

**VILLAGE OF JORDAN**  
**March 13<sup>th</sup>, 2017**

**MEMBERS PRESENT:** Mayor Platten, Trustees Meixner, Chilson, and Gustafson

**MEMBERS ABSENT:** Trustee Ferris

**POLICE OFFICER in ATTENDANCE:** Healy

**AUDIENCE:** Trustee Chris DeCola, Superintendent Byrnes, Fred DiRisio, Timothy Stapleton

**Regular Meeting:**

Trustee Gustafson led the Board in the Pledge of Allegiance at 7:00pm.

The Mayor asked for a motion to waive the reading and approve the February 27<sup>th</sup>, 2017 minutes;

Motion offered by Trustee Chilson and seconded by Trustee Meixner. Motion carried.

**AUDIENCE:**

Elbridge Trustee DeCola addressed the Board with an annual LT2 update. The LT2 savings had \$276,810 at the end of 2016. Trustee DeCola reported his Board discussed reducing the current charges again. A discussion ensued regarding the number of turbidity incidents already logged and the allowable limit. Once the turbidity incidents have been exceeded, the filtration process will be required to upgrade to a filtration bag process which comes at a very hefty price tag (approx. one million dollars) and would be unfunded. The plant was designed and built to allow for this expansion at the inception of the LT2 plant in 2012. The question on the life expectancy of this original plant was raised. The answer was approximately twenty years. At that time, physical reactor replacements and small computer upgrades would be necessary. Currently only light bulbs require replacement as the major maintenance.

Mayor Platten felt it would be prudent to expand the operating savings to include saving for the inevitable mandated upgrade. Our Board agreed stating that the proposed reduction would be small enough per household that most would not notice the decrease, but would certainly feel the dramatic increase that would be necessary with the upgrade even going out to finance as bonding and BANs come with a price tag and financing with interest. Hopefully, the upgraded filtration will not need to happen for a few years and all money saved during that time would benefit the villages and town residents with lower necessary increases down the road. It would be better to gain interest on the money than to pay interest on large financing.

Questions raised were: 1) Can the savings account be changed from strictly a cost of operation and maintenance account to one that reflects saving for the filtration upgrade? And, 2) Is there a limit the State will allow to be saved?

Trustee DeCola will share the Board's thoughts with the Elbridge Board of Trustees and look for answers to the questions raised. The Board thanked Trustee DeCola for attending the meeting and sharing.

**REPORTS:**

**Buildings & Grounds:**

- Discussion on the replacement of the office carpet. The current broadloom is threadbare and quite deteriorated, it was thought to have been installed for almost forty years. Heavy traffic carpet tile was recommended for use in this building by one installer when the building was measured. We were told this current carpet was definitely high quality in its day and is not manufactured anywhere near an affordable cost now days. Trustee Chilson was not in favor of carpet tiles citing recent experience with them in another location; although those tiles are also heavy traffic tile, they show wear after two months and every seam is visible. Other carpet companies will be contacted and opinions sought.
- Canal Clean-Sweep is April 21<sup>st</sup> – 23<sup>rd</sup> and coincides with the Earth Day Celebration. Mayor Platten Would like the Village to sponsor and participate in the Clean-Sweep this year. Trustees involved in scouting will contact various Boy and Girl Scout Troops to generate interest and extend an invitation to participate.
- Fire alarm system quotes. The municipal building fire alarm system should be annually inspected. RFPs were sent and two were returned. The quotes were reviewed and discussed. Simplex Grinnell's 2017 quote is \$400.00 and the 2017 Fire Detection Systems, Inc quote is \$350.00. Service charges are separate and the standard charges during normal business hours are: Simplex Grinnell \$208 per hour and Fire Detection Systems Inc. \$125.00 per hour.

- Memorial Day Parade Donation Letters need to be composed and sent out soon. The annual parade is Discussion raised the dilemma of who would do the actual judging. The original idea was the Mayor, but time was a factor due to the Memorial Service at the Veterans' Memorial on North Main Street followed immediately by the parade. Trustee Chilson thought judging should be done along the parade route so the float and its participants could be viewed in motion. The question on notification of winners was raised. It was also suggested that a local business be asked to act as judge(s). A trustee suggested a small gift be donated and given to the first-place winner. Further thought will need to go into the judging portion. Donation letters will be sent out.
- Peddler permits were discussed. The majority of residents are annoyed with peddlers knocking at doors. There is also much concern over vendors peddling their wares during the Memorial Service and along the parade route.

#### **Water & Sewer & IT:**

- The February monthly report was reviewed and discussed.

