

TOP OF THE STATE UNIT – BCHC
Board of Directors Meeting Agenda
Grenada Fire Hall
August 6, 2026
7 p.m.

Administrative:

- Establish Quorum/Flag Salute
- Members sign in sheet with miles
- Guest Speaker:
- Additional agenda items:
- Introduction of Guests:

Approve Minutes of May 28 (June) Meeting.

Correspondence:

- On July 13, Mike Splain from the Bigfoot Trail Alliance reached out with this note: *Just a heads-up that BFTA is planning to submit grant proposals to America the Beautiful Foundation for restoration work on the Kelsey Trail between Elbow Spring & Gunbarrel Camp (Klamath & Six River NFs, respectively). Our plan is to first support a “through-hike” crew to walk all the way across & photo / GPS document needed work, then return with targeted crew hitches to the hot spots.* The Kelsey National Trail is in the Siskiyou Wilderness and provides access to Bear Lakes. Michele will stay in touch with Mike regarding this work in case we can support with sawyers and/or packers. More info about this trail and TH: <https://www.fs.usda.gov/r05/klamath/recreation/elbow-springs-trailhead>
- On July 30, Ian Nelson, Regional Manager from the PCTA, reached out to Michele with a pack support opportunity tentatively scheduled for August 22 or 23 to re-supply an American Conservation Experience (ACE) crew that will be working the PCT northbound from Scott Mountain to Carter Meadows. Michele followed up with questions for Ian, including how much bulk weight is scheduled to be packed in and what trail/destination is planned for the re-supply. We have several members who may be interested in helping.
- Robert to report on any email reports and/or news from the BCHC state leadership
- Robert to report on any regular mail

Treasurer Report: Caralee Scala:

Committee Reports:

- Education: Debbie Bacigalupi
- Membership: Jennifer Bull
- Newsletter: Michele Machado Woods
- Insurance: Michele Machado Woods
- Website: Kathryn Matthews
- Adopt-A-Highway: Michael Stapleton
- Public Lands: Michael Stapleton/Michael Journey
- Work Parties: Robert Robustellini, Michele and Alan Woods to report on work done during the Carter Meadows campout on June 3-8; Alan to report on July 1-3 trip to the Caribou Wilderness to help the Shasta Trinity Unit with trail work and fish plant
- Agency/Partner Liaison: Michele Machado Woods to speak about correspondence with Cory Beattie, Trails Coordinator for the Shasta-Trinity National Forest, regarding work done on the PCT in that forest and the opportunity to get a volunteer agreement with the STNF next year to help them with work.
- Fish Plants: VACANT
- Programs and Events: Debbie Bacigalupi
- Parades: VACANT
- Scholarships/Education Donation Program: Penny Wells-Thomas
- Trail rides: Michele Machado Woods and Laurie Robustellini; no one besides Alan and Michele attended the July 11 group trail ride on the PCT at Scout Mountain to Masterson Meadow Lake. Next group ride is

scheduled for September 12 at Deer Mountain (ride and potluck lunch). Can we schedule another ride at Bacigalupi Ranch in early October, with potluck lunch?

- Publicity/Social Media: Michele Machado Woods

Unfinished Business:

- 2025 Audit committee: Kathryn, Gail, Janice. Caralee to schedule time and place. Any update?
- IRS letter update – Are we covered under state umbrella?
- Mechanics Bank account update and next steps
- Partnership with Scott Valley Watershed Council regarding packing education for youth interns. Robert to report on participating in this event on July 23.

New Business:

- Need to find new board member for the spot vacated by Janice. Mathilda Barr is planning to move away from the area, so she won't be able to fill this vacancy? Other suggestions?
- Outfitters Legacy Project: Future partnership on events? Need all current OLP Board members to be current members of BCHC.
- Future of our Unit: Need to discuss overall attendance at these meetings and at events. Do we need to seriously consider dissolving the Unit and/or merging with the Shasta-Trinity Unit?

Announcements:

Next Meeting: Fort Jones City Hall/Community Center, September 3, 7 p.m.

Adjourn: