

TOP OF THE STATE UNIT – BCHC  
Membership Meeting Agenda  
Fort Jones City/Community Hall  
March 6, 2025  
7 p.m.

Administrative:

- Establish Quorum/Flag Salute
- Members sign in sheet with miles
- Guest Speaker:
- Additional agenda items:
- Introduction of Guests:

Approve Minutes of February 6, 2025 Meeting:

Correspondence:

- On February 13, BCHC Secretary, Susie Patton, sent an email to Michele asking for assistance in getting the sam.gov number our Unit previously received. BCHC is shutting down this sam.gov account and creating a new one that all Units can use. This was a matter that was voted on and approved at the BCHC Spring BOD meeting in Bakersfield.
- On February 16, BCHC Secretary, Susie Patton, sent to all BCHC Presidents and Secretaries the updated BCHC C-4 Bylaws and the new Anti-Harassment Policy approved at the February BCHC BOD meeting in Bakersfield. Susie urged Units to review the bylaws and review our Unit bylaws, as necessary, to make any needed updates.
- On February 26, Michael Kauffmann from Bigfoot Trail Alliance reached out to Michele to inquire if any of our members who pack would be able to assist with a pack trip into Long Canyon in the Trinity Alps in July. Michele forwarded the email to Robert Robustellini for consideration.

Treasurer Report: Caralee Scala:

Committee Reports:

- Education: Debbie Bacigalupi
- Membership: Jennifer Bull
- Newsletter: Michele Machado Woods
- Insurance: Michele Machado Woods
- Grants: Joe Croteau
- Website: Kathryn Matthews
- Adopt-A-Highway: Michael Stapleton
- Public Lands: Michael Stapleton/Michael Journey
- Work Parties: Robert Robustellini
- Fish Plants: Don Menne
- Programs and Events: Debbie Bacigalupi
- Parades: VACANT
- Scholarships: Penny Wells-Thomas
- Trail rides: Michele Machado Woods and Laurie Robustellini
- Publicity/Social Media: Michele Machado Woods
- 2025 Rendezvous organizing committee: Michele Machado Woods and Robert Robustellini to report on plans in progress
  - Event packet is available on TOS website and on BCHC website.
  - Unit table decoration for Saturday night dinner, need volunteer(s) to do this; Gail has offered to lead this effort
  - Rendezvous raffle tickets will be available for purchase at our Unit potluck dinner on March 15.

- We have two youth packing teams (4 youth on each team) formed for the Youth Packing Competition. The teams practice each Sunday from 10 a.m.-2 p.m. at Pat Hayes' ranch in Yreka. Michele will send in registration packet on behalf of our Unit to reserve four tent camping spots for the team and their families. Michele and Jamie Essex will order western shirts for the youth packers and Essex Veterinary has agreed to sponsor the embroidery cost to get the shirts customized.
- Last Rendezvous planning meeting is March 15 at the Rolling Hills Equestrian Center in Corning.

#### Unfinished Business:

- First aid/CPR training? Can we get this scheduled this winter so members getting saw training can get CPR/First Card taken care of as well? Robert still trying to get date in March before saw training.
- Larry Shuman from the BCHC Shasta-Trinity Unit has confirmed that there are plans for a BCHC North State packing intern for the 2025 season. **Larry has asked if our Unit can match our previous donation of \$2,000 for this intern.** The 2024 intern, Matt Alloway, spent about 30%-40% of his time working on projects in the Klamath National Forest and the expectation for 2025 is the same or more. **Matt will be coming back as an intern for 2025.** If we commit \$2,000, do we want to have a fundraiser to make back the money? We could sell tickets for at least two prizes (i.e., gun, small smoker pellet grill, meat sampler from Five Marys, spa/hotel stay in Ashland, chainsaw, guided fishing trip, weekend on the coast, ½ cord of Juniper firewood). Robert will talk to Shasta Valley Chainsaw to see about donation or good price for a gas or electric chainsaw. Others will check on other possible prizes. Machado Ranch could donate the Juniper firewood. **Need more discussion and plan at this meeting.**
- Board of Directors vacancies; any ideas on how to fill? Have two openings. Ashley Adkins is considering. Jamie Essex has a friend who is interested too. Any updates?
- Need to get new Committee chairperson for Parades. Michele reached out to Shelly Leisure to see if she's interested. First parade would be Etna Rodeo parade on May 4.
- Penny Wells-Thomas is pursuing idea to schedule a rattlesnake avoidance event for dogs in 2025.
- Unit member compensation for trail work in 2025: Need additional discussion and **possible vote** on providing some compensation for members who do trail work on public lands.
  - BCHA uses the following to calculate worth of volunteer hours; \$0.67 for mileage for personal vehicle; \$1.35 for stock hauling; \$35/hour for chainsaw usage; \$125/day for stock use (pack and saddle).
  - Could not locate what we've paid for Fish Plant compensation in the past.
  - Compensation would be allowed **only for Unit organized or authorized work, per our agreement with KNF.**
  - On February 25, Michele submitted an application for a BCHA Chapter Support Grant application for \$1,000. The application included a Letter of Support from the Klamath National Forest District Ranger, Natalie Kelly. If our Unit wins the \$1000 BCHA grant, our Unit will need to match the awarded amount. Michele will take lead in tracking work and grant money spent for an end-of-year report to BCHA.

#### New Business:

- Unit Financial Statement was due to BCHC Treasurer, Lynn Joiner, by February 28.
- Michele and Alan have scheduled an Obstacle Course playday at their course on March 22.

#### Announcements:

Next Meeting: April 4: BOD meeting, 6:30 p.m., location TBD, Yreka

#### Adjourn: