

TOP OF THE STATE UNIT – BCHC
Board of Directors Meeting Agenda
Grenada Fire Hall
April 2, 2026
7 p.m.

Administrative:

- Establish Quorum/Flag Salute
- Members sign in sheet with miles
- Guest Speaker:
- Additional agenda items:
- Introduction of Guests:

Approve Minutes of March 5 Meeting.

Correspondence:

- Robert to report on any BCHC state correspondence or mail

Treasurer Report: Caralee Scala:

Committee Reports:

- Education: Debbie Bacigalupi
- Membership: Jennifer Bull
- Newsletter: Michele Machado Woods
- Insurance: Michele Machado Woods
- Website: Kathryn Matthews
- Adopt-A-Highway: Michael Stapleton
- Public Lands: Michael Stapleton/Michael Journey
- Work Parties: Robert Robustellini
- Agency/Partner Liaison: Michele Machado Woods
- Fish Plants: VACANT
- Programs and Events: Debbie Bacigalupi
- Parades: VACANT
- Scholarships: Penny Wells-Thomas; discussed at last meeting about changing this chair to “Education Donation Program”. Do we want to discuss more?
- Trail rides: Michele Machado Woods and Laurie Robustellini
- Publicity/Social Media: Michele Machado Woods

Unfinished Business:

- IRS letter update
- Mechanics Bank account signatories update
- 2026 Budget: Caralee provided 2026 Unit budget for review at the March 5 meeting. Need to vote to approve at this meeting.
- Jefferson State Expo, April 11-12: Talk about what we’re going to feature in our “booth” and who will be there to help each day.
- Michele to give update on submitted BCHC Education Grant application for a joint project/program with Ascend Wilderness Experience, Shasta-Trinity Unit and Outfitters Legacy Project youth packers. Grant would help fund an August 3-9 Stockmanship and Stewardship Teen Internship Trip to Stoddard and Doe Lakes in the Trinity Alps Wilderness.
- 2025 Audit committee: Kathryn, Gail, Janice. Caralee to schedule time and place.

New Business:

- June meeting: Do we want to schedule our June meeting for the end of May (May 28) to make final plans for Carter Meadows? If so, can we have it at the Grenada Fire Hall?
- Awards our Unit won at Rendezvous; 2025 Unit Top Hand Award

Announcements:

Next Meeting: Fort Jones City Hall/Community Center, May 7, 7 p.m.

Adjourn: