

Greater Buffalo Run Valley UMC
Request for usage of Sanctuary and/or Fellowship Hall

Organization requesting usage: _____

Contact Person: _____

Address: _____

Telephone Number: _____ Date of Event: _____ Time of event: _____
(Remember to include time for your set up and clean up)

NO Alcoholic Beverages

Intended usage (please check and give a brief description)

_____ Church Function

_____ Non-church, family, or personal function

_____ Commercial/business function (agreement form must be completed and signed)

_____ Wedding

Signature: _____ Date: _____

Please return completed form to Church Office. See the mailing address below.

Approved by Coordinator/Pastor/Ad Board _____ Date: _____

Please see the fees schedule and information associated with usage of Sanctuary/Fellowship Hall. **50% deposit required at the time of approval.**

Greater Buffalo Run Valley United Methodist Church
112 Trinity Court
Bellefonte Pa 16823
814-355-2208