

TOP OF THE STATE UNIT – BCHC  
Board of Directors Meeting Agenda  
Fort Jones City/Community Hall  
July 10, 2025  
7 p.m.

Administrative:

- Establish Quorum/Flag Salute
- Members sign in sheet with miles
- Guest Speaker:
- Additional agenda items:
- Introduction of Guests:

Approve Minutes of May 29, 2025 (June) Meeting.

Correspondence:

- On June 9, Alicia Deery, Recreation Officer for the Klamath National Forest Happy Camp/Oak Knoll District, reached out to Michele to ask about scheduling a campground cleanup day at Grider Creek Campground. After reaching out to Top of the State Unit members for interest, Michele and Alicia settled on July 26 for the cleanup day. Work to be done: installing some campfire rings and a kiosk. There is also some debris cleanup and general cleanup. Alicia will attend and provide all materials.
- On June 22, Michele received an email from Lucy Badenhop, BCHC Grant Writer, regarding 2026 Unit pledges for the BCHC packing intern. Michele replied that our Unit would only pledge money if funds were made available for an intern for the northern part of the state (BCHC intern is traditionally employed in the southern part of California).
- On June 23, Michele received an “Action Alert” from BCHC VP of Public Land, Troy Patton, regarding action needed to communicate with elected officials regarding our opposition to a proposed public land sell-off from Senator Lee (R) of Utah.
- On June 26, Klamath National Forest Recreation Volunteer Coordinator, Shelby Weister, emails are trail work partners to let us know that beginning on July 1, she will be out on maternity leave until the end of October. Moving forward, the point of contact will be John Bookout, who will be sponsoring most of the upcoming trips, and Sarah Borman.

Treasurer Report: Caralee Scala:

Committee Reports:

- Education: Debbie Bacigalupi
- Membership: Jennifer Bull
- Newsletter: Michele Machado Woods
- Insurance: Michele Machado Woods
- Website: Kathryn Matthews
- Adopt-A-Highway: Michael Stapleton
- Public Lands: Michael Stapleton/Michael Journey
- Work Parties: Robert Robustellini
- Fish Plants: Don Menne
- Programs and Events: Debbie Bacigalupi
- Parades: VACANT
- Scholarships: Penny Wells-Thomas
- Trail rides: Michele Machado Woods and Laurie Robustellini
- Publicity/Social Media: Michele Machado Woods

Unfinished Business:

- Audit of 2024 financial records: Was this scheduled and completed?

- At the May 29 meeting, Gail asked that we encourage more members to come to meetings. Need new ideas to keep the Unit going. In September need to think about future of the Unit. How do we get in front of the public more often? Is there a chance to have some kind of event or display at the fair?
- Penny Wells-Thomas is pursuing idea to schedule a rattlesnake avoidance event for dogs in 2025. No additional update for this event.

New Business:

- Raffle to raise funds to pay for BCHC North State packing intern for 2025 (Matt Alloway), trail work programs and Youth packing sponsorship: Almost all tickets have been sold by Youth Packers. Should we order more? 100? 200?

Announcements:

Next Meeting: September 4: BOD meeting, 7 p.m., Fort Jones City/Community Hall. Note: No meeting in August because of the Siskiyou Golden Fair.

Adjourn: