

VILLAGE OF JORDAN
BOARD OF TRUSTEES
December 9th, 2024

PRESENT:

Mayor Brim	Clerk Trapp
Trustee Stapleton	Trustee Bates
Officer Healy	Trustee Simko
Water Operator Williams	Frederick DiRisio
Superintendent Johnston	

ABSENT

Deputy Mayor Gustafson

Trustee Bates led the Board in the Pledge of Allegiance at 7:01 pm.

Motion to approve the minutes of November 25th, 2024, by Trustee Bates, seconded by Trustee Simko, all voting in favor, motion carried.

AUDIENCE

Brenda & Al Coleman – Current owners of 373 Brutus Rd Jordan
Martha Machin – Fred DiRisio significant other present for presentation
Aaron McKeon – CNY Regional Planning and Development Board regarding Town of Elbridge & Villages of Jordan and Elbridge Comprehensive Plan

AWARD PRESENTATION

Mayor Brim was honored to present Fred DiRisio with the NYCOM Public Service Certificate for 43 years of service. Fred was very surprised and honored as well. Fred's children and significant other Martha Machin also attended (it was a surprise). The entire Village is thankful for all of your years of service and continued service Fred DiRisio!

REGULAR MEETING

Clerk Trapp gave report of Abstract #13 for a total of \$20,821.88 Trustee Stapleton motioned to approve Abstract #13 in the amount of \$20,821.88 and seconded Trustee Bates. All present voting in favor, motion carried.

Al & Brenda Coleman currently own 373 Brutus Rd Jordan (has recently sold, still needs a certificate of occupancy) needed to tie into the Village water system. In order to do so Mr. Coleman had to hire 2 separate contractors to get the line installed underneath the road without tearing it up. The first contractor was unable to with the equipment he had so only charged approximately \$600.00. The 2nd contractor charged \$3,800.00 to bore under the road and was able to do so successfully on December 9th, 2024. The fee for Village water service was another \$1,600.00. Mr. Coleman was hoping that the Village would consider any sort of compensation

due to the expense being a lot more than was anticipated (having to go under the road) also due to there will be an additional \$10,000 - \$15,000 for septic service too. Mr. Coleman said that he would never have to come to the Board and request compensation had it been a normal hook up and would greatly appreciate any assistance. Mayor Brim told Mr. Coleman that the Board will discuss new business and will notify him of the outcome.

Aaron McKeon from CNY Regional Planning and Development Board was asked by his boss to go through the entire Comprehensive Plan that includes Villages of Jordan & Elbridge and Town of Elbridge and rebuild and condense the plan. Trustee Simko did notify Mr. McKeon that the Village of Jordan already has their own Comprehensive Plan. We are willing to let them add our Comprehensive Plan to theirs but not make changes. Mr. McKeon also expressed interest in the joint Sewer Plan with the Town of Brutus, Fred DiRisio explained that the project is still in the works with no specifics yet. Will meet with Mayor Brim in the future.

REPORTS

Buildings & Grounds

Trustee Simko reported that the Historians have still been looking at locations where they can move all three offices and archives in a single place. Trustee Stapleton stated that we are already paying Town tax that pays Historians same with ours, so we should not pay for the building or utilities.

Trustee Simko stated that the DPW guys have pulled out the charcoal grills from the Erie Canal Park. Also, discussed other issues to be addressed there as well; building to be scraped and repainted; park garden needs to be cleaned and redesigned; park sign needs to be replaced; shed to be moved (which has also recently been vandalized).

Trustee Simko would like to have a get together for the Village People on Friday January 3rd, 2025, where she will serve ham and mac and cheese.

Water & Sewer

Water Operator Williams reported the DOH annual inspection went well. Working on the reports they requested. Electronic mapping was on hold due to a new project but is working on it now along with the succession and SOP plan.

Fred DiRisio spoke to B&L again about an intermunicipal agreement at our annual assessment. Water Operator Williams is in charge of all treatment, Brad (VOE) is responsible for maintenance of the Village's hydrants in their permissive service area.

Fred DiRisio reported that Brian Skidmore's (B&L) wife had recently passed away and would like the Village to send our condolences to the Shepp Funeral home in Manlius.

Public Safety

Report was provided and reviewed. Nothing significant to report.

Streets & Drainage

Superintendent Johnston reported that he heard from Viking Truck regarding the new plow truck and was told it is currently at the western plant, hopefully maybe a month before they can get it in, Henderson is out even farther into 2026.

Superintendent Johnston stated that the wood pile needs to be chipped, Clifton Recycler does the chipping but won't be done until the spring. Just in case may need to encumber the funds for 2025- 2026 if needed. Stone pile has been moved and the snowmobile club spread it so that it won't ruin the concrete.

Superintendent Johnston reported that Don and Gordy had both gotten headaches while operating the Bobcat skid steer. Superintendent Johnston used a CO2 meter and ran the Bobcat around to see if there were possible fumes getting in, the meter showed nothing, he will check again with another meter.

General

Mayor Brim announced that Christmas in Jordan went great, a little chilly but still had a good turnout.

Mayor Brim announced that the Mayors Association Christmas Party will be held at Vito's in E. Syracuse on Wednesday December 18th, 2024.

Mayor Brim announced that our EFC funding for the Joint Water Project has been placed on temporary hold until we can get our 2023 AFR filed. Clerk Trapp has been in touch with Accountant Brian McIlroy (Village has used in the past) to see if he can assist. Brian McIlroy said that he can enter all accounting for 2022 – 2023 (since the previous Clerk only entered June 2022 and July 2022) and file the AFR for around \$15,500.00.

Unfinished Business

Company email – Officer Healy is working on it with Ryan McNeil, he's waiting for him to get back to him as he may be able to get us a better price.

Mayor Brim requested the Board to approve of offering some sort of compensation to Al Coleman (owner of 373 Brutus Rd) for new water service. The Board came to a mutual agreement of no compensation regarding the water hook up. However, once it comes to connecting to the sewer, we would consider working on an agreement like we have in the past with the "Moore" agreement. Superintendent Williams and Fred DiRisio will relay information to Mr. Coleman.

New Business

Mayor Brim announced that going forward all payrolls will be reviewed, and final approval will be given by either Mayor Brim or Deputy Mayor Gustafson. Mayor Brim requested the Board to approve. Trustee Simko motioned to approve and seconded by Trustee Bates.

Mayor Brim requested the Board to approve of Accountant Brian McIlroy assisting with the 2022 – 2023 accounting and filing of AFR in the amount not to exceed \$15,500.00. Trustee Simko motioned to approve and seconded by Trustee Stapleton, all voting in favor, motion carried

Mayor Brim requested the Board to approve closing the Village Office at noon on Christmas Eve. Trustee Stapleton motioned to approve and seconded by Trustee Bates, all voting in favor, motion carried.

Mayor Brim requested the Board to approve sending a \$100.00 arrangement to Shepp Funeral home in honor of Catherine Skidmore (wife of B&L employee). Trustee Stapleton motioned to approve and seconded by Trustee Bates.

A motion to pay the bills and file the correspondence was made by Trustee Simko seconded by Trustee Bates. All present voting in favor, motion carried.

Motion offered by Trustee Simko and seconded by Trustee Bates to adjourn the meeting. All present voting in favor. Motion carried out at 8:49 pm.

Motion offered by Trustee Simko and seconded by Trustee Stapleton to adjourn the meeting. All present voting in favor. Motion carried out at 9:09 pm.

Respectfully Submitted,

Tina A. Trapp

Clerk/Treasurer