

TOP OF THE STATE UNIT – BCHC
Board of Directors Meeting
Fort Jones Community Center
September 5, 2024
7 p.m.

President Michele Machado called the meeting to order at 7:05 p.m.

Officers/Directors:

Debbie Bacigalupi	Sandy Mason	Laurie Robustellini	Michele Machado Woods
Kyle Adkins	Janice Rushton	Caralee Scala	Alan Woods
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Alternates:	Gail Lyons	Michael Stapleton	

Members and Guests: Fenja Konigsmann, EDO, Robert Robustellini, Sherry Glendenning

Administrative:

- Establish Quorum/Flag Salute
- Members sign in sheet with miles
- Guest Speaker: Fenja talked about equine osteopathy, Flowing Waters Wholistics is her business, adapted from human osteopathy to equine physiology, can work on dogs and cats too, expertise is in equines. She graduated from a four-year program. She talked about the various systems she works on, all interconnected, find the root cause of a symptom, it may not be always obvious, necessary if an artery unobstructed. Any obstruction is start of a disease and eventually have symptoms. She spoke about restoring mobility and getting rid of obstructions, systems start working together to restore balance, strive for health. She talked about health circle and helping horses stay in that health circle and help those outside of it.
- Additional agenda items: Correspondence regarding Oct. 5 BCHC meeting (see below), request for Michele to consider being BCHC Secretary
- Introduction of Guests: See above

Approve Minutes of May 30, 2024 (June) Meeting: Debbie moves to approve the minutes and Gail seconds. Motion carried.

Correspondence:

- Michele emailed BCHC Treasurer, Lynn Joiner, on June 11 to submit our receipt for the two AED machines we purchased (\$2,134.28) and to request a withdrawal of all of our Unit's Education Fund money, \$1975.00, to help pay for the AED machines. Lynn sent the check for \$1975 in July.
- On August 2, Michele received an email from Susie Patton, BCHC Secretary, regarding pledges for the BCHC intern for 2025. Pledges or confirmation of no donation are due Sept. 15. Need confirmation that our Unit will **not** be donating any money for the BCHC intern in 2025. Michael makes a motion to not donate, Laurie seconds. Motion carried. Michele will communicate our confirmation of \$0 pledge via email to BCHC leadership.
- On August 26, Dan Chartier, BCHC saw instructor from the Shasta-Trinity Unit, reached out to Michele regarding the interest in scheduling chainsaw and crosscut certification classes this fall and next spring. Michele responded to Dan that we have at least 5-6 members who would like to be certified as A or B sawyers on chainsaw. If classes are scheduled, they will be at Dan's residence in Cottonwood.
- On August 26, Kristian Schenk, Klamath National Forest Recreation Program Manager, reached out to Michele to remind our Unit about the campground and trailhead fee increase public comment period that has been extended to September 30, 2024. Michele forwarded the information to Penny

Wells-Thomas for an email to all Unit members. Debbie asked if we can send a letter on behalf of the Unit and Michael Stapleton said he can write a letter.

- NEW: On Sept. 4, BCHC Secretary, Susie Patton, sent out the 30-day notice for the Oct. 5 BCHC BOD meeting in Corning.
 - Of note is that the Education meeting and the Public Lands meeting will be held at the same time in different rooms so we need our Education and/or Public Lands chairpersons, or other volunteer to attend the meeting with Michele to cover these meetings.
 - There will be a vote to increase yearly dues as follows (to follow what BCHA's \$5 increase in fees)
 - Individual \$55 and family to \$65 per year, no change to other membership rates
 - Individual to \$60 and family to \$75 to cover fees and insurance; rebates back to Units would return to normal (not half like in the past few years due to increase in insurance). Consensus of meeting attendees is this option is better. Michele will vote for this open at the Oct. 5 meeting.
- NEW: On Sept. 4, BCHC VP of Membership, Chip Herzig, reached out to Michele to ask if she would consider being the new BCHC Secretary. Consensus of meeting attendees and Unit leadership was that Michele should say "no" to this request. Michele agreed.

