

TOP OF THE STATE UNIT – BCHC
Membership Meeting Agenda
Fort Jones Community Center
November 7, 2024
7 p.m.

Administrative:

- Establish Quorum/Flag Salute
- Members sign in sheet with miles
- Guest Speaker:
- Additional agenda items:
- Introduction of Guests:

Approve Minutes of October 3, 2024 Meeting:

Correspondence:

- On October 4, Michele sent our volunteer hours and miles information to Shelby Weister, Volunteer and Partner Coordinator with the Klamath Nationals Forest, for the June Carter Meadows work weekend.
- On October 27, BCHC Secretary, Susie Patton, sent the unapproved minutes from the October 5 BCHC BOD meeting to all Unit Presidents. Michele forwarded the Public Lands and Education meeting minutes to Michael Stapleton and Debbie Bacigalupi. Michele also has a folder to give to Debbie regarding items that were discussed during the Education meeting.
- On October 28, Michele contacted Sarah Borman, Holly Seibold and Shelby Weister, all on the Recreation team at the KNF, about discovering that the gravel parking lot at the Deer Mountain Snowmobile Park has been paved. Michele asked if it's OK that equestrians park on the pavement as long as we pick up after our horses/mules. Michele also floated an idea for creating an equestrian campground at Deer Mountain. She will keep pursuing this idea if leadership thinks it's a good idea.

Treasurer Report: Caralee Scala:

Committee Reports:

- Education: Debbie Bacigalupi
- Membership: Jennifer Bull
- Newsletter: Michele Machado Woods
- Insurance: Kelly York
- Grants: Joe Croteau
- Website: Kathryn Matthews
- Adopt-A-Highway: Michael Stapleton
- Public Lands: Michael Stapleton/Michael Journey
- Work Parties: Robert Robustellini to report on meeting with KNF Supervisor, Chris Christofferson, on October 16. Michele will report on possible upcoming meeting with KNF Recreation staff to discuss 2025 work.
- Fish Plants: Don Menne
- Programs and Events: Debbie Bacigalupi; need to discuss full details for Christmas dinner scheduled for December 7. Do we have the Fort Jones Hall reserved? Need to get a flyer/info out to members and KNF partners. Need raffle items.
- Parades: Kelly York; Fort Jones Christmas parade is scheduled for December 14.
- Scholarships: Penny Wells-Thomas
- Trail rides: Michele Machado Woods and Laurie Robustellini

- Publicity/Social Media: Michele Machado Woods
- 2025 Rendezvous organizing committee: Michele Machado Woods and Robert Robustellini to report on plans in progress.
 - Michele will have voting sheets to help decide TrailMeister free clinics at Rendezvous.
 - Need to start thinking about “Unit specific” or “area specific” raffle items and baskets to donate for Friday night dinner at Rendezvous. Can also donate new or clean, lightly used tack for raffle.
 - Michele has raffle tickets for two large items to be awarded on April 12.
 - Need to contact local FFA leaders regarding assembling teams for HS packing education/competition. Can Debbie lead this? Which members can mentor/prep FFA kids before competition?
 - Scott Essex, DVM, has agreed to be a vet clinician at Rendezvous. He will do talks about equine dentals.

Unfinished Business:

- First aid/CPR training? Still need to schedule with Teri a training this Fall or next Spring. Can we get this scheduled this winter so members getting saw training this month with Dan Chartier can get CPR/First Card taken care of as well?
- Michele to report on event with Fenja Konigsmann, EDO, where she did an in-person demo event for equine osteopathy on November 3.
- Need confirmation of board members staying on or nominations to fill vacant spots:

BCHC Top of the State Board Members 2023-2025

Officers:	Name	Term Expires
President	Michele Machado Woods	2024
Vice President	Debbie Bacigalupi	2024
Secretary	Alan Woods	2024
Treasurer	Caralee Scala	2025

Directors:	Term Expires
Kyle Adkins	2025
Sandy Mason	2025
Laurie Robustellini	2025
Janice Rushton	2025
Kelly York	2024

Alternates:	Term Expires
Gail Lyons	2024
Michael Stapleton	2024

New Business:

- Michele purchased three awards prior to cancelling the Oct. 26 Obstacle Course event. She will donate the items for raffle items at the Christmas dinner.
- We have a least two members possibly attending chainsaw certification in Cottonwood on Nov. 18 and 19. Can we cover fuel and hotel stay if needed for these members? **Need a vote.**
- Will need to confirm Unit Officers at December meeting.
- Michele needs to know if additional leadership members would like to attend the 2025 Wilderness and Primitive Trails Summit on Thursday, January 9, in Eureka. This is a meeting of

all Northern California and some Southern Oregon trail work non-profits, the PCTA, and local FS agency partners to talk about future work and collaboration opportunities.

Announcements:

Next Meeting: December 5: Board of Directors Meeting, 6:30 p.m., Natalee Thai restaurant, Yreka

Adjourn: