

TOP OF THE STATE UNIT – BCHC
Board of Directors Meeting
Natalee Thai Restaurant, 105 East Miner Street, Yreka
February 1, 2024
6:30 p.m.

Administrative:

- Establish Quorum/Flag Salute
- Members sign in sheet with miles
- Guest Speakers:
- Additional agenda items:
- Introduction of Guests:

Approve Minutes of January 4, 2024 Meeting:

Correspondence:

- On January 10, BCHC Secretary Susie Patton sent a copy of the 2024 Rendezvous packet to share with members. Michele sent it to Kathryn to add to the website. Michele also posted a link (twice) on our Facebook page.
- On January 13, Michele sent in our 2023 Unit year-end report to BCHC Secretary, Susie Patton.
- On January 14, Michele corresponded via email with Michael Kauffmann, Board President for the Bigfoot Trail Alliance, regarding our Unit's and the Shasta-Trinity Unit's ability to help with trail work and stock packing for any planned projects this summer and beyond. Michele copied Laura Rodger and Larry Shuman on this email exchange. Michael also sent Michele a meeting invite for a January 9, 2025, Wilderness and Primitive Trails Summit in Eureka. This summit meeting was held already in 2024 and BCHC members were not invited. BCHC north state Unit leadership are now on Michael's list of contacts for future summits and gatherings to discuss and coordinate trail work.
- On January 17, Michele emailed Larry Shuman with the Shasta-Trinity Unit to let him know we have the Carter Meadows group campground reserved for June 6-9 for a group work party clearing trails and possible campground clean-up. Will discuss more during Work Party Committee report below.
- On January 18, BCHC Membership VP, Chip Herzig, emailed the 2024 state directory of officers. Michele reviewed our information and emailed Chip to let him know our new website address.
- On January 21, BCHC Secretary, Susie Patton, emailed all state directors with additions to the BCHC Feb. 10 state meeting agenda. Michele will discuss items on the overall agenda, including items added in this email in New Business below. Larry Shuman has agreed to carry our proxy. Michele will send Larry our votes after this February 1 meeting.
- Throughout January, Michele has been copied on emails regarding the Shasta-Trinity Unit/North State Packing Intern for summer 2024. The intern hiring will be managed by the CCC Foundation, with oversight from Shasta-Trinity Unit, Top of the State Unit and High Country Unit Leadership. Michele delivered our Unit's contribution of \$2,000 to Paddy LaRue at the January 20 S-T Unit fundraiser dinner. Michele will share the flyer and application web page via Facebook and send to Penny for a Unit email to members once all information is finalized.

Treasurer Report: Caralee Scala:

Committee Reports:

- Education: Debbie Bacigalupi
- Membership: Jennifer Bull
- Newsletter: Michele Machado Woods
- Insurance: Kelly York
- Grants: Joe Croteau

- Website: Kathryn Matthews
- Adopt-A-Highway: Michael Stapleton
- Public Lands: Michael Stapleton/Michael Journey
- Work Parties: Robert Robustellini, Michele and Michael Stapleton are scheduled to meet with Klamath National Forest partners in Yreka on January 29 at 4 p.m. Will report on what was discussed. Will also report on plans for June 6-9 Carter Meadows trail work and campout.
- Fish Plants: Don Menne
- Programs and Events: Debbie Bacigalupi
- Parades: Kelly York
- Scholarships: Penny Wells-Thomas
- Trail rides: Michele Machado Woods and Laurie Robustellini
- Publicity/Social Media: Michele Machado Woods
- Youth Wilderness Program: Caralee Scala and Kelly York
- 2025 Rendezvous organizing committee: Michele Machado Woods received an email on January 25 that the next planning meeting will be February 17 at a place and time to be determined. Michele plans to attend on behalf of our Unit.

Unfinished Business:

- At the April First Aid/CPR class we learned about the importance an Automated External Defibrillator (AED) machine. Prices for a new machine can vary between \$1400 and \$2500. Refurbished versions cost around \$700-\$800. **NEW NEWS in October:** Found out from Chip Herzig that we have \$1,870 in our Unit Education Fund sitting in a BCHC state account. Chip said we can use the money to purchase an AED (or two) as long as we have an “education” event to show all potential users how to use it. This could be accomplished at a monthly meeting or at a special First Aid/CPR event. Michele brought up the topic at the Christmas dinner on December 2 and got some positive feedback and several “yes” replies when she asked the attendees if this would be a good investment for the Unit. **Next steps:** need to research how often an AED may go out of date and check into the age ratings for the used versions. Caralee offered to find out more about the OSHA manufacturer dating. Can’t be older than 10 years old.
- Kelly sent in our Unit volunteer hours on January 7. No additional action at this time.
- Robert reported at the November 30 (December) meeting that he got the proper paperwork for the salvage title from the DMV. Waiting to see what happens in March to have all the proper paperwork for whoever gets the trailer. Michele agreed to put information in the next newsletter (published on Jan. 1, 2024) that we will open to offers or highest bid. If no interest by March 16 dinner, then we’ll offer it as a silent auction item. Michele will correct Caralee’s number for email and social media.
- We have at least one Board of Directors spot to fill for 2024. Laurie said she’s feeling better and could stay if necessary. Robert would still like to step down. Janice said she talked to Kyle Adkins and he’s interested in learning more, but he said he may not be able to come to all meetings. Michele will reach out to Kyle to talk to him about the vacant spot.
- 2024 BCHC Leadership training for the northern Units has been scheduled for February 24 in Oroville. Michele reached out to Debbie to see if she can go. Gail offered to go as well. Michele has already reserved a hotel room with two queen-size beds in Oroville.
- BCHC awards: Top Hand and Anne Lange award nominations due Feb. 1, 2024. Michele sent in both nominations on January 13.
- 2024 Rendezvous in Ceres: Michele received the following information:
 - Your unit is responsible for donating an auction item worth \$2 per unit member at Rendezvous. Michele is planning to go to Rendezvous so she can take an auction item or check. Can also take some local beer for the wine, beer, and cheese tasting. **Need vote for donating both auction item/money and beer.**

New Business:

- Unit Financial Reports are due to BCHC by February 28. Send to Lynn Joiner at lynnjoiner7@gmail.com
- 2024 Top of the State Unit budget review and discussion. Can vote to approve at this meeting if everyone is in agreement or table for next meeting.
- BCHC State Board of Directors meeting topics per the agenda sent on January 10.
- Any ideas for Guest Speakers? Do we want to ask Dr. Essex back to talk about another topic at our March or April meeting? Any other potential topics or speakers to schedule?

Announcements:

Next Meeting: March 7, 7 p.m., Fort Jones Community Center/City Hall

Adjourn: