TOP OF THE STATE UNIT – BCHC
Fall Membership Meeting Agenda
Fort Jones City/Community Hall
November 5, 2026
7 p.m.

Administrative:

- Establish Quorum/Flag Salute
- Members sign in sheet with miles
- Guest Speaker: None
- Additional agenda items:
- Introduction of Guests:

Approve Minutes of October 1 Meeting.

Correspondence:

- On Oct. 30, our Unit leadership received an email from Mackenzie Allinson, Environmental Coordinator for the Klamath National Forest, regarding the South Fork Project in the Salmon-Scott River Ranger District. Per the email the project is proposed to reduce safety hazards along roads and in developed recreation areas, reduce fuels adjacent to private property, and reduce the risk of future large-scale high severity fire losses of late successional habitat. This project proposes 4,121 acres of treatment within a 13,248-acre project boundary. The project area is 12-road miles southwest from Callahan in Siskiyou County, California. This project will include thinning work and temporary roads built in and around the Carter Meadows Group Equestrian Campground, Hidden Horse Campground and adjacent trails. October 30 is the beginning of the official scoping period and public notice for this project. The scoping period will close on November 27. Proposal information including project area maps are also available on the Klamath National Forest's project webpage at: https://www.fs.usda.gov/r05/klamath/projects/68993. **Michele will send this information to Penny so it can be sent to our members.**
- Robert to report on any email correspondence from BCHC State leadership
- Robert to report on any items received at P.O. Box

Treasurer Report: Caralee Scala:

Committee Reports:

- Education: Debbie Bacigalupi
- Membership: Jennifer Bull
- Newsletter: Michele Machado Woods
- Insurance: Michele Machado Woods
- Website: Kathryn Matthews
- Adopt-A-Highway: Michael Stapleton
- Public Lands: Michael Stapleton/Michael Journey
- Work Parties: Robert Robustellini, Michele Woods and Alan Woods will report on meeting with Danika and Sarah at KNF regarding the South Fork Project work proposed at Carter Meadows
- Agency/Partner Liaison: Michele Machado Woods will report on email from PCTA's Ian Nelson; invite to RSVP/attend the 2027 Fourth Annual Wilderness & Primitive Trails Summit on January 7 in Eureka
- Fish Plants: VACANT
- Programs and Events: Debbie Bacigalupi – need to talk about plans for December 5 Christmas party
- Parades: VACANT
- Scholarships/Education Donation Program: Penny Wells-Thomas
- Trail rides: Michele Machado Woods and Laurie Robustellini – report on Bacigalupi Ranch ride and Obstacle Course event
- Publicity/Social Media: Michele Machado Woods

Unfinished Business:

- Continued discussion of ideas for 2027 events – need to work on overall schedule for 2027 and get it out early and often
- Michele received Jamie Essex's Top Hand Award in the mail and gave it to her
- AED machines electrode pad purchase
- Michele to discuss items on the BCHC State BOD meeting agenda that are important to our Unit
    - New Business agenda item, **Article V Section 1—Fundraising for the State Discussion**.
    - Education grants and what is eligible and what isn't.
    - Why Wilderness Rider classes are so expensive
    - Asked about some items appearing on the Ed Fund financial report
    - Unit needs to sell 83 "Lucky" calendars to support BCHC State fundraiser; will need help selling these calendars – **November 21 Holiday Gift Fair at the fairgrounds. Do we want to get a booth to sell calendars and promote BCHC? (need Seller's Permit #, can ask Lynn Joiner); $70 for 10x10 indoor booth**
        - Michele also spoke with Alison Pick about selling calendars at Etna Outfitters.
    - Other topics of note:
        - Possible Social Media learning opportunity, $500 per person/Unit

New Business:

- Board of Directors elections:

BCHC Top of the State Board Members 2026-2027

Officers:	Name	BOD Term Expires
President	Robert Robustellini	2026
Vice President	Debbie Bacigalupi	2026
Secretary	Michele Machado Woods	2026
Treasurer	Caralee Scala	2027

Directors:	BOD Term Expires
Laurie Robustellini	2027
Alan Woods	2026
VACANT	2027

Alternates:	BOD Term Expires
Michael Stapleton	2026

Announcements:
Next Meeting: December 3, Grenada Fire Hall, 7 p.m.
Adjourn: