



# A Career in Teaching

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[www.acareerinteaching.org](http://www.acareerinteaching.org)

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## The Process for completing certification to teach in Texas.

**(Please initial)**

- \_\_\_\_\_ 1. Send official transcripts to [joanna@acareerinteaching.org](mailto:joanna@acareerinteaching.org).
- \_\_\_\_\_ 2. Identify the grade level and or subject area you wish to teach with the Program Director.
- \_\_\_\_\_ 3. Purchase certifyteacher.com test preparation modules for the certification you are wanting to teach. (one-time fee: \$37). Must score a 250 or better within 3 attempts to move on to step 4 as well as completing ACiT's area of certification modules.
- \_\_\_\_\_ 4. Register with Pearson and pass the TExES content test(s) and begin 180 clock hours of training through ACiT's online training modules.
- \_\_\_\_\_ 5. You will also be required to complete 30 observation hours, 15 online (ACiT modules) and 15 face to face at a local campus.
- \_\_\_\_\_ 6. Once the coursework is completed you will be provided a Statement of Eligibility so you can begin applying for employment.
- \_\_\_\_\_ 7. After you are offered a contract from a school district you will apply for an intern certificate (\$77)
- \_\_\_\_\_ 8. Once employed you will begin to pay ACiT \$450 per month for 10 months to pay for your internship fee. (Internship Fee: \$4500.00)
- \_\_\_\_\_ 9. You will be observed 5 times throughout the year by an ACiT field supervisor, 3 times in the fall and 2 times in the Spring.
- \_\_\_\_\_ 10. Midyear of employment you will purchase 240tutoring.com online modules to prepare for your PPR exam (\$20 monthly).
- \_\_\_\_\_ 11. Towards the end of your first-year teaching, ACiT will send your principal a recommendation form to recommend you for certification.
- \_\_\_\_\_ 12. Once recommended you will apply for you Standard certificate (\$77) and you have completed the certification process.

**I have read and understand ACiT's program requirements.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_