

TOP OF THE STATE UNIT – BCHC
Board of Directors Meeting Agenda
Grenada Fire Hall
February 5, 2026
7 p.m.

Administrative:

- Establish Quorum/Flag Salute
- Members sign in sheet with miles
- Guest Speaker:
- Additional agenda items:
- Introduction of Guests:

Approve Minutes of December 4, 2025 Meeting.

Correspondence:

- The week of January 5, Robert sent in our Unit's nomination for the BCHC Ann Lange Award. Winner will be announced at 2026 Rendezvous in Ceres (March 20-22).
- On January 7, Robert received from new BCHC Co-Secretary, Anna Baglione, the agenda and all information for the February 7 BCHC Board of Directors meeting in Hilmar, CA.
- On January 14, Michele sent in our 2025 Unit Annual Report.
- On January 15, Michele mailed paper copies of our 2025 Unit newsletters to CJ Hargreaves for the Max & Iren Cochran Journalism Award. Winner will be announced at 2026 Rendezvous.
- On January 23, Michele emailed BCHC Education Chairs Denise Robinson and Ruthy Reuer to nominate our Unit for a 2025 Unit Education Award. Michele consulted with Debbie before sending in our nomination. Please reach out to Michele if you want a copy of our nomination document. Winner will be announced at 2026 Rendezvous.
- On January 23, Michele sent to BCHC Treasurer, Lynn Joiner, our Unit's nomination for 2025 Top Hand Award. Winner will be announced at 2026 Rendezvous.

Treasurer Report: Caralee Scala:

Committee Reports:

- Education: Debbie Bacigalupi
- Membership: Jennifer Bull
- Newsletter: Michele Machado Woods
- Insurance: Michele Machado Woods
- Website: Kathryn Matthews
- Adopt-A-Highway: Michael Stapleton
- Public Lands: Michael Stapleton/Michael Journey; On January 7, Michael Stapleton shared with Michele and other Unit members waiver forms for riding on The Wildlands Conservancy preserves, which includes Beaver Valley Headwaters Preserve near Callahan. Reach out to Michael at frenchcreek@gmail.com if you want the forms emailed to you. Learn more here: <https://wildlandsconservancy.org/preserves/findapreserve>
- Work Parties: Robert Robustellini
- Agency/Partner Liaison:
 - Michele to give report on Wilderness and Primitive Trails Summit in Eureka on Jan. 8
 - Possible partnership opportunity for OLP and Ascend Wilderness for teen events
 - Michele, Alan and Robert to report on meeting with the KNF's Shelby Weister and Ellen Andrews on Jan. 23
 - Carter Meadows work party campout scheduled for June 3-8
 - Ellen asked if our members would be interested in helping pack out trash from wilderness campsites this summer.

- Michele will meet with Shelby on Feb. 20 regarding youth helping with work parties and how that will be written into our volunteer service agreement
- Michele received an email from Ian Nelson, PCTA, regarding planned work on the PCT at Grider Creek on March 12-15. Michele responded that we can definitely have some volunteers available to help with this work.
- California Wilderness Ranger Academy, Trinity Lake, May 4-8: Ellen Andrews sent information to Michele regarding this event, which is open to volunteers. Michele will research this event and consider attending, per discussion with Ellen and Shelby regarding their request for help with Wilderness campground monitoring and help with trash pack-out.
- Fish Plants: VACANT; Robert to report on his talks with the CDFW/Fish Hatchery
- Programs and Events: Debbie Bacigalupi; need to discuss March 21 dinner
- Parades: VACANT
- Scholarships: Penny Wells-Thomas; need to discuss if we're going to offer a scholarship this year
- Trail rides: Michele Machado Woods and Laurie Robustellini; do we want to schedule a ride at Military Pass area is the weather stays nice?
- Publicity/Social Media: Michele Machado Woods

Unfinished Business:

- Michele submitted our Unit's volunteer hours to Cindy McMurry on December 29, 2025, to meet the January 1 deadline. Our totals for 2025: 2,816 volunteer hours, 234 trail miles, 25,580 miles driven for events and work parties, 109 hours of equipment use, 57 stock days. Total value was \$148,242.72. All totals were higher than 2024.
- RAC – Resource Advisory Committee: Per discussion initiated by Jamie Essex, Michele will reach out to Klamath National Forest regarding RAC grant money. Michele's contact at the KNF, Alicia Deery, no longer works for the KNF so we'll need to contact somebody else to find out more about RAC. The committee needs 15 members to function, per <https://www.fs.usda.gov/r05/klamath/working-with-us/committees>.
- Outfitters Legacy Project: Teaming up for some events in 2026. Any updates?
- Per vote at the December 4 meeting, need to set date for Unit Officers and/or others to discuss updates to bylaws with new Board Member number requirement and other updates as necessary to comply with state bylaws, including updates to insurance.

New Business:

- Robert to report on any items that need discussion for the Feb. 7 BCHC Board of Directors meeting. Robert is sending our proxy with Shasta-Trinity Unit President, Sam Burrows.
- Reminder: Unit Financial Statements are due to BCHC Treasurer, Lynn Joiner by February 28, 2026.
- State of Jefferson Expo update: Will we have a booth? Event is at fairgrounds on April 11-12
- Chainsaw certifications: Alan Woods working directly with KNF District 5 Regional Saw Program Manager, Jason Murieen, to get our chainsaw sawyer recertified. Those needing recertification are Alan, Robert Robustellini, Michele Woods, Kyle Adkins and Jeff McCabe. Kyle is going to attend saw training with Dan Chartier on March 14-15 in Anderson/Redding.
- Michele would like to ask Mathilda Barr, BCHC 2025 packing intern, to be a guest speaker at an upcoming meeting. Will ask her if she can attend the March 5 Membership meeting in Fort Jones.
- BCHC 2026 Rendezvous registration packet can be downloaded via link at <https://www.bchcalifornia.org/rendezvous.html>.

Announcements:

Next Meeting: Fort Jones City Hall/Community Center, March 5, 7 p.m.

Adjourn: