unified Solar Permit Process; and

WHEREAS, the Village of Jordan Code Enforcement Officer has advised the Village Board that the proposed New York State Unified Solar Permit Process is consistent and compatible with the Village's Zoning Code and other permitting practices; and

WHEREAS, the Village of Jordan desires to participate in the support of the use of solar energy as a renewable energy source in the Village; and

WHEREAS, the adoption of a standardized residential/small business solar permit process for the Village is a Type II action under State Environmental Quality Review (SEQR),

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Jordan, hereby adopts the New York State Unified Solar Permit Process from the NY-Sun Solar Powering New York, as more fully set forth Schedule "A" (on file in the Clerks' Office); and it is further

RESOLVED, the Village of Jordan establishes a non-refundable permit fee for such permits in the amount of \$100.00 for solar panels up to 25kw per site plan.

Voting:

Mayor Platten.....yes

Trustee Gustafson.....yes

Trustee Stapleton.....yes  
Trustee Simko.....yes  
Trustee Chilson.....yes

Resolution # 8 of 2017 is now adopted.

-The necessity for the PD to replace portable radios resulted in a new line item in the budget, with enough dollars annually to cover one per year.

**\*Motion** offered by Trustee Gustafson and seconded by Trustee Stapleton to authorize the purchase of one new radio at a cost not to exceed \$3,000.

All present voting in favor. Motion Carried

-An application for sewer relief as a result of a pool fill was submitted for 47 South Hamilton St.

**\*Motion** offered by Trustee Stapleton and seconded by Trustee Gustafson, to accept the application submitted for 47 South Hamilton Street and grant sewer relief credit for 13,500 gallons on the next billing cycle.

All present voting in favor. Motion Carried

-An application for a new water service for 5768 Jordan Road was submitted. The property is located on the same side as the water line.

**\*Motion** offered by Trustee Stapleton and seconded by Trustee Gustafson, to accept the application and grant permission for a new water service at 5768 Jordan Road.

All present voting in favor. Motion Carried

-A letter from the McIlroy Consultants, an accounting firm advising the village, was distributed to Trustees. The letter suggested transferring all funds in the LT2 savings account to the water savings account. The LT2 money is, and will continue to be, identified and tracked with each payment made by water customers. The money that is deposited into LT2 savings accumulates minimal interest which is eventually transferred into the water savings account. All penalty collected is deposited directly in to the water savings as it does not belong with the original LT2 billing. Daily deposits into the current LT2 require two entries into the general journal, a separate branch of the accounting program per deposit. When sending the LT2 to Village of Elbridge, savings funds must be transferred into water checking. By eliminating the LT2 saving account, it will reduce entries in the accounting program, save extra coding steps and time, as well as help gain additional interest in the water savings. It was suggested the complete process is unnecessary, adding extra work for the clerks. A running ledger will be kept of the LT2 collected through the water program.

**\*Motion** offered by Trustee Stapleton and seconded by Trustee Gustafson, to authorize the clerk to transfer funds from the LT2 savings account into the water savings accounts and close the LT2 savings account with the bank.

All present voting in favor. Motion Carried

**\*Motion** to pay the bills and file the correspondence offered by Trustee Chilson and seconded by Trustee Simko. All present voting in favor. Motion Carried

**\*Motion** to adjourn offered by Trustee Chilson and seconded by Trustee Stapleton.

All present voting in favor. Motion Carried at 8:58 pm.

Respectfully Submitted,  
Cynthia Meixner, Clerk-Treasurer