

**JORDAN COMMUNITY COUNCIL
P.O. Box 582
BEAVER STREET
JORDAN, NY 13080**

Grant Policy

Objectives

The Jordan Community Council has the responsibility to manage and distribute funds derived from various fund raising events, most notably the Jordan Fall Festival.

Purpose

These funds will be distributed according to the Jordan Community Council By-Laws, specifically:

...To initiate and coordinate the efforts of the community to produce a recreational and educational twelve-month program for the welfare of all of the people of the Village of Jordan and the Jordan Elbridge Central School District...

To this end the Jordan Community Council will fund grant requests to benefit individuals and organizations exclusively within the Jordan Elbridge School District.

Grant Procedure

The Jordan Community Council provides budgeted annual Ongoing funding to specific organizations, which currently include:

- Boy Scouts
- Dollars for Scholars
- Food Cupboard
- Girl Scouts
- Halloween Parade
- J-E Senior Citizens
- J.E.C.S.
- Kids Break
- Library Programs
- Memorial Day Parade
- Veterans Memorial Pool

These program/organizations need not submit a grant request. The funding levels are determined via the Jordan Community Council's annual budget, which is approved at its annual meeting.

Special requests must be submitted in writing preferably via the Grant Request Form (Appendix A).

Special Requests will be approved at the next Meeting of the Jordan Community Council. This may require the Requesting individual or organization to attend this meeting for further clarification of the request.

All grants regardless of whether a Special Request or Ongoing require a post event Grant Report (Appendix B) for Grants of \$250 or greater within 60 days following the event.

Any organization, which fails to provide a Grant Report, will no longer be considered for future funding.

Policy Change Procedure

This Policy will be in effect after a two meetings of the Jordan Community Council.

The first will provide the opportunity to review and change the text. The second will be the final approval.

Future changes to this policy will follow the same two-step procedure described above.