

2025 Fordyce on the Cotton Belt Festival

April 21-26, 2025



Thank you for your interest in our annual festival. The Fordyce on the Cotton Belt Festival began in 1981 and attracts thousands of people each year. As with any successful event, there must be rules and regulations. We ask that you read the following and respect these guidelines during your stay with us for the benefit and safety of everyone.

Registration Process

- The deadline for application is March 15, 2025. Please note that submission of an application does not guarantee acceptance and participation in the previous year does not automatically register you for an upcoming year. Applications received after March 15, 2025, will be reviewed and accepted on a space available basis only.
- If you are accepted into the Fordyce on the Cotton Belt Festival, you will be contacted and asked to remit your space deposit (made payable to Fordyce on the Cotton Belt Festival) and certificate of liability insurance. No later than April 1, 2025, you will be advised of any restrictions that will be made to your menu, and you will learn of your location and receive your vendor pass that will need to be displayed throughout the festival.

Food Vendor Contacts:

Doug Pettit (870)313-2214

Vendor Rules

1. A sign listing the foods as well as the price of foods sold at your stand will be easily visible to the customers.
2. Each stand will be set up no later than 12:00pm and vehicles must be parked off the street away from booths.
 - Food Vendors will be issued a scheduled set up time with trailer vendors scheduled to set up first.
 - Any electric cords on sidewalk or edge of curbs must be taped down.
 - At least 3 feet of sidewalk space must be kept clear; this is for everyone's safety.
 - Vendors should not use sidewalk space to store supplies.
3. You are responsible for the clean up around your stand. You may not deposit water, ice or any other liquids on the ground during cleaning up.
4. The fee for vendor space will be \$150 per 15' x 15' space requiring 30amps of electricity or less. The fee will be \$200 per 15' x 15' space requiring more than 30amps. (Food trucks will be \$300 for a 30' space with 30amps or \$400 for a 30' space with more than 30 amps). Space fee is required to secure the assigned location and due April 1, 2025.
5. All vendors are responsible for collecting and reporting Arkansas Sales Tax.
6. The "Official Fordyce on the Cotton Belt Vendor" sign must be displayed on all booths throughout the festival.
7. Proof of Liability Insurance is required for all commercial vendors.
8. The Fordyce on the Cotton Belt Festival is held outdoors and subject to nature. There are no refunds for rainy or unusual weather conditions or acts of God.
9. There are no refunds once you have been accepted into the festival.
10. The festival has the right to determine participation – once you have submitted your application you will receive notification of acceptance/rejection.
11. Vendor fees must be paid in full by April 1, 2025, in order to participate in the festival.
12. No sound systems are allowed in the vendor space without prior permission from the festival.
13. The festival reserves the right to remove any vendor who is deemed unmanageable by Festival organizers. There will be no refunds to vendors who are removed.
14. All Vendors will follow the Arkansas Department of Health guidelines for Operating a Temporary Food Service.

<https://www.healthy.arkansas.gov/images/uploads/pdf/temporaryfoodserviceguidelines.pdf>

As a food vendor you are an important part of our festival. We look forward to working with you. When you are successful, we are also and vice versa.

Thanks again for your interest in the Fordyce on the Cotton Belt!!



For Festival Personnel Only

Check Received: _____ Check # _____ or CC: _____

Amount Paid: _____ Vendor Location _____

Electricity: Yes _____ No _____

Set Up Time _____

Date: _____

Name (Print): _____ Company: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone: () _____ Fax: () _____ Cell () _____

Email Address: _____ Website (if applicable) _____

Measurement of your tent or trailer (including hitch) your application cannot be processed without this information. _____

Electricity: Yes _____ No _____ if Yes voltage 110/220 _____ Amps _____

Facing your hitch, and considering your hitch to be the front of your stand, from which side of your trailer does the concession window open? _____

Type of products or services provided by your booth:

How much time do you need for set up? _____

I agree to comply with all rules and regulation of the Fordyce on the Cotton Belt Festival.

Signature: _____

Date: _____

Return to:

Fordyce on the Cotton Belt Festival

Attn: Doug Pettit

327 Dallas 131

Fordyce, AR 71742