

TOP OF THE STATE UNIT – BCHC
Board of Directors Agenda
Natalee Thai Restaurant, 105 East Miner Street, Yreka
April 4, 2024
6:30 p.m.

Administrative:

- Establish Quorum/Flag Salute
- Members sign in sheet with miles
- Guest Speakers:
- Additional agenda items:
- Introduction of Guests: Troy Patton (BCHC VP of Public Lands) and Cindy McMurry (BCHC High Country Unit President) and presentation of BCHC award(s)

Approve Minutes of March 7, 2024, Meeting:

Correspondence:

- On March 11, Emma Morris from the Siskiyou County Cattlewomen emailed Michele regarding the 29th annual Agriculture Awareness Day on May 16 at the Siskiyou Golden Fairgrounds in Yreka. Michele added Debbie to the email string and Debbie confirmed our Unit would participate again this year. **We need volunteers for this event.** The event will begin at 9:00 a.m. and conclude at 12:15 p.m. with free BBQ lunch after presentations are finished.
- On March 20, Michele received an email from sawyer instructor Dan Chartier with the Shasta-Trinity Unit regarding sawyer class opportunities in the Shasta/Trinity Counties area. Crosscut classroom and training will be April 9,10 & 11. Chainsaw classroom and certification will be April 20 & 21 or May 18 & 19. Crosscut will be held at Weaverville USFS, possibly the classroom also. The April Chainsaw classroom will be at Dan's barn, and the cut day at the BLM Cloverdale Trail head. The May Chainsaw classroom will be at Dan's barn and the cut day will be up at Preacher Meadows Campground just out of Trinity Center. Call Dan at 530-356-0256 or email dr.outfittin53@gmail.com for more information. **NOTE: These opportunities are in addition to the chainsaw class our Unit is planning for the week of May 13 locally.**
- On March 21, Larry Shuman emailed to announce that BCHC North State packing intern/apprenticeship first choice applicant Matt Alloway was offered the position and has accepted.

Treasurer Report: Caralee Scala:

Committee Reports:

- Education: Debbie Bacigalupi
- Membership: Jennifer Bull
- Newsletter: Michele Machado Woods
- Insurance: Kelly York
- Grants: Joe Croteau
- Website: Kathryn Matthews
- Adopt-A-Highway: Michael Stapleton
- Public Lands: Michael Stapleton/Michael Journey
- Work Parties: Robert Robustellini
- Fish Plants: Don Menne
- Programs and Events: Debbie Bacigalupi
- Parades: Kelly York
- Scholarships: Penny Wells-Thomas

- Trail rides: Michele Machado Woods and Laurie Robustellini
- Publicity/Social Media: Michele Machado Woods
- Youth Wilderness Program: Caralee Scala and Kelly York
- 2025 Rendezvous organizing committee: Michele Machado Woods

Unfinished Business:

- At the April 2023 First Aid/CPR class we learned about the importance an Automated External Defibrillator (AED) machine. We found out from BCHC that we can use Education Fund money (currently \$1957 as of March 2024) to purchase an AED (or two) if we have an “education” event to show all potential users how to use it. This could be accomplished at a monthly meeting or at a special First Aid/CPR event. **Items in bold below are for discussion for this meeting:** Need to decide if we want to move forward with collecting prices/options/recommendations to purchase at least one machine.
 - Costs to consider: new machine can vary between \$1400 and \$2500. Refurbished versions cost around \$550-\$1600. We can get a very adequate refurbished version for about \$800. Refurbished versions come with new batteries and electrodes. May also include limited warranties (i.e., 4-year warranties).
 - Lithium batteries last between 2-5 years, depending on manufacturer. Replacement batteries range from approximately \$120 to \$400.
 - All expiration dates are listed on the machines.
 - **OSHA information:** Occupational Safety and Health Administration (OSHA) does not have specific OSHA standards for AEDs in the workplace, but they recommend their presence in certain industries where the risk of sudden cardiac arrest (SCA) is higher. These industries include construction sites, manufacturing facilities, and health care settings. OSHA's guidelines highlight the importance of a written AED program that includes details on AED placement, maintenance, training, and medical oversight.
 - **Kelly talked to Teri with Etna Ambulance, and she said a refurbished AED will be fine for our needs and recommended we get one (or two) that are rugged enough, yet light enough, to survive in a saddle pack, etc.**
 - **BCHC insurance: Will need to reach out to BCHC.**
- Robert reported at the November 30 (December), 2023, meeting that he got the proper paperwork for the salvage title from the DMV. Michele won the “silent auction” bid at the March 16 dinner. She will pay the \$100 due for winning the bid at this meeting and speak to Gail and Robert about next steps about getting the trailer.
- Did we get the audit done?
- First aid/CPR training? Need to get first aid class for anyone who wants sawyer training. Need to get Kyle, Brad and Michael trained to get sawyer cards. Kelly will talk to Teri about getting classes for small number 5 or 6 people. Could do first aid/CPR and AED training at the same time.

New Business:

- May and June monthly meetings: Michele is traveling for work on May 2 and will try her best to get to meeting on time. Our Carter Meadows campout is scheduled for June 6-9. Can we move our June meeting to May 30?

Announcements:

Next Meeting: May 2, 7 p.m., Fort Jones Community Center/City Hall

Adjourn: