

## BUILDING FUTURES INITIATIVE: PROJECT TEAM

Name	Role	Responsibilities
<b>The Black Flag</b>	Project Sponsor	<ul style="list-style-type: none"> <li>• Approval of the project plan, scope, schedule, budget, and risk budget.</li> <li>• Approval to any changes to the plan baseline once the project is underway.</li> <li>• Chair of the monthly project reviews.</li> <li>• Maintenance of company support.</li> <li>• Resolution of any issues the Project Manager is unable to resolve.</li> </ul>
<b>Brandon Jeanpierre</b>	Project Manager	<ul style="list-style-type: none"> <li>• Preparation of a complete, accurate, and realistic project plan.</li> <li>• Management of the project to obtain the best scope, schedule, budget, and risk performance possible.</li> <li>• Management of the Project Leads.</li> <li>• Ensure the project result is fit for purpose and fully meets the stakeholder expectations.</li> <li>• Formal statusing of the project progress once a month.</li> <li>• Conduct of the monthly project reviews and presentation of the project status to the Sponsor and key stakeholders.</li> <li>• Chair of the weekly issues status meeting.</li> </ul>
<b>Brandon Jeanpierre</b>	Program Director	<ul style="list-style-type: none"> <li>• Provides strategic direction and oversight to multiple projects.</li> <li>• Coordinates with other directors and stakeholders to align project objectives with organizational goals.</li> <li>• Acts as a liaison between the project team and senior leadership.</li> </ul>
<b>Matthew Webster</b>	Operations Team Manager	<ul style="list-style-type: none"> <li>• Manages day-to-day operations, ensuring all operational elements run smoothly and efficiently.</li> <li>• Coordinates with Project Manager and leads to align operations with project objectives.</li> <li>• Resolves operational challenges and ensures timely delivery of tasks.</li> </ul>
<b>James Bennight</b>	Safety Officer	<ul style="list-style-type: none"> <li>• Oversees safety protocols and ensures adherence to all safety standards.</li> <li>• Conducts regular safety audits and recommends improvements.</li> <li>• Coordinates with the operations team to address and rectify any safety concerns.</li> </ul>
<b>[Selection in progress]</b>	HR Manager	<ul style="list-style-type: none"> <li>• Manage recruitment, staffing, training, and development for the project team.</li> <li>• Ensure compliance with labor laws and regulations.</li> <li>• Oversee employee relations and address any team conflicts or concerns.</li> </ul>
<b>Scott Packer</b>	Research Team Lead	<ul style="list-style-type: none"> <li>• Drive research initiatives that support project objectives.</li> <li>• Manage the research team and ensure timely delivery of</li> </ul>

Brandon Michael Jeanpierre Corp., 2024

March 3, 2024

1

The documents enclosed are now publicly accessible following our 501c3 qualification as a public charity. Please note that the content within these documents is dynamic and subject to updates as our project evolves. We encourage stakeholders to review the latest versions to stay informed of any changes or developments.

For further information or inquiries, please contact us at [info@theblackflag.org](mailto:info@theblackflag.org).

## BUILDING FUTURES INITIATIVE: PROJECT TEAM

		research outcomes.
<b>[Selection in progress]</b>	Finance Team Lead	<ul style="list-style-type: none"> <li>Oversee project budgeting, financial tracking, and financial reporting.</li> <li>Ensure compliance with financial regulations and standards.</li> </ul>
<b>Matthew Webster</b>	Marketing Team Lead	<ul style="list-style-type: none"> <li>Develop and implement marketing strategies for the project.</li> <li>Manage marketing campaigns and track their performance.</li> </ul>
<b>[Selection in progress]</b>	Data Analytics Team Lead	<ul style="list-style-type: none"> <li>Drive data analysis efforts to derive insights for the project.</li> <li>Ensure data integrity and compliance with data regulations.</li> </ul>
<b>[Selection in progress]</b>	Customer Service Team Lead	<ul style="list-style-type: none"> <li>Oversee customer service operations, ensuring customer inquiries and concerns are addressed promptly.</li> </ul>
<b>[Selection in progress]</b>	PR Team Lead	<ul style="list-style-type: none"> <li>Manage public relations strategies and initiatives for the project.</li> <li>Handle media inquiries and ensure positive project representation in the media.</li> </ul>
<b>[Selection in progress]</b>	Legal Team Lead	<ul style="list-style-type: none"> <li>Ensure the project's compliance with legal standards and regulations.</li> <li>Manage any legal disputes or concerns related to the project.</li> </ul>
<b>[Selection in progress]</b>	Design Team Lead	<ul style="list-style-type: none"> <li>Oversee the design aspects of the project, ensuring aesthetics align with project objectives.</li> <li>Manage the design team and coordinate with other leads for seamless design integration.</li> </ul>
<b>Matthew Webster</b>	Community Manager	<ul style="list-style-type: none"> <li>Engage with the community, collecting feedback and ensuring their needs are addressed in the project.</li> <li>Manage community events and communications.</li> </ul>
<b>[Selection in progress]</b>	Asset Manager	<ul style="list-style-type: none"> <li>Oversee the management of project assets, ensuring their optimal utilization and maintenance.</li> </ul>
<b>[Selection in progress]</b>	Scrum Master	<ul style="list-style-type: none"> <li>Ensure the project follows agile methodologies efficiently.</li> <li>Facilitate team meetings, remove obstacles, and foster team collaboration.</li> </ul>
<b>Brandon Jeanpierre</b>	CTO (IT Team Lead)	<ul style="list-style-type: none"> <li>Oversee the technological aspects of the project.</li> <li>Ensure IT compliance, manage IT resources, and coordinate with other leads for seamless technology integration.</li> </ul>

Brandon Michael Jeanpierre Corp., 2024

March 3, 2024

2

*Brandon Jeanpierre*

The documents enclosed are now publicly accessible following our 501c3 qualification as a public charity. Please note that the content within these documents is dynamic and subject to updates as our project evolves. We encourage stakeholders to review the latest versions to stay informed of any changes or developments.

For further information or inquiries, please contact us at [info@theblackflag.org](mailto:info@theblackflag.org).