Treasurer Report: Caralee Scala not in attendance. Michele reported on her behalf that our Checking Balance as of May 24, 2024 was \$18,908.50. Income for May was \$150.48 (\$105.56 for May dues rebate and \$44.92 for July dues rebate). Expenses for June/July were \$2,796.90 (\$2,134.28 to Michele Machado Woods for two AEDs machines, \$25.75 to Debbie Bacigalupi for fair feature booth entry, \$500.00 to McKenzie Bacon for scholarship, and \$136.87 to GoDaddy for website hosting). No bills to pay. Gail moves to approve the Treasurer Report. Laurie seconds. Motion carried.

Committee Reports:

- Education: Debbie Bacigalupi reported that we won \$125 for our third place at the fair booth. Debbie is mad that we didn't get Best in Show. She thanked Robert, Donna Bacigalupi, Kristen Bacigalupi for their help with creating the booth.
- Membership: Jennifer Bull reported via email that we have 91 Voting Members and 1 Associate
- Newsletter: Michele Machado Woods will get a newsletter out by the end of the month.
- Insurance: Kelly York, not in attendance, not report
- Grants: Joe Croteau; need to discuss if we want to continue this committee chair. There has been no action for grants in several years. Robert asked about BCHA grants, will look for email. Keeping this chair for now.
- Website: Kathryn Matthews reported via email that she is learning some new functionality with Go Daddy. Website has a new look.
- Adopt-A-Highway: Michael Stapleton reported that we need a minimum of four people, no date for fall cleanup day.
- Public Lands: Michael Stapleton/Michael Journey nothing to report. Talked about getting new KNF supervisor, Kris Kristoferson, at a meeting or dinner.
- Work Parties: Robert Robustellini, Michele and Alan gave a short report on Carter Meadows work weekend in June; **NEW:** the Shasta-Trinity Unit will be doing trail clearing work on the PCT out of Parks Creek TH southbound to Mt. Eddy/Deadfall Lakes and beyond on Sept. 8-10 and they would love for our members to help with this work. Robert talked about Shackelford before the fire, after the Shelly fire, the road is great and cleaned, dusty but much better, trail was cleared during the fire, trail is passable. Michael reported that the Big Flat campground is cleared.
- Fish Plants: Don Menne not in attendance, nothing to report
- Programs and Events: Debbie Bacigalupi has nothing to report
- Parades: Kelly York not in attendance, nothing to report

- Scholarships: Penny Wells-Thomas not in attendance. Michele read a thank you note from scholarship winner McKenzie Bacon.
- Trail rides: Michele Machado Woods and Laurie Robustellini; Michele reported that we have a trail ride and potluck scheduled for Sept. 21 at Deer Mountain
- Publicity/Social Media: Michele Machado Woods continues to publish Unit news and events on Facebook
- 2025 Rendezvous organizing committee: Michele Machado Woods and Robert Robustellini to report on plans in progress; next meeting is on Sept. 7 in Red Bluff. Have sponsorship forms, flyer for pack trip, B&W flyers for event and vendor information. Michele said she will send sponsorship form to Robert and other Unit leadership.

Unfinished Business:

- First aid/CPR training? Any updates on training day options with Etna Ambulance? Robert reported at our May 2 meeting that First aid class same cost as last year (\$20). Will see Teri next month about scheduling.
- AED training: Teri Arwood from Etna Ambulance is scheduled to give an educational talk and demonstration on how to use AED machines at our Oct. 3 BOD meeting; we will have our newly purchased AED machines on hand to aid in the talk/demo; ALL MEMBERS welcome to attend! No charge for this training.

New Business:

- BCHC Fall State meeting is scheduled for October 5 at Rolling Hills Casino in Corning. Need a vote to for Unit to pay for at least one hotel room for one night (Friday, Oct. 4), fuel and meals. Debbie moves that hotel room, meals and fuel be paid. If a male and female goes, two hotel rooms will be paid for. Gail seconds the motion. Motion carried. Robert may also attend because there will be a Rendezvous committee meeting on Oct. 5 at the same location. Need to know if Debbie and/or Michael(s) would want to attend as well for Education and Public Lands. Michael emailed after the meeting to say he cannot attend.
- Annual Spooktacular Obstacle Course event is scheduled for Oct. 26 at the Machado Ranch. Michele and Alan will talk about possible new format and budget. Talk about budget next meeting.

Announcements:

Next Meeting: October 3, 6:30 p.m., Natalee Thai restaurant in Yreka.

Adjourn: 8:36 p.m.