#### **Public Safety:**

- Trustee Gustafson and Officer Healy explained to the Board the need to add an expense line to the upcoming budget. The five handheld radios currently in use are from the County and have a ten-year life span. The Department needs a total of 8 radios. If the expense line is added in the amount of \$3,900, it would allow for one unit to be purchased or replaced per year. The only maintenance are the batteries which need replacement about every two years at a cost of approximately \$100.00.
- Officer Healy shared the actuator broke in the Crown Vic and it is now in for repair. He also expressed the need to replace the nine-year-old Crown Vic patrol car and hoped there would be surplus funds from which to do so. It looks highly doubtful.
- The Mayor shared information with Trustee Gustafson regarding response and call-out figures he had asked Officer Healy to gather. It is noted that the Sheriffs' and the State Troopers do not enforce local ordinances, property checks, or provide foot patrol; all of which are quality of life issues in the village. If the Sherriff's Department or State Troopers were asked to provide coverage at a special event as the Memorial Day Parade or Fall Festival, it would come at a much higher labor cost than what our Department's payroll. Although the village does have its share of minor problems, they are small due to a police presence as compared to other municipalities without a
- Officer Healy shared the Governor had declared State of Emergency effective from midnight through the following forty-eight hours.

#### **Streets and Drainage:**

- The February monthly report was reviewed and discussed. It is proposed that Pat be sent to the upcoming Excavation and Trenching training as currently only Fred holds the Competent Person Certificate.
- Test boring will commence on the Clinton Terrace hill soon as part of the bank stabilization project.
- The State will be in Jordan on Thursday the 16<sup>th</sup> at 2 pm to review and discuss the plans for the Elbridge Street Drainage Project. Board Members are invited to attend. (NOTE: Cancelled by DOT and rescheduled for Wednesday, March 22<sup>nd</sup> at 1:00 pm.)

#### **General:**

- Reminder and final call for attendance to the Mayors' Association meeting on March 15<sup>th</sup>. As no trustees were able to attend, Tim Stapleton was invited and accepted.
- Reminder of the upcoming presentation of the Zombie Property and Foreclosure Prevention Law on March 30<sup>th</sup> in Manlius. RSVPs need to be given to the clerk for registration.
- Reminder of the need for budget preparation and submittals to the clerk.

#### **UNFINISHED BUSINESS**

- Local Law # 2 of 2007 addresses the setback requirements of fencing. It was determined the village could send letters to homeowners with fences positioned closer than 18 inches from the sidewalk. It is extremely difficult for the DPW to maneuver the snow blower next to fences and walls that are closer than 18 inches to the sidewalk. The option will be given to them to request the village do not plow/snow blow their sidewalk and the homeowner will be responsible for their own snow removal from the sidewalk. Or, option two, the village can continue to plow snow blow but not be liable for

any damage that may happen to the fence(s)/walls.

-The joint website meeting information was shared with the Board. The cost would be split fifty-fifty between the village and the Community Council. The village portion will be shared and divided with the pool. The current design costs total \$1052. Annual maintenance costs \$150 per month (\$75.00 each) plus the additional costs associated with registration of domain, email(s) and hosting. The village currently pays for their own domain and email. Decision to be made by the village to stay status quo or change email over to Robin's site.

**\*Motion** offered by Trustee Chilson and seconded by Trustee Gustafson to approve the fifty-fifty split of the website costs with the Community Council with the current design costs total \$1052. The monthly hosting fee of \$150 would also be split fifty-fifty.  
All present voting in favor, motion carried.

#### **NEW BUSINESS:**

##### **General:**

**\*Motion** offered by Trustee Gustafson and seconded by Trustee Chilson, to have the Village of Jordan sponsor and participate in the Canal Clean Sweep April 21st thru the 23<sup>rd</sup>.  
All present voting in favor. Motion Carried

**\*Motion** offered by Trustee Chilson and seconded by Trustee Meixner, to accept the 2017 Service Agreement for the fire system alarm inspection from Fire Detection Systems, Inc. in the amount of \$350.00.  
All present voting in favor. Motion Carried

**\*Motion** offered by Trustee Gustafson and seconded by Trustee Chilson, to approve the mailing of Memorial Day Parade letters seeking donations to fund the parade.  
All present voting in favor. Motion Carried

**\*Motion** offered by Trustee Chilson and seconded by Trustee Gustafson, to raise the Village Peddlers' Fee from \$50.00 per person to \$150.00 per person for a five-day permit, effective immediately.  
All present voting in favor. Motion Carried

##### **Streets and Drainage:**

**\*Motion** offered by Trustee Chilson and seconded by Trustee Gustafson, to authorize Patrick Byrnes to attend the OSHA/RIT training for Excavation, Trenching and Soil Mechanics on May 23<sup>rd</sup> – 25<sup>th</sup> in Syracuse, NY at a cost of \$750.00.  
All present voting in favor. Motion Carried

**\*Motion** to pay the bills and file the correspondence offered by Trustee Chilson and seconded by Trustee Meixner. All present voting in favor. Motion Carried

**\*Motion** to adjourn offered by Trustee Chilson and seconded by Trustee Gustafson.  
All present voting in favor. Motion Carried at 9:05 pm

Respectfully Submitted,  
Cynthia Meixner, Clerk-Treasurer