

TOP OF THE STATE UNIT – BCHC
Membership Meeting Agenda
Fort Jones City/Community Hall
March 5, 2026
7 p.m.

Administrative:

- Establish Quorum/Flag Salute
- Members sign in sheet with miles
- Guest Speaker: Mathilda Barr, BCHC 2025 Packing Intern (Inyo NF)
- Additional agenda items:
- Introduction of Guests:

Approve Minutes of February 5, 2026 Meeting.

Correspondence:

- On February 26, Robert was included in correspondence originally from BCHC Membership VP, Chip Herzig, regarding the BCHC Executive Committee considering changing the deductions from membership renewals to help fund the saw program.
- Robert received correspondence from the 2026 Rendezvous coordinators requesting our Unit donate local beer for the Wine/Beer and Cheese Tasting event at Rendezvous. Robert to follow up with Shasta-Trinity Unit leadership to see if anyone from their Unit is going and can take down beer.
- Unit received a letter from the IRS regarding a missing form for our non-profit status. Robert to elaborate on what the letter says at this meeting.

Treasurer Report: Caralee Scala:

Committee Reports:

- Education: Debbie Bacigalupi
- Membership: Jennifer Bull
- Newsletter: Michele Machado Woods
- Insurance: Michele Machado Woods
- Website: Kathryn Matthews
- Adopt-A-Highway: Michael Stapleton
- Public Lands: Michael Stapleton/Michael Journey
- Work Parties: Robert Robustellini
- Agency/Partner Liaison: Michele Machado Woods to report on:
 - February 20 discussion with Shelby Weister (KNF) regarding youth involvement in work events
 - Signing of Volunteer Service Agreement with KNF
 - March 12-15 Grider Creek PCT work lead by PCTA, in partnership with KNF
 - Possible work in KNF Gooseneck Ranger District, including helping clean up and/or maintain the Juanita Lake CG and other CGs in the District
- Fish Plants: VACANT
- Programs and Events: Debbie Bacigalupi; discuss plans for March 21 dinner. Judy York and Shirley Tickner have offered to help with set up and decorating.
- Parades: VACANT
- Scholarships: Penny Wells-Thomas; discuss future of this program.
- Trail rides: Michele Machado Woods and Laurie Robustellini
- Publicity/Social Media: Michele Machado Woods

Unfinished Business:

- Bylaws update: Unit leadership to report on meeting (5:30 p.m., March 5) regarding proposed updates to our Unit Bylaws.
- State of Jefferson Expo: Unit leadership to give update on our involvement in this event on April 11-12 at the fairgrounds in Yreka. Educational event where we can have flyers for our Unit and Outfitters Legacy Project and Leave No Trace. OLP youth packers and BCHC members to lead packing demos. We've received permission to have a small pen for at least 1 or 2 equines. **Action item:** Can we discuss purchasing a few LNT posters for display? Per LNT website, poster prices range from \$4.95 to \$8.95.
- February 7 BCHC State BOD meeting: Any news to report?
- Unit Financial Statements were due to BCHC Treasurer, Lynn Joiner, by February 28, 2026.
- Reminder: BCHC 2026 Rendezvous registration packet can be downloaded via link at <https://www.bchcalifornia.org/rendezvous.html>. It's also on the Top of the State Unit website.

New Business:

- 2026 Budget: Caralee to provide 2026 Unit budget for review, discussion and approval.
- Outfitters Legacy Project: Update on partnering with our Unit for events, including youth packing practice and other events.
- Michele to report on submitting a BCHC Education Grant application for a joint project/program with Ascend Wilderness Experience, Shasta-Trinity Unit and Outfitters Legacy Project youth packers. Grant would help fund an August 3-9 Stockmanship and Stewardship Teen Internship Trip to Stoddard and Doe Lakes in the Trinity Alps Wilderness.

Announcements:

Next Meeting: April 2, 2026, Grenada Fire Hall, 7 p.m.

Adjourn: